

Munro, George Frederick
coming. Call Shep
(1542) when it
arrives. (78-0433/
OLC
6 Mar 78
Memo

Date

FORM 5-75 101 USE PREVIOUS EDITIONS

SECRET - SECURITY INFORMATION

CONTRACT PERSONNEL

OFFICE OF PERSONNEL
RETURN FILE TO 5E69

NOTICE: This is an Office of Personnel File and subject to 10 day limitation period. This file has been charged to Pat and is due to be returned to CONTRACT PERSONNEL DIVISION, 5E-65 Hqs., x7841, as of _____.

Munro added 31 Dec 1971

302858

7470

SECRET
(When Filled In)

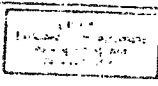
NOTIFICATION OF PERSONNEL ACTION							
1. SERIAL NUMBER 022177		2. NAME (LAST, FIRST, MIDDLE) [REDACTED]		3. NATURE OF PERSONNEL ACTION CONTRACT TERMINATION (CFJGG)			
4. EFFECTIVE DATE 12/31/70		5. CATEGORY OF EMPLOYMENT CAREER AGENT (S)					
6. FUNDS V TO V CF TO A		7. FINANCIAL AGENCY NO. (FARGENR) 1135-1014		8. USE OF OTHER LEGAL AUTHORITY			
9. ORGANIZATIONAL DESIGNATION DCP DIRECTORATE WESTERN HEMISPHERE DIV LITMPO				10. LOCATION OF OFFICE/STATION UNDETERMINED			
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) (FULL TIME) GS		15. OCCUPATIONAL SERIES 0-30.01		16. GRADE AND STEP 15 7		17. SALARY OR RATE DCG: 103050 LEI: 041970	
18. REMARKS ----- STATUS INFORMATION ----- BIRTH DATE: 5 SEX: M MARITAL ST: MAR NO. DEPENDENTS: 07 CITIZENSHIP: US/BIRTH LONGEVITY COMP: 103050 FED SERVICE COMP: 110735 TYPE RETIREMENT: CIA N-C HOSPITALIZATION: F PLAN: 422 FLGLI: YES/CFT PREV. GOVT SERV: 1 SAL. TASK LIMIT: PAY BASIS: A A/L IND: 5 S/L INC: 4 ----- CONTRACT INFORMATION ----- EFF DATE: 092567 EXPIRATION DATE: INCEFN DATE ORIG CONTRACT: 103050 REFERRING OFFICER: WH-PERS FEFF ORG: WH FPCAS: 4460 ----- ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES ----- TAX STAFF: Y FED EXMP: STATE EXMP: STATE: TRAVEL: NFN LPS EXPNSE: Y HOUSING: 4 POST/EQUAL: HOME LEAVE: 4 DIFFERENTIAL: N OFFSET CLAUSE: Y STD GOVT: Y LEGISL PAY: Y PREMIUM PAY: N ALLOWANCE COMP: N EDUCATION: STPP INCF: Y OTR TAX ENTL: N OTHER ALLOWNS: N SEPARATION:							
NOTES: ITEMS PRECEDED BY AN ASTERISK * REFLECT CHANGED DATA							
SIGNATURE OF OTHER AUTHENTICATION							

NOTIFICATION OF PERSONNEL ACTION

1 SERIAL NUMBER 0225771		2 NAME (LAST FIRST MIDDLE) [REDACTED]		3 NATURE OF PERSONNEL MISCELLANEOUS CHANGE		4 EFFECTIVE DATE 19 51 75		5 CATEGORY OF EMPLOYMENT CAREER AGENT (S)		
6 FUNDS		V TO V	F TO F	7 FINANCIAL BASIS (NO TRAVEL)		8 CSC OR OTHER LEGAL AUTHORITY				
9 ORGANIZATIONAL DESIGNATIONS DDP DIRECTORATE WESTERN HEMISPHERE DIV [REDACTED]		10 LOCATION OF OFFICIAL STATION UNDETERMINED		11 POSITION TITLE OPS OFFICER		12 POSITION NUMBER		13 CAREER SERVICE DESIGNATION		
14 CLASSIFICATION SCHEDULE (GS, FS, etc) (FULL TIME) GS		15 OCCUPATIONAL CLASS G136.01		16 GRADE AND STEP 15 7		17 SALARY OR RATE DDG: 18360 LEL: 34197				
18 REMARKS ----- STATUS INFORMATION ----- BIRTH DATE: 15 SEX: M MARITAL ST: MAR NO. DEPENDENTS: 07 CITIZENSHIP: US/BIRTH LONGEVITY COMP: 103060 FED SERVICE COMP: 11759 TYPE RETIREMENT: CIA R-C HOSPITALIZATION: F PLANS: 422 FEGLI: YES/OPIN PREV. GOVT SERV: 1 SAL. TASK LIMIT: PAY BASIS: A A/L IND: 3 S/L IND: 4 ----- CONTRACT INFORMATION ----- EFF DATE: 092567 EXPIRATION DATE: INDEPN DATE ORIG CONTRACT: 103060 REFERRING OFFICER: WH-PERS REFR ORG: WH PHONE: 4460 ----- ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES ----- TAX STAFF: Y FED EXMP: STATE EXMP: STATE: TRAVEL: NHM OPS EXPASE: Y HOUSING: A POST/EQUAL: HOME LEAVE: 4 DIFFERENTIAL: N OFFSET CLAUSE: Y STD GOVT: Y LEGISL PAY: Y PREMIUM PAY: N ALLOWANCE COMM: N EDUCATION: STEP INCRS: Y OTH TAX ENTL: N OTHER ALLOWNS: N SEPARATION:										
NOTE: ITEMS PRECEDED BY AN ASTERISK * REFLECT CHANGED DATA										
SIGNATURE OF OTHER AUTHORITY										

NOTIFICATION OF PERSONNEL ACTION

6. SOCIAL NUMBER 2220774		7. NAME (LAST, FIRST, MIDDLE) [REDACTED]		8. EFFECTIVE DATE 11 10 72		9. EMPLOYMENT STATUS CAREER AGENT (S)		10. PREPARED BY CMA/LLS	
11. LEGISLATIVE PAY ADJUSTMENT LEGISLATIVE PAY ADJUSTMENT				12. FINANCIAL ADJUSTING CHANGE(S) 123-151		13. ON OR OTHER LEGAL AUTHORITY			
14. FUNDS [REDACTED]		15. V TO V [REDACTED]		16. Y TO O [REDACTED]		17. O TO V [REDACTED]		18. U TO O [REDACTED]	
19. FUNCTIONAL DESIGNATIONS DDP DIRECTORATE *WESTERN HEMISPHERE CIA [REDACTED]				20. LOCATION OF DUTY STATION UNDETERMINED					
21. ANNUAL RATE TPS OFFICER				22. POSITION NUMBER		23. CAREER SERVICE DESIGNATION			
24. CLASSIFICATION SCHEDULE (GS, BR, etc.) (FULL TIME) GS		25. OCCUPATIONAL SERIES 0136.01		26. GRADE AND STEP 15 7		27. SALARY OR RATE DOB: 10306 B: 29055 LBI: 34157			
<p>----- STATUS INFORMATION -----</p> <p>BIRTH DATE: 15 SEX: M MARITAL ST: MAR NO. DEPENDENTS: 07 CITIZENSHIP: US/BIRTH LONGEVITY COMP: 10,180 FED SERVICE COMP: 11,739 TYPE RETIREMENT: CIA R-C HOSPITALIZATION: 1 PLAN: 422 FEGLI: YES/CPTA PREV. GOVT SERV: 1 SAL. TASK LIMIT: PAY BASIS: A A/L IND: B S/L INC: 4</p> <p>----- CONTRACT INFORMATION -----</p> <p>EFF DATE: 02267 EXPIRATION DATE: INDEFN DATE ORIG CONTRACT: 10,200 REFERRING OFFICER: WH-PERS HOPF ORG: WH FICONE: 4460</p> <p>----- ENTITLEMENTS/ELIGIBILITIES/ALLOWANCES -----</p> <p>TAX STAFF: Y FED. EXPF: STATE EXPF: STATE: TRAVEL: N/A CPS EXPF: Y FOLDS: A FOST/QUAL: HOME LEAVE: 4 DIFFERENTIAL: N OFFSET CLAUSE: Y STD GOVT: Y LEGISL PAY: Y PREMIUM PAY: N ALLOWANCE COMP: A EDUCATION: STEP INCRS: Y CTH TAX ENTL: N OTHER ALLOWNS: N SEPARATION:</p>									
<p>NOTES: ITEMS PRECEDED BY AN ASTERISK * REFLECT CHANGED DATA</p> <p>SIGNATURE OR OTHER AUTHENTICATION:</p>									



Mexico, D.F.

31 July, 1970

To: COB
From:
Subj.: Military Service

Upon graduation from Pomona College, Claremont, California, in June, 1936, writer was commissioned as 2nd Lt. of Infantry. On October 25, 1939, writer went on active duty under the Thomson Act, being assigned to duty with the 30th U.S. Infantry, with headquarters at the Presidio, San Francisco, California. He remained on active duty until 30 July, 1940, at which time he reverted to reserve status. Writer remained in this status, with the rank of 1st Lt. until 1942, at which time all reserve officers in the FBI were requested to resign their commissions. The latter was done under an arrangement between the Defense Dept. and the FBI. Writer has never received a discharge, so is unable to produce same.

SECRET

BIOGRAPHIC PROFILE (PART I)

7 Nov 1970

1. PERSONAL NO. []

2. NAME (Last-First-Middle) []

3. BIRTH DATE []

4. BIRTH PLACE []

5. MARITAL STATUS: Married

6. DEPENDENTS: 7

7. CURRENT RESERVE STATUS: None

8. PROFESSIONAL TEST DATE []

9. LANGUAGE ARTIFICIAL TEST DATE []

15. NON-CIA EMPLOYMENT

1939-40 [] (2 mos)

1940-60 Dept of Justice, FBI

16. NON-CIA EDUCATION

2-36 Pomona College, Claremont, Calif (Graduate) - ?

17. FOREIGN LANGUAGE ABILITIES

Native

18. AGENCY SPONSORED TRAINING

19. CIA EMPLOYMENT HISTORY SINCE 16 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)

Effective Date	Position Title & Organizational Code	Name of Organization & Organ. Title (If App)	Location
Oct 1950	CE Cdn Off (Career Agt)	27, 103 15/7-cqv DLP/WH/ []	Mexico City
Apr 1966	" " " " "	27, 103 15/7-cqv " " "	" " "
Apr 1970	" " " " "	27, 103 15/7-cqv " " "	" " "
Sep 1970	Ops Gf (Career Agt)	CI36.01 27, 103 15/7-cqv " " "	" " "

20. DATE REVISION: 9 Dec 1970

21. PROFILE REVISION BY: []

22. THIS IS TO BE REVISION: []

SECRET

(When Filled In)

PPS, SERIAL NO.

BIOGRAPHIC PROFILE (PART 2)

DATE OF BIRTH

in Official Personnel Folder. Subject's ESO date is CA in Oct. 1948.
No photo Available.

REFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE

COMMENTS WHICH SHOULD BE REVIEWED IN DETAIL

ADDITIONAL INFORMATION

10. PROFILE REVIEWED BY

20/20

FORM 1200 (PART 2)

REPLACES FORM 1200, 1948, WHICH IS OBSOLETE.

SECRET

PROFILE

(10)

SERVICE COMPUTATION DATE -

Service	From	To	Total Creditable Time		
			Years	Months	Days
Active duty in U.S. Army	26 Oct 39	31 Jul 40	-	9	5
Federal Bureau of Investigation	12 Aug 40	31 Oct 60	-	-	-
CIA Career Agent	30 Oct 60	date	-	-	-

Main: 12 Aug 1940 as a base date less above total creditable time
equals a SCD of: 7 November 1939.

Paul Wilson
10 Jun 1969

TO	[Redacted]	NO INDEXING REQUIRED
FROM	Chief, WH Division ADMIN/CONTRACTS	ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT	[Redacted]	DIRECTOR

Reference: DIRECTOR 104776, Para 2. A., Dated 23 January 1971

A sterile check in the amount of \$48.00 payable to [Redacted]
[Redacted], former Career Agent, was forwarded to his allottee on
6 May 1971 for deposit to his account. The amount represents a refund
of six months prepaid premiums on [Redacted] Contract Life Insurance
policy which was cancelled effective 31 December 1970.

Norman R. PATERSILL

Distribution: 2-COS, [Redacted]

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER HMMS-7234	DATE 7 MAY 1971
	CLASSIFICATION SECRET	HQS FILE NUMBER
1-WH/Contracts 1-WH/Registry 1-WH/1	ORIGINATING	
	OFFICE WH/Contracts	TYPIST MDoores md (5 May 1971)
	COORDINATING	
	OFFICE SYMBOL C/WH/1	DATE 5-5-71
	WH/NOC	5 May 71
	RELEASING	
OFFICE SYMBOL C/WH/SS	DATE 5-5-71	OFFICER'S SIGNATURE Richard B. Wright
53 USE PREVIOUS EDITION		DISPATCH

May 5, 1971

Wells Fargo Bank
480 California Street
San Francisco, California 94104

Gentlemen:

Enclosed is Union Trust Company Treasurer's Check number
Q1-395154, dated April 27, 1971, payable to Mr. George Frederick
Munro, in the amount of \$43.00. Please deposit the enclosed
check to Mr. Munro's account number

Sincerely,

Enclosure

Airmail, Certified.

SECRET (When Filled In)

Date 4-19-71

TO : Administrative Officer/WH
FROM : Chief, Insurance Branch, BSD/Pers
SUBJECT : Refund on Cancelled Insurance Policies [Redacted]
(NAME SUBSCRIBER)

Insurance Acct. No. 15574

1. According to the records in this office, subject employee is due a refund of prepaid premiums on his cancelled insurance policies listed below:

<u> </u> Contract Health Insurance	\$ <u> </u>
<u> X </u> Contract Life Insurance	\$ <u>49.00</u>
<u> </u> United Benefit Life Insurance	\$ <u> </u>
<u> </u> WAEPA Life Insurance	\$ <u> </u>
<u> </u> Flight and Accident Insurance	\$ <u> </u>

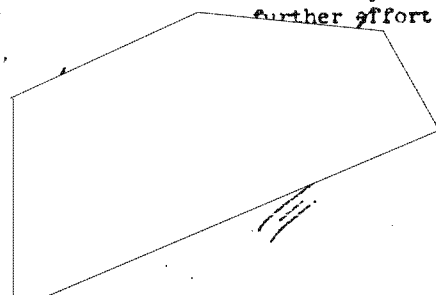
2. Please notify this office (in writing) how to issue this refund. If we draw our check, it will be under the name of Government Employees Health Association, Inc. If applicable, please submit true name under separate cover for issuance of sterile check.

Apr 22 1971

Please obtain sterile check and forward to W.S. Beaches to check for transmission

[Redacted]

3. If we do not hear from your office by 5-19-71 this money will be posted to Accounts Payable on our ledger and no further effort will be made by this office to contact subject employee.



W. O. Brunkhorst
W. O. Brunkhorst

Group 1
Excluded from Automatic
Downgrading and Declassi-
fication.

SECRET (When Filled In)

CLEARANCE SHEET FOR TERMINATION

THIS FORM MUST BE COMPLETED

DD FORM 1357-1

NAME (Last, First, Middle - Last of precedence)	DATE AND LOCATION OF ASSIGNMENT
LOCAL ADDRESS	ASSIGNMENT ADDRESS
	POSITION OF FUNCTIONAL TITLE
	EMPLOYER

DATE CONTRACT EFFECTIVE	DATE CONTRACT LAST RENEWED	DATE CONTRACT EXPIRES	DATE OF CONTRACT TERMINATION
30 October 1960			31 December 1970

REASON FOR CONTRACT TERMINATION

Retirement

INTERNAL STAFF OR BUREAU OF CLEARANCES (Add or delete as applicable)

COMPONENT	CLEARED BY	DATE	REMARKS
FINANCE		2-24-61	
LOGISTICS		2-24-61	
SECURITY		2-24-61	

CONTRACT APPROVING OFFICER

DATE

SCHEDULE OF INTERVIEWING OFFICES
(OFFICES NOT BEING INTERVIEWED WILL SO INDICATE)

OFFICE	DATE	TIME	LOCATION	INTERVIEWING OFFICIAL
CENTRAL COVER STAFF				
OFFICE OF SECURITY PDD			24 December 1960	
OFFICE OF PERSONNEL CPU				

REMARKS (Please initial)

Forward copy to CV/CCPD/SFSA.

SECRET

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
UNITED STATES GOVERNMENT

Memorandum

TO : OP/Retirement Office
ATTN:
FROM : C/WH/Contracts

DATE: 15 March 1971

SUBJECT: Retirement

1. Per our telecon this morning, I have sent over to you a copy of the cable from (266625) which stated had elected not to make the payment as described in our outgoing cable which your office coordinated with on Friday.

2. It is understood that necessary papers will be forwarded from your office to Miss in the Office of Finance today. I have called Miss and she advised that upon receipt of the papers from you there would be no difficulty in insuring that actual annuity is computed including the retroactive portion for January and February and included in the check for March.

Wm. Ranehan

SECRET

MSGR: WSR:Renchun
IN: WSR/Contracts
EX: 4450
DATE: 12 March 1971

MESSAGE FROM
TOTAL COPIES 12
SECRET

ROUTING AND/OR INITIALS TO BE MADE BY		
1		
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CABLE SECRETARIAT DISSEMINATION
 INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
 FILE IN CS FILE NO. _____

REF: WHS | FILE NO. OP2

SECRET

221 582 77

CITE DIRECTOR

119534 7
119594

ADMIN CONTRACTS

REF: HNS-7143

1. PLEASE INFORM [] FOLLOWING.

15 MAR 1971

A. HIS ACTIVE MILITARY DUTY VERIFIED AS 1 JULY 1937 THROUGH 14 JULY 1937 AND 1 DECEMBER 1939 THROUGH 30 JUNE 1940. THIS TOTALS ONE AND ONE-HALF MONTHS LESS THAN [] CLAIMED.

B. VERIFICATION CIVILIAN SERVICE SHOWS NO RETIREMENT DEDUCTIONS FOR PERIOD 1 JUNE 1942 THRU 28 FEBRUARY 1943. AMOUNT OF \$307 REQUIRED TO PURCHASE CREDIT FOR THIS PERIOD. IF NOT PAID, BASIC ANNUITY WILL BE REDUCED BY 10 PERCENT OF AMOUNT OWED.

C. ANNUITY ESTIMATES RECOMPUTED ON BASIS CHANGE IN CREDITABLE MILITARY SERVICE AND EFFECT OF PAYMENT OR NON-PAYMENT FOR UNCOVERED PERIOD OF CIVILIAN SERVICE. IF PAID, ANNUITY ESTIMATED TO BE \$1,195 PER MONTH. IF NOT PAID, ESTIMATE ANNUITY REDUCTION TO \$1,195 PER MONTH. SHOULD REALIZE WOULD TAKE OVER TEN YEARS TO RECOVER AMOUNT OF PAYMENT.

(CONTINUED)

RELEASING OFFICER

SECRET

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UNIT:
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DATE:

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BY _____ PER _____ # _____

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

FILE IN CS FILE NO. _____

FILE. VR. _____

SECRET

CITE DIRECTOR **119594**

PAGE TWO (2)

D. PLEASE ADVISE [] DECISION. IF ELECTS MAKE PAYMENT, HIS CHECK PAYABLE TO TREASURER OF U.S. SHOULD BE FORWARDED HQS SOONEST.

2. ON RECEIPT OF DECISION AND, IF APPROPRIATE, PAYMENT FOR THE SERVICE, FINAL ANNUITY COMPUTATIONS WILL BE MADE. ANNUITY CHECK FOR MARCH WOULD INCLUDE RETROACTIVE AMOUNT DUE [] FOR JANUARY AND FEBRUARY.

END OF MESSAGE

WH COMMENTS: Advised full retirement annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 Jun 42 and 1 Mar 43.

COOPD: CP/Potirement - [] (in draft)

3 C/MI/1 []

C/MI/PI []

[]
C/MI/1

[]
C/MI/CONTRACTS

SECRET

REF ID: A66666

ADMINISTRATIVE

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CLASSIFIED MESSAGE

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MAR 13 2 44 PM '71

ACTION COPY

WGS
1113

FILE, VR *op2*

SECRET 131727Z MAR 71

15858 13MAR 286625

DIRECTOR

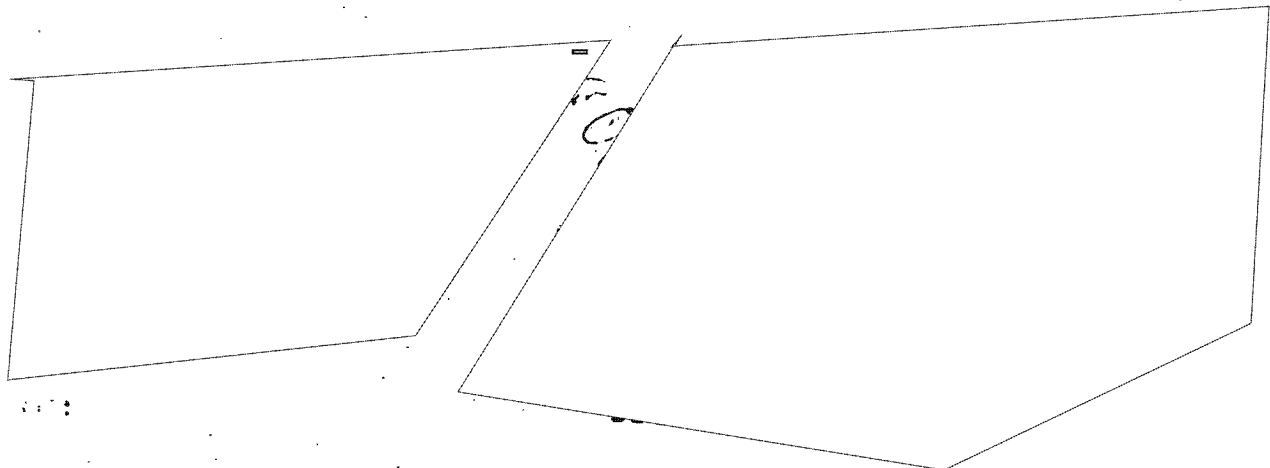
ADMIN CONTRACTS

REF: DIRECTOR 119594

15 MAR 1971

1. [] HAS SELECTED NOT RPT NOT MAKE PAYMENT AS PER REF PARA 18. HAS BEEN ADVISED HIS ESTIMATE ANNUITY REDUCED TO \$1,194 PER MONTH.
2. FILE DEFER. GP-1

SECRET



TO: WSRencham
FROM: HNS/Contracts
CITE: 4460
DATE: 12 March 1971

MESSAGE FORM
TOTAL COPIES 137
SECRET

ROUTING AND/OR INITIALS - SEEN BY	
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CABLE SECRETARIAT DISSEMINATION
BY: 4S PER _____
 INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
 FILE IN CS FILE NO. _____

COMM: WHS | 6 | FILE. VR. OPD

(classification) SECRET (date and time filed) 221 562 1971 (folio) (reference number)

[Redacted]

CITE DIRECTOR
119534 7
119594

ADMIN CONTRACTS
REF: HNS-7143

1. RELEASE INFORM [Redacted] FOLLOWING.

A. HIS ACTIVE MILITARY DUTY VERIFIED AS 1 JULY 1937 THROUGH 14 JULY 1937 AND 1 DECEMBER 1939 THROUGH 30 JUNE 1940. THIS TOTALS ONE AND ONE-HALF MONTHS LESS THAN [Redacted] CLAIMED.

B. VERIFICATION: CIVILIAN SERVICE SHOWS NO RETIREMENT DEDUCTIONS FOR PERIOD 1 JUNE 1942 THRU 28 FEBRUARY 1943. AMOUNT OF \$307 REQUIRED TO PURCHASE CREDIT FOR THIS PERIOD. IF NOT PAID, BASIC ANNUITY WILL BE REDUCED BY 10 PERCENT OF AMOUNT OWED.

C. ANNUITY ESTIMATES RECOMPUTED ON BASIS CHANGE IN CREDITABLE MILITARY SERVICE AND EFFECT OF PAYMENT OR NON-PAYMENT FOR UNCOVERED PERIOD OF CIVILIAN SERVICE. IF PAID, ANNUITY ESTIMATED TO BE \$1,195 PER MONTH. IF NOT PAID, ESTIMATE ANNUITY REDUCTION TO \$1,194 PER MONTH. SHOULD REALIZE WOULD TAKE OVER TEN YEARS TO REGAIN AMOUNT OF PAYMENT.

(CONTINUED)

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RELEASING OFFICER

COORDINATING OFFICERS
SECRET

AUTHENTICATING OFFICER

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MESSAGE FORM
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ORIG:
UNIT:
EXT:
DATE:

CABLE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

BY _____ PER _____

FILE IN CS FILE NO. _____

CONF:

INFO FILE NO.

(classification)
SECRET

(date and time filed)

(date) (page)
(reference number)

CITE DIRECTOR

119594

PAGE TWO (2)

D. PLEASE ADVISE [] DECISION. IF ELECTS MAKE PAYMENT, HIS CHECK PAYABLE TO TREASURER OF U.S. SHOULD BE FORWARDED HQS SOONEST.

2. ON RECEIPT OF DECISION AND, IF APPROPRIATE, PAYMENT FOR THE SERVICE, FINAL SECURITY COMPUTATIONS WILL BE MADE. ANNUITY CHECK FOR MARCH WOULD INCLUDE RETROACTIVE AMOUNT DUE [] FOR JANUARY AND FEBRUARY.

END OF MESSAGE

WH COMMENTS: Advised full retirement annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 Jun 42 and 1 Mar 43.

COORD: CP/Retirement - [] (in draft)

C/WH/1 []

C/WH/TA []

WILLIAM V. BRICE
C/WH

WILLIAM S. FERRMAN
C/WH/CONTENTS

5
4
3
2
1

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COORDINATING OFFICERS

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ROUGH DRAFT

[REDACTED]
10 March 1971

1. Please advise [REDACTED] that the appropriate military authority has verified the following dates of active duty:

1 July 1937 through 14 July 1937
1 December 1939 through 30 June 1940

This service totals one and one-half months less than that claimed by

[REDACTED]

2. Records verifying [REDACTED] civilian service show that during period 1 June 1942 through 28 February 1943 retirement deductions were not withheld from salary. The amount of \$307.00 will be required to purchase credit for this period. If not paid, Subject's annuity will be reduced by 10 per cent of the amount owed or \$31.00 per year. If Subject elects to make payment, his check should be made payable to the Treasurer of the United States and forwarded to Headquarters soonest.

3. Annuity estimates recomputed to reflect change in creditable military service and effect of payment or non-payment for uncovered period of civilian service. If paid, annuity will be \$1,196 per month. If not paid, annuity reduced to \$1,194.

4. Advise Headquarters [REDACTED] election on payment vs non-payment option.

ORIG: WS Renehan:md
UNIT: WH/Contracts
EXT: 4460
DATE: 17 February 1971

TOTAL COPIES 10
SECRET

1	2
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CABLE SECRETARIAT DISSEMINATION
BY: 28 PER INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
 FILE IN CS FILE NO. _____

CONF: W/8 FILE VR. CCD

(classification) (date and time filed) (office) (reference number) (page)

SECRET

18 21 30z FEB 71

CITE DIRECTOR: 112046

TO: [Redacted]

ADMIN CONTRACTS

REFS: A. [Redacted] 5618 ([Redacted] 266892)
B. HMMS-7143, DTD 17 FEB.

PLEASE SEE REF B.

END OF MESSAGE

22 FEB 1971

WH COMMENTS: A. [Redacted] requests Hqs identify deposit of \$950.
B. [Redacted] Retirement Annuity.

COORD: C/WH/1 [Redacted]
WH/FI/ [Redacted]

[Redacted]
WILLIAM V. BROE
C/WH

[Redacted]
WILLIAM S. RENEHAN
C/WH/CONTRACTS

RELEASING OFFICER

COORDINATING OFFICERS

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

AUTHENTICATING OFFICER

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COPY NO.

TO
INFO
THRU
SUBJECT
ACTION REQUIRED REFERENCES

MAPS
NO. 1
NO. 2
NO. 3
NO. 4
NO. 5

Chief, WH Division
ADMIN/CONTRACTS
[Redacted] Retirement Annuity

1. The Retirement Office has advised that [Redacted] annuity check for January will be an interim payment representing about 75% of basic annuity.
2. The full annuity could not be paid pending receipt of verification of military service and billing for non-deduction civilian service between 1 June 1942 and 1 March 1943. Headquarters has been checking with the Retirement Office on a continuous basis but as yet the information has not been received. Upon receipt of the required info, you will be promptly advised.
3. Please assure [Redacted] that he will receive retroactive payment in a subsequent check for full entitlement.

Norman R. PATERSILL

Distribution: 2 [Redacted]

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE
	HMS-7143 CLASSIFICATION	
	SECRET	MOI FILE NUMBER
1-WH/FL [Redacted] 1-WH/1 1-WH/Registry 1-WH/Contracts	ORIGINATING OFFICE	
	WH/Contracts	WSS Renahan me (11 Feb 71) 4460
	COORDINATING OFFICE	
	C/WH/FL [Redacted]	12 Feb 71 [Redacted]
	C/WH/1	12-1-71 [Redacted]
RELEASING OFFICE		
C/WH/SS	16 Feb 71	Richard B. Wright

1. SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

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FEB 12 10 29 AM '71
ACTION COPY

FILE, YR

FILE, YR

OF 2

SECRET 162254Z FEB 71 CITE [REDACTED] 5616

16 FEB 1971

DIRECTOR

17 FEB 1971

ADMIN FINANCE

REF: HHS-6919 DTD 22 JULY 70

1. [REDACTED] REPORTS RECEIPT OF BANK DEPOSIT NOTICE COVERING GOVERNMENT CHECK IN AMOUNT \$952.00. ONLY LARGE DEPOSIT [REDACTED] ANTICIPATED AT PRESENT TIME IS FIRST RETIREMENT ANNUITY CHECK.

2. REF INDICATED ESTIMATE FOR [REDACTED] ANNUITY \$1,222 PER MONTH, WHICH HARD TO RECONCILE WITH \$950 DEPOSIT. FACT THAT DEPOSIT FOR SUCH EVES AMOUNT ALSO INDICATES IT MAY NOT BE FIRST ANNUITY PAYMENT.

3. [REDACTED] REQUESTS HEADQUARTERS IDENTIFY DEPOSIT IF POSSIBLE, AND PROVIDE EARNINGS AND DEDUCTIONS BREAKDOWN IF APPROPRIATE. [REDACTED] ALSO REQUESTS GROSS-DEDUCTIONS - NET BREAKDOWN OF ANNUITY PAYMENTS. 67-1

SECRET

[REDACTED]
17 Feb
[Signature]

SECRET

24 Jun 71

MEMORANDUM FOR THE RECORD

SUBJECT: [redacted] Payment of Annuity

REF: DIRECTOR 104776

1. At the time of transmittal of Reference, I had been informed that the military service still had not been verified. In talking about this matter with Mr. [redacted] I asked if he would request MMPD, possibly through some ~~sergeant~~ sergeant to sergeant or colonel to colonel whether the matter could be expedited. He assured me he would give this an all-out try and agreed to let me know during the forthcoming week.

2. In checking this morning I find that Mr. [redacted] is out on leave and going into training for at least the next week. In asking how to get in touch with Mr. [redacted] eventually Mrs. [redacted] came on the line. She advised that nothing new was in the record and there was no info on the verification of the military service and wished to assure me that just because someone was on leave or was out that a case was not dropped. I asked then if any effort has been made to contact MMPD. She said the file didn't reflect anything and agreed to check MMPD and let me know.

*File
be read from military
verification of file*

MICROFILM FORM TOTAL COPIES 1003

SECRET

REVISIONS AND/OR INITIALS - MADE BY	
1	5
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3	7
4	8

TO: WASHINGTON
FROM: W/Contracts
DATE: 4800
DATE: 22 Jan 71

CABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

BY: 34 PER: _____ FILE IN CS FILE NO. _____

CONF: W/13 FILE. VR. OP2, OP2, CCS2, CS2

(classification) (date and time filed) (title) (reference number) (pics)

SECRET

23 JAN 71 00 19Z

CITE DIRECTOR 4776

TO: [Redacted]

ALITH CONTRACTS

REF: [Redacted] 5381 ([Redacted] 248431)

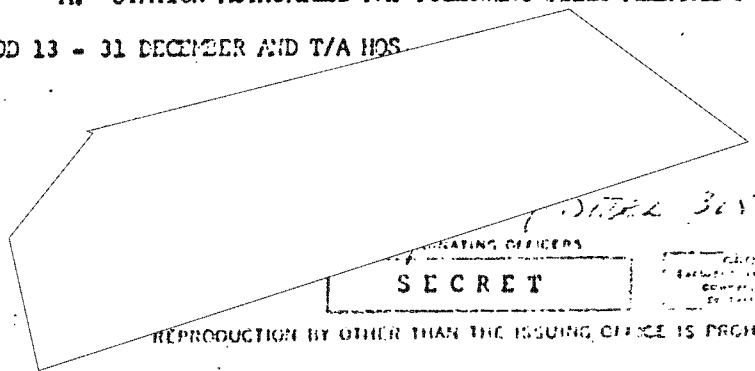
25 JAN 1971

FOLLOWING KEYED REF

1. ALTHOUGH ACTUAL REQUIREMENTS MAY VARY AMONG INDIVIDUAL BANKS, SUGGEST [Redacted] ADVISE BANK THEY WILL BE RECEIVING GOVERNMENT SECURITY CHECKS FOR DEPOSIT HIS ACCOUNT AND INCLUDE POWER OF ATTORNEY IN LETTER.

2. NO CARD OR OTHER EVIDENCE OF RETIREMENT PROVIDED. LENGTH OF SERVICE (32 YEARS 2 MONTHS INCLUDES SICK LEAVE) CITED HHS 6919. INSURANCE CARD NOT ISSUED RETIREES ABROAD AS HOSPITALS WOULD NOT ACCEPT. SEE HHS 7107 FOR INSTRUCTIONS ON FORWARDING HOSPITALIZATION CLAIMS. WILL BE PROVIDED SECURITY STATEMENT WHICH WILL INCLUDE AMOUNT OF RETIREMENT CONTRIBUTIONS FOR INCOME TAX PURPOSES.

A. STATION AUTHORIZED PAY FOLLOWING FIELD ALLOTMENT FOR PERIOD 13 - 31 DECEMBER AND T/A HQS



SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

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UNIT:
EXT:
DATE:

MESSAGE FORM
IN THE COPIES

SECRET

COORDINATING OFFICERS		CREATED BY
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CABLE SECRETARIAT DISSEMINATION

BY _____ PER _____

CONF: _____

FILE, VP. _____

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

FILE IN CS FILE NO. _____

(classification) _____ (date and time filed) _____ (pages) _____ (pica) _____

CITE DIRECTOR

PAGE TWO (2)

71047767

GROSS \$1,478.40

DEDUCTIONS:

FEGLI 12.38

OPTICAL FEGLI 8.25

HOSPITALIZATION 14.09

RETIREMENT 103.49

INCOME TAX 191.55

1970 TAX ADJUSTMENT 147.00

476.76

\$1,001.64

REFUND OF TAX OVER WITHHELD
PAY PERIODS 11, 12 AND 13 121.50

NET \$1,123.14

NOTE: CONTRACT LIFE INSURANCE COVERAGE CEASED 31 DECEMBER. WILL REFUND PREPAID PREMIUMS.

(CONTINUED)

8
4
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RELEASING OFFICER

COORDINATING OFFICERS

SECRET

FORM 1
10-67
10-67
10-67

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ORIG:
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DATE:

CABLE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RIO
 FILE IN CS FILE NO. _____

BY _____ PER _____

CONF: _____ FILE, VP, _____

(classification)

(date and time filed)

(reference number)

CITE DIRECTOR

7101776

TO

~~XXXXXXXXXXXX~~

~~XXXXXXXXXXXX~~

PAGE THREE (3)

~~XX~~

~~XX~~

~~XXXXXXXXXXXXXXXX~~

B. RETIREMENT CHECKS WAIVED WITHIN FIRST WEEK OF MONTH

FOLLOWING THAT FOR WHICH DUE.

END OF MESSAGE

COCPD: C/AM/B&F

DC/AM/1

C/AM/FL

OP/Petirement

GE/C&TD/S

CCS/DF

CP/

[Redacted]

WILLIAM V. BROE
C/WID

[Redacted]

WILLIAM S. FERRAN
C/AM/CONTRACTS

COORDINATING OFFICERS

SECRET

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declassification

AUTHENTICATING OFFICER

RELEASING OFFICER

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COPY NO

CLASSIFIED MESSAGE		GROUP 1		EXEMPT FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION	
SECRET (When Filled In)		1	5	2	6
ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> NOTTED <input type="checkbox"/>		3	7	4	8
REPRODUCTION OF THIS COPY PROHIBITED					
BY: _____		JAN 25 7 32 PM '71			
ACTION NO. 797		ACTION COPY			
FILE, VR		SP2, CCS2, CSIPS, OF2			

SECRET 20221Z JAN 71 CITE [] 5381
 DIRECTOR 26 JAN 71 248431

ADMIN CONTRACTS
 REF: A. [] 5083 ([] 226314)
 B. [] 5301 ([] 243202)
 21 JAN 1971

- [] HAS ASKED WHETHER NECESSARY FOR HIM TO SUPPLY HIS BANK WITH POWER OF ATTORNEY OR SIMILAR FORM TO ENABLE BANK TO CREDIT RETIREMENT CHECKS TO HIS ACCOUNT. REQUEST HEADQUARTERS ADVISE. ✓
- [] ALSO ASKING WHETHER HE SHOULD RECEIVE CARD, CERTIFICATE OR OTHER EVIDENCE OF RETIREMENT FROM GOVERNMENT SERVICE INCLUDING LENGTH OF SERVICE CREDITED. PLEASE ADVISE. ✓
- DUE DISRUPTION OF NORMAL INCOME PATTERNS, [] EXPERIENCING FINANCIAL PROBLEMS AND REQUESTS PAYMENT OF FIELD ALLOTMENT FOR 13-31 DEC 70 SOONEST. REF B PROVIDED 1970 OVERT INCOME TAX ESTIMATE. ADVISE STATION OF NET AMOUNT FINAL FIELD ALLOTMENT SOONEST. ALSO ADVISE WHEN [] CAN EXPECT FIRST RETIREMENT CHECK WILL BE SENT TO BANK. GP-1 ✓

SECRET

SECRET

[Redacted]

Chief, [Redacted]

[Redacted] - Tax Administration

REFERENCE: [Redacted] 5301, 13 January 1971

1. Headquarters has reviewed [Redacted] estimated 1970 and 1971 true tax liabilities and it has been determined that his current withholding rate is sufficient to provide enough tax for these years.

2. Please advise [Redacted] of the above and remind him that we need copies of his 1970 and 1971 tax returns when they are submitted to Internal Revenue so that we can reconcile to his true tax liability.

[Redacted]

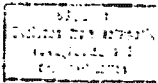
Distribution:
Orig. & 2 - COS

9 FEB 1971

HMMS-7115

20 January 1971

SECRET



Internal Dist.

1 - WH/1
1 - WH/CON

CCS/CTS

WHM

LP

8697

WH/1

WH/CON

C/WH/SS

DISPATCH

CONFIDENTIAL

Chief of Matter, [redacted]

FROM

Chief, Benefits and Services Division/CS

THRU

ADMINISTRATIVE

Medical Investigations - [redacted]

ALONG PUBLIC AFFAIRS

1. Please inform subject employee that in the future he must submit itemized medical bills to the address forwarded under separate cover.

2. All bills should show the name of the patient, the dates and types of services rendered, the amount charged per item, and the exact type of surgery performed if applicable. It should also include a statement giving the exact diagnosis for each charge incurred. This information will constitute the basis of a claim.

3. Enclosed is a leaflet which explains the hospitalization insurance coverage. The coverage applies regardless of the country in which the claims are incurred. Charges of a recognized hospital are covered under this policy in accordance with the benefits listed in the attached leaflet.

[redacted]

Attachments:

1 cc stated

1 U/C

Distribution:

8, CS, Boston City

CONFIDENTIAL

CONFIDENTIAL

822 - 7041

13 January 1971

CONFIDENTIAL

1. LAST NAME: MUNRO FIRST NAME: George INITIALS: F

2. APPOINTMENT DATA: Entered on duty: F P E

3. TOTAL SERVICE FOR LEAVE (as of date of separation): Years: 31 Months: 1 Days: 25

4. DATE AND NATURE OF SEPARATION: 12/31/70 RETIREMENT

Subject to Sec. 203(d) Leave Act: Yes No Ceased to be subject to Sec. 203(d): More than 13 years:

SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)			SUMMARY OF HOME LEAVE (DAYS)		REMARKS
	ANNUAL	SICK			
3. Balance from prior leave year ended <u>1/10</u> 19 <u>70</u>	<u>560</u>	<u>228</u>	14. Date arrival abroad for ML purposes		SCD: <u>11/7/39</u> *Unused Sick Leave --- <u>2228</u> hours --- <u>85</u> U.S.C. Ch 63
4. Current leave year accrual through <u>12/26</u> 19 <u>70</u>	<u>200</u>	<u>100</u>	15. Current balance as of _____ 19____		
7. Total	<u>760</u>	<u>328</u>	16. 12 month accrual rate		
8. Reduction in credits, if any (current year)	<u>0</u>	<u>0</u>	17. Dates leave used, prior 24 months		
9. Total leave taken	<u>760</u>	<u>0</u>	18. Monthly accrual date		
10. Balance	<u>0</u>	<u>328</u>	19. Calendar days credit for next accrual date		
11. Total hours paid in lump sum <u>None</u>			20. Date basic service period completed		
12. Salary rate(s) <u>\$22,463</u>			MILITARY LEAVE		
13. Lump sum leave dates: _____ to _____ (Month)			21. Dates during current calendar yr	to	
			22. Dates during preceding calendar yr	to	
			ABSENCE WITHOUT PAY		
			23. During leave year in which separated	0	
			24. During step increase waiting period which began on <u>4/19/70</u>	0	
			25. During 12 month ML accrual period (dates)		

FOR CHEF PAYROLL

Standard Form 1150
November 1965
1150-106

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENT 560-11 AND 560-2

TRANSMITTAL OF APPLICATION FOR RETIREMENT
CIA RETIREMENT AND DISABILITY SYSTEM

1. NAME OF EMPLOYEE (Last, First, Middle Initial)	2. TYPE OF RETIREMENT APPLIED FOR	3. PROPOSED RETIREMENT DATE
Munro, George F.	Voluntary	31 December 1976

SECTION A RECOMMENDATION OF FIELD OFFICE

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:

APPROVAL
 DISAPPROVAL (Reason specified below)

2. TYPED NAME AND TITLE	4. DATE
[Redacted] WH/EXO	10 December 1976

SECTION B RECOMMENDATION OF HEAD OF CAREER SERVICE

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:

APPROVAL
 DISAPPROVAL (Reason specified below)

2. TYPED NAME AND TITLE	4. DATE
Cord Meyer, Jr., ADDP	10 Dec 76

SECTION C RECOMMENDATION OF CIA RETIREMENT BOARD

1. THE FOLLOWING ACTION IS RECOMMENDED FOR THE ATTACHED APPLICATION FOR RETIREMENT:

APPROVAL
 DISAPPROVAL (Reason specified below)

SECRET

(S) (U) (U) (U)

APPLICATION FOR RETIREMENT

CIA RETIREMENT AND DISABILITY SYSTEM

To avoid delay - 1. Read instructions carefully. 2. Complete application in full. 3. Sign and print name.

A. PERSONAL INFORMATION

1. NAME Last Manro	First George	Middle J.	2. DATE OF BIRTH (Month) (Day) (Year)	3. SOCIAL SECURITY NUMBER
4. ADDRESS (Number and Street)		(City and State)		(Zip Code)
5. (A) ARE YOU MARRIED? <input type="checkbox"/> YES <input type="checkbox"/> NO				
6. (IF "YES" GIVE THE FOLLOWING INFORMATION)				
WIFE OR HUSBAND'S NAME (Last)		7. HER OR HIS BIRTH DATE (Month) (Day) (Year)	8. DATE OF MARRIAGE (Month) (Day) (Year)	9. ADDRESS OF SPONSOR DIFFERENT FROM ITEM 4

B. CIVILIAN SERVICE

1. OFFICE OF ASSIGNMENT DDP/WII	2. SERVICE DESIGNATION D	3. LOCATION OF EMPLOYMENT (City and State)
4. TITLE OF LAST POSITION Carry Agent	5. DATE OF FINAL SEPARATION (Month) (Day) (Year) December 31, 1970	6. APPROPRIATE NUMBER OF YEARS OF SERVICE
7. DO YOU HAVE FEDERAL EMPLOYERS OTHER THAN THIS AGENCY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		8. ARE YOU COVERED BY A PLAN UNDER THE FEDERAL EMPLOYEES HEALTH BENEFIT PROGRAM? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

C. MILITARY SERVICE

1. COMPLETE THE SCHEDULE BELOW IF YOU HAVE PERFORMED ACTIVE DUTY IN THE UNITED STATES UNDER ANY OF THE FOLLOWING SERVICES: (A) ARMY NAVY MARINE CORPS OR COAST GUARD IN THE UNITED STATES OR IN REGULAR SERVICE OR RESERVE SERVICE OF THE PUBLIC HEALTH SERVICE AFTER JUNE 30 1949 OR (B) AS A COMMISSIONED OFFICER OF THE COAST AND GEODETIC SURVEY AFTER JUNE 30 1949. IF AVAILABLE ATTACH A COPY OF YOUR DISCHARGE CERTIFICATE.

BRANCH OF SERVICE	SERIAL NUMBER	DATE OF ENTRANCE ON ACTIVE DUTY	DATE OF SEPARATION FROM ACTIVE DUTY	LAST OFFICE OR PAY STATION	ORGANIZATION AT DISCHARGE (Div., Regt., Co., etc.)
U.S. Army		25 Oct 39	31 Jul 40	2nd Lt.	Inf.

2. (A) ARE YOU A MILITARY RESERVE (REGULAR ACTIVE OR RESERVE)? YES NO

3. (B) ARE YOU A RESERVE OR HAVE YOU EVER APPLIED FOR MILITARY RESERVE PAY (REGULAR PAY ONLY NOT RECALL OR FEDERAL GOVERNMENT)? YES NO

4. (C) IF "YES" WERE YOU RECEIVED FROM A RESERVE COMPONENT UNDER CONTRACT TO TITLE 10 USC (FORMERLY TITLE 38 PUBLIC LAW 85-8)? YES NO

D. DISABILITY INFORMATION

1. Only applicants for total disability retirement will complete Part D.

2. WHEN DID YOU BECOME TOTALLY DISABLED? (Month) (Year)

3. BRIEFLY DESCRIBE YOUR DISABILITIES, STATE WHEN OCCURRED AND HOW THEY INTERFERE WITH PERFORMANCE OF THE DUTIES OF YOUR POSITION. (ATTACH ADDITIONAL COMMENTS ON PLAN SHEET OF PAGE 2 IF NECESSARY)

E. OTHER CLAIM INFORMATION

1. (A) HAVE YOU EVER RECEIVED OR MADE APPLICATION FOR COMPENSATION UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?
 YES NO

1. (B) IF "YES" STATE THE NUMBER OF YOUR COMPENSATION CLAIM AND THE PLAN UNDER WHICH YOU RECEIVED COMPENSATION.

2. (A) HAVE YOU PREVIOUSLY RECEIVED ANY APPLICATION TO RECEIVE THE CIVIL SERVICE RETIREMENT SYSTEM BENEFIT OR APPLICATION FOR THE RETIREMENT BENEFIT DEPOSIT OR RECEIVED OR RECEIVED AN ANNUITY UNDER ANY OTHER PLAN?
 YES NO

2. (B) IF "YES" INDICATE THE TYPE OF PLAN AND NUMBER OF THE CLAIM NUMBER, IF ANY.

3. (A) HAVE YOU PREVIOUSLY MADE ANY APPLICATION TO RECEIVE THE CIVIL SERVICE RETIREMENT BENEFIT OR RECEIVED OR RECEIVED AN ANNUITY UNDER ANY OTHER PLAN?
 YES NO

3. (B) IF "YES" INDICATE THE TYPE OF PLAN AND NUMBER OF THE CLAIM.

4. (A) HAVE YOU EVER BEEN EMPLOYED UNDER ANY OTHER RETIREMENT SYSTEM (SUCH AS THE FEDERAL GOVERNMENT RETIREMENT SYSTEM OR THE FEDERAL GOVERNMENT ANNUITY PLAN)?
 YES NO

4. (B) IF "YES" STATE THE NAME OF THE RETIREMENT SYSTEM.

Civil Service System

SECRET

(S) (U) (U) (U)

HOWEVER, BY SIGNING YOUR REQUEST TO RECEIVE THIS TYPE OF ANNUITY, YOU AGREE TO RECEIVE THE TYPE OF ANNUITY AND TO ACCEPT THE PAYMENT THEREOF. NO CHANGE WILL BE PERMITTED AFTER AN ANNUITY HAS BEEN CHOSEN. IF YOU WANT TO CHANGE FROM A SURVIVOR ANNUITY, BE SURE TO GIVE THE GROUP INFORMATION CARD TO:

F. TYPES OF ANNUITY: MARRIED APPLICANTS ONLY

1. INITIALS **ANNUITY WITH SURVIVOR BENEFIT TO WIDOW OR WIDOWER**

• If you are married, you will receive this type of annuity unless you choose the annuity in F. 2.

• The annuity payable to you during your lifetime will be 75% of any amount up to \$3,000 a year and 50% for the balance thereof, plus 10% of any amount over \$3,000 a year.

• If you retire for total disability before age 60 and get a gratuity or retirement disability annuity, you may use all or any part of your "earned" annuity as the base for the survivor benefit. You cannot use any extra annuity which may be payable to make up the percentage of minimum annuity.

• If your wife (or husband) should die before you, no change in type of annuity will be permitted, your annuity will not be increased, but may you name any other person as survivor.

• The survivor's annuity will begin upon your death and end when she (or he) dies or remarries.

SPECIFY THE PORTION OF YOUR ANNUITY YOU WANT USED AS THE BASE FOR YOUR WIDOW'S (OR WIDOWER'S) SURVIVOR ANNUITY

If you want all your annuity used as the base for the survivor benefit, write the word "ALL" in the box below. If you want only part of your annuity used as the base for the survivor benefit, write the yearly amount of your annuity you want used.

\$ _____ THE SURVIVOR'S ANNUITY WILL BE 55% OF ALL OR WHAT EVER PORTION OF YOUR ANNUITY YOU SPECIFY AS THE BASE FOR HER (OR HIS) BENEFIT

2. INITIALS **ANNUITY WITHOUT SURVIVOR BENEFIT**
(I do not desire my wife (or husband) to receive a survivor annuity benefit after my death.)

• If you choose this type, your wife (or husband) cannot be paid a survivor annuity after your death.

• This type provides annuity payments to you only.

G. TYPES OF ANNUITY: UNMARRIED APPLICANTS ONLY (Including Widowed and Divorced)

1. INITIALS **ANNUITY WITHOUT SURVIVOR BENEFIT**

• If you are not married, you will receive this type of annuity unless you choose the annuity in G. 2.

• This type provides annuity payments to you only.

2. INITIALS **ANNUITY WITH SURVIVOR BENEFIT TO NAMED PERSON HAVING AN INSURABLE INTEREST**

• This type is available to all retiring unmarried employees who are in good health.

• It provides a reduced annuity to you and a survivor annuity to the person named as having an insurable interest.

• The survivor's annuity will begin upon your death and end when she (or he) dies.

• The survivor's annuity will be 55% of the reduced annuity you receive.

• If you choose this type, you will have to undergo a medical examination which will be arranged by the Director of Personnel at no cost to you.

• If the person named as having an insurable interest should die before you, no change in type of annuity will be permitted, your annuity will not be increased, but may you name any other person as survivor.

SPECIFY THE NAME, RELATIONSHIP AND DATE OF BIRTH OF THE PERSON YOU WISH TO RECEIVE THE SURVIVOR ANNUITY

NAME OF PERSON (Last, middle, first)	
RELATIONSHIP	DATE OF BIRTH (Mo., day, year)

SEE UNMARRIED EMPLOYEES UNDER INFORMATION REGARDING SURVIVOR ANNUITIES ON THE ATTACHED INFORMATION SHEET FOR EXPLANATION OF REDUCTION IN YOUR ANNUITY

H. CERTIFICATION OF APPLICANT

WARNING—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. 1001)

I hereby certify that all statements made in this application are true to the best of my knowledge and belief.

See Attached Memo dated 31 July 1970

Signature of Applicant

I. FOR OFFICE OF PERSONNEL USE ONLY

[Empty box for Office of Personnel use only]

London, D.C.

31 July, 1970

To: . . . COS
From:
Subj.: Retirement request

Writer herewith requests that his retirement date
be established as 31 December, 1970.

CONCUR:

SECRET

30 DEC 1970

MEMORANDUM FOR : Mr. George F. Munro

THROUGH : Head of CS Career Service

SUBJECT : Notification of Approval of Request for
Voluntary Retirement

1. I am pleased to inform you that your request for voluntary retirement under the CIA Retirement and Disability System has been approved by the Acting Director of Central Intelligence.

2. Your retirement will become effective 31 December 1970. Your annuity will commence as of 1 January 1971 and is payable on 1 February 1971. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative processing required to effect your retirement.

3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

By Robert S. Wattles

Robert S. Wattles
Director of Personnel

Distribution:

- 0 - Addressee
- 1 - D/Pers
- 1 - OPF
- 1 - ROB Soft File
- 1 - ROB Reader

OP/RAD/ROB/[]jat/3257 (28 December 1970)

SECRET

ORIG: [redacted] :md
UNIT: WII/Contracts
EXT: 4460
DATE: 30 December 1970

MESSAGE FORM
TOTAL COPIES: 14-2

SECRET

ROUTING AND/OR INITIALS - SIGN BY			
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CABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RIO
BY 38 PIR # FILE IN CS FILE NO _____

CONF: W118 INFO FILE, VR. CP2, CSAS,

(classification) (date and time filed) (date) (reference number) (page)

SECRET

30 DEC 70 22 59Z

CITE DIRECTOR 098292

10 [redacted]

ADMIN CONTRACTS

REF: [redacted] 5083 ([redacted] 226314)

1. [redacted] APPLICATION FOR RETIREMENT
EFFECTIVE 31-DEC-70 APPROVED BY CHIEF, JKLANCE.

2. EMPLOYMENT-SUMMARY APPROVED AS FOLLOWS:

26 OCT 39-31 JUL 40 U.S. ARMY, 2ND LT., 30TH INFANTRY DIV.

12 AUG 40-31 OCT 60 FBI.

1 NOV 60-31 DEC 70 RETIRED GOVT EMPLOYEE. [redacted]

[redacted]

(CONTINUED)

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RELEASING OFFICER

COORDINATING OFFICERS

SECRET

GROUP 1
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downgrading and
declassification

AUTHENTICATING
OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO.

MESSAGE FORM
TOTAL COPIES

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4		8	

ORIG:
UNIT:
EXT:
DATE:

SECRET

CABLE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
 FILE IN CS FILE NO. _____

BY _____ PER _____ # _____

CONF: _____
FILE, VR, _____

(classification)

(date and time sent)

(cite) (pic)
(reference number)

CITE DIRECTOR

TO PAGE 2

70982927

[Redacted]

3. PLS ENSURE [Redacted] IS PROVIDED PARA 2 INFO.

END OF MESSAGE

COORD: ^DC/WH/1 [Redacted]

WH/FI/ [Redacted]

WH/SS [Redacted]

[Redacted]

WILLIAM V. BROE
C/WH/D

RELEASING OFFICER

[Redacted]

WILLIAM S. RENEHAN
C/WH/CONTRACTS

AUTHENTICATING OFFICER

COORDINATING OFFICERS

SECRET

GROUP 1
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declassification

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY 12A

ORIG: WSRenehan:md
CITE: W/Contracts
EXT: 4460
DATE: 1 December 1970

MESSAGE FORM
TOTAL COMPS
SECRET

ROUTING APPROVAL INITIALS - SIGNATURE		
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CABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

BY _____ PER _____ FILE IN CS FILE NO. _____

CONF: _____ FILE VR. CSPS COS? (SPS) CF?

(classification) _____ (date and time filed) 1 Dec 70 22 45Z (ref) _____ (ref) 090337
(reference number)

SECRET

CITE DIRECTOR
090337

TO [redacted]

ADMIN CONTRACTS

REF: [redacted] 4950 (216442)

- AND HAS FORESEEN NO DELAY IN [redacted] RETIREMENT AS PER SCHEDULE.
1. PARA 2 REF EFFECTIVE DATE 31 DECEMBER 1970 CORRECT ✓
 2. WHEN PARA 1 REF FORM SIGNED PLEASE ADVISE NUMBER

AND DATE TRANSMITTAL.

END OF MESSAGE

WH COMMENT: Advised Station has received retirement application for [redacted] and assumed delay will not effect Station plans to retire [redacted] on 31 Dec 1970.

TELECOORD: OP/RAD-Mr. [redacted]

COORD: C/WH/1 [redacted]

WH/FI/ [redacted]

[redacted]

WILLIAM V. BROE
C/WHID

RELEASING OFFICER

[redacted]

WILLIAM S. RENEHAN,
C/WH/CONTRACTS

AUTHENTICATING OFFICER

COORDINATING OFFICERS
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BY _____ AT _____ 2
 ON _____ PER _____
 FILE, VR *CP*

180

(S E C R E T 301315Z NOV 70 CITE [] 4950
 (DIRECTOR
 (ADMIN/CONTRACTS
 (REF: HXMS-7036

30 Nov 70 2154Z
 A

- (1. HAVE JUST RECEIVED REF WHICH FORWARDED RETIREMENT APPLICATION. [] IS PRESENTLY AWAY ON LEAVE AND WILL NOT RETURN UNTIL 5 DEC. HE WILL COMPLETE ^{FORM} FROM AT THAT TIME AND WE WILL INCLUDE IN SUBSEQUENT POUCH.
- (2. IT IS UNFORTUNATE THAT THIS PROCESSING HAS BEEN DELAYED SINCE WE HAD REQUESTED PROCESSING IN JUNE 1970. WE ASSUME THAT THIS DELAY WILL IN NO WAY AFFECT OUR PLANS TO RETIRE [] ON 31 DEC 1970. GP-1

(S E C R E T

SECRET

SECRET

BIOGRAPHIC PROFILE (PART I) REF: 7 Nov 1970

1. NAME (Last-First-Middle)
Munro, George F.

2. MARITAL STATUS: Married

3. DEPENDENTS (Listed and Class): 7

4. PLACE OF BIRTH: 250 1761

5. US NATURALIZATION DATE: 30 Oct 1960

6. GRADE: Available

7. ACTIVE DUTY: 1st 1961

8. RELEASED TO: []

9. TO BE RECALLED: []

10. PROFESSIONAL TEST DATE: []

11. LANGUAGE ACQUIRED: []

12. AGENCY EMPLOYMENT

1937-40 Military Service, US Army, 1st Lt (9 mos)

1940-60 Dept of Justice, FBI

13. AGENCY EDUCATION

2-36 Pomona College, Claremont, Calif (Graduate) - ?

14. FOREIGN LANGUAGE ABILITY (Language, Proficiency, Date Tested)

- Spanish Native

- French

- German

15. AGENCY SPONSORED TRAINING

[]

16. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)

Effective Date	Position Title & Occupational Code	Grade	Organization & Organ. Title (If any)	Location
Oct 1970	CE Ops Off (Career Act)	27,463-15	-sqv DLP/SH/ []	Mexico City
Apr 1966	" " " " " "	27,415	-sqv " " " "	" " "
Apr 1970	" " " " " "	27,463-15/7	-sqv " " " "	" " "
Sep 1970	Cps Cf (Career Act)	C136.C1	27,463-15/7-sqv " " " "	" " "

17. DATE PREPARED: 9 Dec 1970

18. PROFILE REVIEWED BY: []

19. SPECIAL USE RESTRICTIONS: []

20. CLASSIFIED BY: []

SECRET
(When Filled In)

PERS. SERIAL NO.	BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle)	DATE OF BIRTH	
Munro, George F. No Fitness Report in Official Personnel Folder. Subject's EOD date as CA is Oct 1947. No Photo Available.		
24. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE		
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL		
26. ADDITIONAL INFORMATION		
27. DATE REVIEWED 9 Dec 1970	28. PROFILE REVIEWED BY WJL	

EMPLOYMENT RESUME

Mr. George Frederick Munro

31 December 1970

26 October 1939 - 31 July 1940

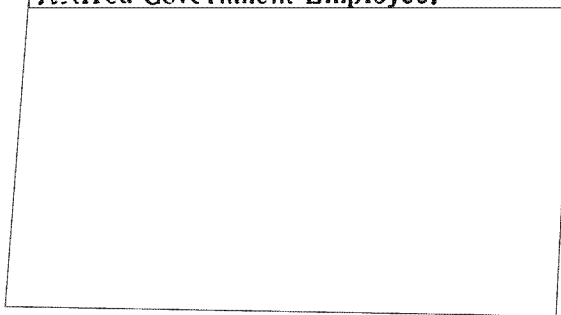
U. S. Army, 2nd Lt., 30th Infantry
Division.

12 August 1940 - 31 October 1960

FBI, ~~Special Agent~~

1 November 1960 - 31 December 1970

Retired Government Employee.



SECRET

17 (October 1971)

TO : DIRECTOR, FBI (NY/COTS)
ATTENTION : SAC/CPD
THROUGH : CP/CPD
PRODUCTION : Benefits & Services Division
NY/COT
SUBJECT : Political Precursor - [redacted] (Career/CPD)

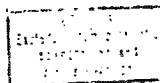
[redacted]

[redacted]

3. All monies due Subject should be deposited to his bank account with attribution to the U.S. Government. His bank account is as follows:

Wells Fargo Bank
44 California Street
San Francisco, California
Account [redacted]

SECRET



SECRET

4. Subject has a usual of [redacted] life insurance policy that was arranged by the Agency. In his particular status, this policy would be convertible to term or some other type of insurance upon his retirement. However, this action could result in the surfacing of subject's true inability to the underwriter. Therefore, in the interest of continuing security, subject should be instructed to seek insurance with another insurer if he desires coverage following retirement.

5. If further information is needed, please contact CCG/STP, [redacted] Fed 1353 or Black 644.

[redacted]
Chief, Central Cover Staff
Naval Facilities Branch

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TABLE SECRETARIAT DISSEMINATION

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FILE RID

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BY _____ AT: _____ Z

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ACTION UNIT

1048 FILE, VR CCS2 CP2 OF2

ACTION NO 692

SECRET 142150Z DEC 70 CITE [] 5083

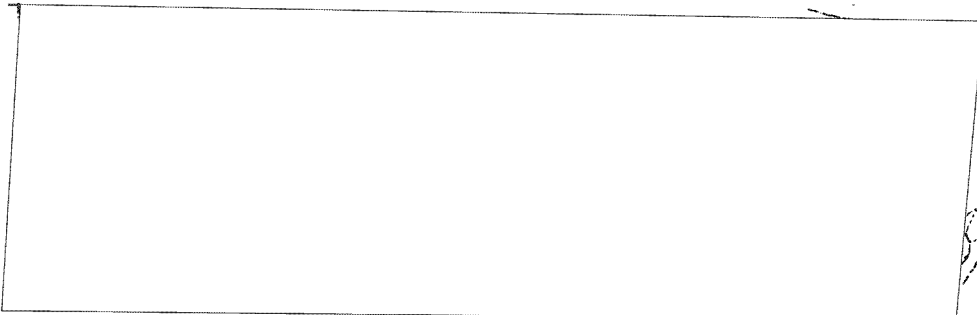
DIRECTOR

ADMIN CONTRACTS

REFS: A. DIRECTOR 092724

B. HMMS 7036

14 Dec 226314



DO NOT
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OR
DISTRIBUTE

2. SUBJECT REQUESTS OPTIONAL FEGLI AND HIS ENROLLMENT UNDER HIS HEALTH BENEFIT PLAN CONTINUE.

3. SUBJECT'S APPLICATION FOR RETIREMENT WAS SIGNED ON 10 DEC 1970 AND IS BEING FORWARDED UNDER HMMT-10664, ON 18 DEC.

4. REQUEST STATION BE ADVISED ON NET AMOUNT OF FIELD ALLOIEMENT TO BE PAID SUBJECT FOR FINAL PERIOD, 13-31 DEC 70.

GP-1

SECRET

SECRET

DISPATCH		CLASSIFICATION S E C R E T	PROCESSING ACTION
TO	Chief, Western Hemisphere Division		<input checked="" type="checkbox"/> MARKED FOR INDEXING
INFO			<input type="checkbox"/> NO INDEXING REQUIRED
FROM			<input type="checkbox"/> ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT	Forwarding of Retirement Application on [redacted]		<input type="checkbox"/> MICROFILM
ACTION REQUIRED - REFERENCES			
<p>REFERENCE: HMMS-7036</p> <p>We are forwarding under separate cover a retirement application from [redacted]</p> <p>[redacted]</p>			
<p>Attachment: U/S/C Retirement Application</p> <p>Distribution: 1 Orig & 2cc: C/MAD, w/att., u/s/c</p> <p><i>Hand 29 Dec 70</i> <i>Log & samples</i> <i>provided to [redacted]</i> <i>for [redacted]</i></p>			
CLASSIFIED TO	DISPATCH SYMBOL AND NUMBER	DATE	
	HMMS-10004	14 December 1970	
	CLASSIFICATION	DISPATCH NUMBER	
	S E C R E T		

APPLICATION FOR RETIREMENT

To avoid delay—1. Read information carefully. 2. Complete application in full. 3. Typewrite or print in ink.

A. PERSONAL INFORMATION

1. NAME MR. MRS. MISS	FIRST (Last)	MIDDLE	LAST (First)	2. DATE OF BIRTH	3. SOCIAL SECURITY NUMBER
	MUNSO	GEORGE	FREDERICK		

CHECKS: WELLS FARGO BANK, 10000 Wilshire Street, Suite 400, Los Angeles, California (Acct. No. _____)

4. (A) ARE YOU MARRIED?	5. (B) IF "YES" GIVE THE FOLLOWING INFORMATION				
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	WIFE'S OR HUSBAND'S NAME	HER (OR HIS) BIRTH DATE	DATE OF MARRIAGE	ADDRESS OF SPOUSE IF DIFFERENT FROM ITEM 4	
			7/9/45		

B. CIVILIAN SERVICE

1. OFFICE OF ASSIGNMENT	2. SERVICE DESIGNATION	3. LOCATION OF EMPLOYMENT (City and State)
4. TITLE OF LAST POSITION	5. DATE OF FINAL SEPARATION (Month) (Day) (Year)	6. APPROXIMATE NUMBER OF YEARS OF SPANISH SERVICE
7. DO YOU HAVE FEDERAL EMPLOYEES GROUP LIFE INSURANCE?		8. ARE YOU ENROLLED IN A PLAN UNDER THE FEDERAL EMPLOYEES HEALTH BENEFITS PROGRAM?
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO

C. MILITARY SERVICE

1. COMPLETE THE SCHEDULE BELOW IF YOU HAVE PERFORMED ACTIVE DUTY THAT ENTITLES YOU TO RETIREMENT BENEFITS IN ANY OF THE FOLLOWING SERVICES (ARMY, NAVY, MARINE CORPS, AIR FORCE, OR COAST GUARD) OF THE UNITED STATES OR IN REGULAR COMPS OR RESERVE COMPS OF THE PUBLIC HEALTH SERVICE AFTER JUNE 30, 1940, OR AS A COMMISSIONED OFFICER OF THE COAST AND GEODETIC SURVEY AFTER JUNE 30, 1941. IF AVAILABLE, ATTACH A COPY OF YOUR DISCHARGE CERTIFICATE.

BRANCH OF SERVICE	SERIAL NUMBER	DATE OF ENTRANCE ON ACTIVE DUTY	DATE OF SEPARATION FROM ACTIVE DUTY	LAST GRADE OR RANK	ORGANIZATION AT DISCHARGE (Army, Navy, etc.)
30th. Inf.	2nd. Lt.	26/10/39	31/7/40	2nd Lt.	30th U.S. Inf.

2. (A) ARE YOU A MILITARY SERVICE MEMBER ACTIVE OR RESERVE?	3. (B) ARE YOU ELIGIBLE OR DO YOU EVER APPLY FOR MILITARY RETIREMENT PAY (AND PAY LOSS NOT INCURRED BY PAYMENT OF COMPENSATION)?	4. (C) IF "YES" WERE YOU RETIRED FROM A RESERVE COMPONENT UNDER OR COVERED BY TITLE 38 USC (FORMERLY TITLE 38 PUBLIC LAW 80-80)?
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

D. DISABILITY INFORMATION

Only applicants for total disability retirement will complete Part D.	1. WHEN DID YOU BECOME TOTALLY DISABLED? (Month) (Year)
2. BRIEFLY DESCRIBE YOUR INJURIES, STATE WHEN OCCURRED, AND HOW THEY INTERFERE WITH PERFORMANCE OF THE DUTIES OF YOUR POSITION. (ATTACH ADDITIONAL COMMENTS ON PLAIN SHEET OF PAPER 8-683(10-1-54)).	

E. OTHER CLAIM INFORMATION

1. (A) HAVE YOU EVER RECEIVED OR ARE YOU NOW RECEIVING A COMPENSATION UNDER THE FEDERAL EMPLOYEES COMPENSATION ACT?	2. (B) IF "YES" STATE THE NUMBER AND DATE OF YOUR LAST PAYROLL CHECK AND THE DATE OF YOUR LAST PAYROLL CHECK.
(A) YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
3. (C) HAVE YOU PREVIOUSLY BEEN AWARDED A RETIREMENT BENEFIT BY ANY OTHER FEDERAL AGENCY OR BY ANY OTHER FEDERAL EMPLOYER?	4. (D) IF "YES" STATE THE NAME OF THE AGENCY OR EMPLOYER AND THE DATE OF THE RETIREMENT BENEFIT.
(C) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
5. (E) HAVE YOU EVER BEEN AWARDED A RETIREMENT BENEFIT BY ANY OTHER FEDERAL AGENCY OR BY ANY OTHER FEDERAL EMPLOYER?	6. (F) IF "YES" STATE THE NAME OF THE AGENCY OR EMPLOYER AND THE DATE OF THE RETIREMENT BENEFIT.
(E) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

CONSIDER THE CHOICES CAREFULLY. NO CHANGE WILL BE PERMITTED AFTER AN ANNUITY HAS BEEN GRANTED. IF YOU WANT AN ANNUITY WITH A SURVIVOR BENEFIT, BE SURE TO GIVE THE OTHER INFORMATION LISTED BELOW.

F. TYPES OF ANNUITY: MARRIED APPLICANTS ONLY

1. **ANNUITY WITH SURVIVOR BENEFIT TO WIDOW OR WIDOWER**

SPECIFY THE PORTION OF YOUR ANNUITY YOU WANT USED AS THE BASE FOR YOUR ANNUITY (OR WIDOWER'S) SURVIVOR ANNUITY:

If you want all your annuity used as the base for the survivor benefit, write the word "all" in the box below. If you want only part of your annuity used as the base for the survivor benefit, write the partly amount of your annuity you want used.

ALL

THE SURVIVOR'S ANNUITY WILL BE 55% OF ALL OR WHAT EVER PORTION OF YOUR ANNUITY YOU SPECIFY AS THE BASE FOR HER (OR HIS) BENEFIT.

- If you are married, you will receive this type of annuity unless you choose the annuity in F. 2.
- The annuity payable to you during your lifetime will be reduced by 2 1/2% of any amount up to \$3,000 a year used as the base for the survivor benefit, plus 10% of any amount over \$3,000 so used.
- If you retire for total disability before age 60 and get a guaranteed minimum disability annuity, you may use all or any part of your "earned" annuity as the base for the survivor benefit. You cannot use any extra annuity which may be payable to make up the guaranteed minimum annuity.
- If your wife (or husband) should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.
- The survivor's annuity will begin upon your death and end when she (or he) dies or remarries.

2. **ANNUITY WITHOUT SURVIVOR BENEFIT**

Do you not desire my wife (or husband) to receive a survivor annuity benefit after my death?

- If you choose this type, your wife (or husband) cannot be paid a survivor annuity after your death.
- This type provides annuity payments to you only.

G. TYPES OF ANNUITY: UNMARRIED APPLICANTS ONLY (Including Widowed and Divorced)

1. **ANNUITY WITHOUT SURVIVOR BENEFIT**

- If you are not married, you will receive this type of annuity unless you choose the annuity in G. 2.
- This type provides annuity payments to you only.

2. **ANNUITY WITH SURVIVOR BENEFIT TO RELATED PERSON HAVING AN INSURABLE INTEREST**

SPECIFY THE EXACT RELATIONSHIP AND DATE OF BIRTH OF THE PERSON YOU WISH TO RECEIVE THE SURVIVOR ANNUITY:

NAME OF PERSON (Last, middle, first)

RELATIONSHIP DATE OF BIRTH (Mo., day, yr.)

SEE EMPLOYEE'S EMPLOYER UNDER INFORMATION REGARDING SURVIVOR ANNUITIES ON THE ATTACHED INFORMATION SHEET FOR EXPLANATION OF RELUC TYPE OF ANNUITY.

- This type is available to all retiring *unmarried* employees who are in good health.
- It provides a reduced annuity to you and a survivor annuity to the person named as having an insurable interest.
- The survivor's annuity will begin upon your death and end when she (or he) dies.
- The survivor's annuity will be 55% of the reduced annuity you receive.
- If you choose this type, you will have to undergo a medical examination which will be arranged by the Director of Personnel at no cost to you.
- If the person named as having an insurable interest should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor.

H. CERTIFICATION OF APPLICANT

WARNING - Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. 1001).

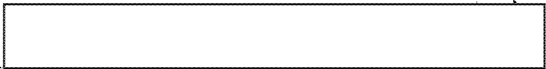
I hereby certify that all statements made in this application are true to the best of my knowledge and belief.

10 Dec., 1970. *George F. Moore*
DATE SIGNATURE OF APPLICANT

I. FOR OFFICE OF PERSONNEL USE ONLY

[Empty box for Office of Personnel use only]

Contract Service -



<u>Date</u>	<u>Action</u>	<u>Compensation</u>	<u>GS Experience</u>
30 Oct 60	Hired as Career Agent with CIA's PSIs and Civil Service Retirement	13,730	GS-15/1
27 April 18 Oct 62	PSI	14,055	GS-15/2
14 Oct 62	LPI	15,045	GS-15/2
26 Apr 63	PSI	15,525	GS-15/3
5 JAN 64	LPI	16,695	GS-15/3
26 Apr 64	PSI	17,210	GS-15/4
5 Jul, 64	LPI	18,170	GS-15/4
10 Oct 65	LPI	18,825	GS-15/4
24 Apr 66	PSI	19,115	GS-15/5
3 Jul 66	LPI	19,978	GS-15/5
24 Sep 67	Contract terminated	19,978	GS-15/5
25 Sep 67	Career Agent with Civil Service Retirement, LPAs and PSIs.	19,978	GS-15/5
8 Oct 67	LPI	20,856	GS-15/5
21 Apr 68	PSI	21,469	GS-15/6
14 Jul 68	LPI	23,075	GS-15/6
13 Jul 69	LPI	25,189	GS-15/6
24 Aug 69	Designated participant in the CIA Retirement and Disability System.		
28 Dec 69	LPI	26,700	GS-15/6
19 Apr 70	PSI	27,463	GS-15/7
10 Jan 71	LPI	29,099	"

TO: [Redacted] TOTAL COPIES 15-1 SECRET

UNIT: C/MI/Contracts

DATE: 7 December 1970

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FILE NO. WH-8 FILE VR. 1 CCS-2, OP-2

(classification) (date and time filed) (initial) (reference number) (pages)

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SECRET 12 17

CITE DIRECTOR 92724

TO: [Redacted]

ARMY CONTRACTS

- REFS: A. [Redacted] 4904 ([Redacted] 212197)
- B. DIRECTOR 086503

PLEASE PROVIDE FULL NAME AND ADDRESS OF [Redacted]

[Redacted]

END OF MESSAGE

- WH COMMENTS: a. Concurrence to proposed employment summary.
- b. Proposed employment summary.

TELECOORD: CCS/DF [Redacted]

COORD: C/MI/1 [Redacted]

C/MI/FI/ [Redacted]

[Redacted]

WILLIAM V. BROE
C/SID

[Redacted]

WILLIAM S. REISMAN
C/MI/CONTRACTS

COORDINATING OFFICERS

RELEASING OFFICER [Redacted] AUTHENTICATING OFFICER [Redacted]

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35 Nov [] 2104Z
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DIRECTOR
ADMIN/CONTRACTS
REF: HMMS-7035

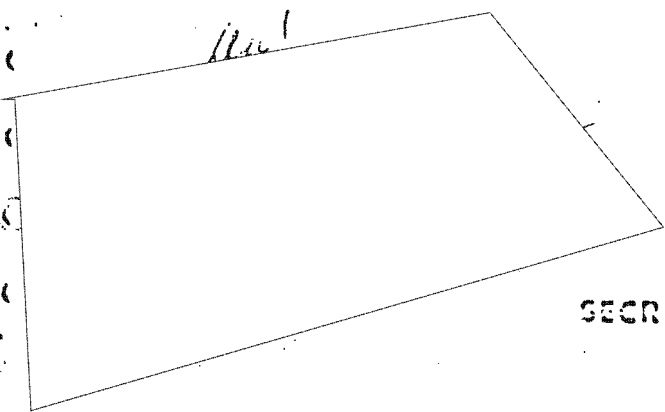
1. HAVE JUST RECEIVED REF WHICH FORWARDED RETIREMENT APPLICATION. [] IS PRESENTLY AWAY ON LEAVE AND WILL NOT RETURN UNTIL 5 DEC. HE WILL COMPLETE ^{FOPM} FORM AT THAT TIME AND WE WILL INCLUDE IN SUBSEQUENT POUCH.

2. IT IS UNFORTUNATE THAT THIS PROCESSING HAS BEEN DELAYED SINCE WE HAD REQUESTED PROCESSING IN JUNE 1976. WE ASSUME THAT THIS DELAY WILL IN NO WAY AFFECT GUY PLANS TO RETIRE [] ON 31 DEC 1976. GP-1

1 DEC 1979

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When from 280 call Mr. []



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ORIG: WSRenehan:md
UNIT: WH/Contracts
EXT: 4160
DATE: 1 December 1970

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(classification)

(date and time filed)

(citetel)

(reference number)

SECRET

1 Dec 70 22 46Z

CITE DIRECTOR

090337

TO: [Redacted]

ADMIN CONTRACTS

REF: [Redacted] 4950 (216442)

AND BOS FORESEES NO DELAY IN [Redacted] RETIREMENT AS PER SCHEDULE.

1. PARA 2 REF EFFECTIVE DATE 31 DECEMBER 1970 CORRECT
2. WHEN PARA 1 REF FORM SIGNED PLEASE ADVISE NUMBER AND DATE TRANSMITTAL.

END OF MESSAGE

WH COMMENT: Advised Station has received retirement application for [Redacted] and assumed delay will not effect Station plans to retire [Redacted] on 31 Dec 1970.

TELECOORD: OP/RAD-Mr. [Redacted]

COORD: C/WH/1 [Redacted]

WH/FI/ [Redacted]

[Redacted]

WILLIAM V. BROE
C/WHID

[Redacted]

WILLIAM S. RENEHAN
C/WH/CONTRACTS

RELEASING OFFICER

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634

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DIRECTOR

ADMIN CONTRACTS

REF: DIRECTOR 201923

1. CONCUR EMPLOYMENT SUMMARY PER PARA 1 REF.

2. ALLOTTED DESIGNATED: WELLS FARGO BANK,

464 CALIFORNIA ST., SAN FRANCISCO, CALIF. ADCT. [] CP-1

SECRET

*copy sent to
[] - []
[]
[]*

*[]
[]*

24 NOV 1970

SECRET

Chief of Station, [redacted]

Chief, Retirement Affairs Division

Retirement application and related information - [redacted]

Reference: HMMS-10467

1. Since [redacted] has expressed a desire to retire in December 1970, he should complete and return to headquarters the attached application for Retirement form. He may have his annuity checks sent directly to his bank for deposit if he wishes. This should be arranged with whatever bank is designated under Item 4 on the application. His checking account number should be recorded following the name of the bank. Items B-1 through B-4 may be left blank to be filled in at Headquarters. Since Subject's annuity will begin on the first day of the month following retirement, it is considered advantageous to make his retirement effective as of the last day of the month. In this way his annuity would commence the day following his last day as an employee.

2. When [redacted] retires, his regular Federal Employees Group Life Insurance (without accidental death and dismemberment benefits) will be continued at the same amount without further cost. The cost of the optional FEGLI, which he is eligible to continue, will be deducted from his annuity until he reaches age 65. These insurances will retain face value until [redacted] reaches age 65 at which time they will reduce at the rate of 2 per cent per month until they reach 25 per cent of their face value. If he wishes, Subject may elect at the time of retirement to convert to an individual life insurance policy in order to retain lifetime coverage in an amount equal to his present insurance. He must pay the premium applicable to the type of policy selected. A medical examination will not be required under the conversion privilege.

(continued)

Attachment:
Application for Retirement

Distribution:
3 - COS, [redacted]

HMMS-7036

18 Nov 1970

SECRET

1 - WH/Pers
3 - ROB

OP/RAD/ROB/[redacted]jat (13 Nov 1970) 3257

AC/ROB

C/WH/Pers

C/WH/SS

3. Subject may also continue his enrollment under his health benefits plan. Premiums will continue at the same rate as that for employees and will be withheld from his monthly annuity payments.

4. Under the provisions of 5 USC 20-1 4b(2) Subject's prospective retirement precludes him from becoming eligible for home leave upon completion of his present tour.

5. [redacted] request for retirement will be processed as expeditiously as possible following receipt of his completed application form. Upon approval of his retirement by Chief, JKLANCE, Subject will be notified.

for [redacted]
[redacted]

ORIG: WSRenehan
UNIT: WH/Contracts
EXT: 465
DATE: 13 November 1970

MESSAGE FORM
TOTAL COPIES 17

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(classification) (date and time filed) (olita) (pics)
 (reference number)

SECRET

13 NOV 70 23 22

CITE DIRECTOR

086503

to [redacted]

ADMIN CONTRACTS

REF: FN 20-99

16 NOV 1970

- HQS PROPOSES FOLLOWING EMPLOYMENT SUMMARY FOR [redacted] PLEASE ADVISE COMMENTS/CONCURRENCE.
 - ACTUAL EMPLOYERS TO DATE OF JKLANCE CONTRACT.
 - FOR PERIOD JKLANCE EMPLOYMENT 1 NOVEMBER 1960 THROUGH 31 DECEMBER 1970 RETIRED U. S. GOVERNMENT EMPLOYEE [redacted]

2. ABOVE WILL PERMIT PAYMENT OF ANNUITY BY GOVERNMENT CHECK WHICH WILL SEND CURRENTLY DESIGNATED ALLOTTEE UNLESS OTHERWISE ADVISED.

END OF MESSAGE

[redacted]
 WILLIAM W. BROE
 C/WHD
 RELATIONS OFFICER

COORD: C/WH/ [redacted]
 WH/FL [redacted]
 CCS/DF [redacted]
 CCS/CTS [redacted]

[redacted]
 W. S. RENEHAN
 C. WH/ CONTRACTS
 ATTENDING OFFICER

SECRET

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CONF 002

ORIG: [redacted]
UNIT: WH/Contracts
EAT: 4460
DATE: 30 Oct 70

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3	7
4	8

CABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
BY: LS PER _____ FILE IN CS FILE NO. _____

CONF: (WH/S) FILE. VR. D/S. 2. O.P. 2
(classification) (date and time filed) (reference number) (place)

SECRET

30 OCT 70 17 39Z

CITE DIRECTOR 082587

to PRIORITY

[redacted]

ADMIN CONTRACTS

REF: [redacted] 4672 [redacted] 193185

THERE IS NO REQUIREMENT FOR A PPE RETIREMENT PHYSICAL;
HOWEVER, COMPLETION OF TOUR PHYSICALS ARE AUTHORIZED. SEE
FR 15-1. RESULTS OF PHYSICALS MUST BE FORWARDED HQS WHEN
COMPLETED.

END OF MESSAGE

WH COMMENT: Advise what portion of expenses incurred for
physical exams are reimbursable.

COORD: C/WH/1 [redacted]
C/WH/VC [redacted]
DD/PEES-SP [redacted]
G/S Mr. [redacted] (in draft)

7:11 2
[Signature]

[redacted]

[redacted]

WILLIAM V. BING
C/WH/D

WILLIAM V. BING
C/WH/CONTRACTS

RELEASING OFFICER

COORDINATING OFFICERS
SECRET

EXEMPT FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

AUTHENTICATING
OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

CCPV NO.

ABLE SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

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ADVANCE COPY <input type="checkbox"/> ISSUED <input checked="" type="checkbox"/> REGISTERED <input checked="" type="checkbox"/>	SECRET (When Filled in)	GROUP 1	1	5
		GROUP 2	2	5
		GROUP 3	3	7
		GROUP 4	4	9

BY: [redacted] AT: **OCT 26 3 37 PM '70**

DISSEM BY: **WHS** PER: **ACTION COPY**

ACTION NO: **181** FILE, VR **OP2 JMS 2**

SECRET 261940Z OCT 70 CITE [redacted] 4672 26 OCT 193185

DIRECTOR

ADMIN PERS

1. [redacted] HAS ARRANGED TO HAVE COMPLETE PHYSICAL EXAMINATION WITH FAMILY PHYSICIAN IN SAN FRANCISCO, CALIF DURING PERSONAL TRIP THERE IN LATE OCT 70. HE HAS ASKED WHAT PORTION OF EXPENSES THEREFOR ARE REIMBURSABLE BY JKLANCE.
2. STATION CAN FIND NO INFORMATION ON PRE-RETIREMENT PHYSICALS. HEADQUARTERS GUIDANCE IS REQUESTED. GP-1

SECRET

27 Oct 70

SECRET

14 SEP 1970

SECRET

15 21 232 8770

067983

[Redacted]

1. CONTRACT LIFE INSURANCE DEFUND IN THE AMOUNT OF \$45.00
 USE [Redacted] PAY PERIOD 23 AUGUST THROUGH 19 SEPTEMBER
 1970, PAY AND T/A TO BE DELIVERED THE SUM OF \$1,476.23.
2. NET DUE BENEFIT WILL BE \$1,422.23 EACH PAY PERIOD THEREAFTER.

END OF MESSAGE

[Redacted]

C/WH/

[Redacted]

17 SEP 1970

[Redacted]

[Handwritten signature]

[Handwritten signature]

5
4
3
2
1

ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> SLOTTED		SECRET (When Filled In) GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION REPRODUCTION OF THIS COPY PROHIBITED INDEX: <input type="checkbox"/> YES <input type="checkbox"/> NO CLASSIFY TO CS FILE NO. _____ A-RFP TO CS FILE NO. _____ <input type="checkbox"/> FILE NO <input type="checkbox"/> RETURN TO _____ BRANCH _____	5
BY: _____			6
ORDER BY: 23 PER _____			7
ACTION UNIT			8
ACTION NO. 486		FILE, VR CCS2, 25P3, OP2, F12	

SECRET 272327Z JUL 70 CITE [] 3778

DIRECTOR
 ADMIN CONTRACTS
 REF: HMMS-6919

27 JUL [] 130647
 M

- IT IS STATION UNDERSTANDING THRU LNPURE THAT EMPLOYEE CONTINUES TO RECEIVE ALLOWANCES, E.G., QUARTERS AND EDUCATIONAL, WHILE IN A LEAVE STATUS UNTIL DATE OF RETIREMENT BUT THAT EMPLOYEE UNDER THEIR SYSTEM NOT ALLOWED TO TAKE ANNUAL LEAVE IN LIEU OF LUMP SUM PAYMENT.
- HOWEVER, [] IS RETIRING UNDER JXLANCE SYSTEM, AND SHOULD STATION DECIDE TO RETIRE HIM AS OF 31 DEC 70, WOULD HE BE ELIGIBLE FOR BOTH QUARTERS AND EDUCATIONAL ALLOWANCES THRU THIS DATE?
- STATION REQUIRES ANSWER TO PARA 2 BEFORE ADVISING [] OF OUR DECISION. GP-1

SECRET

SECRET

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO Chief, WH Division

X

MARKED FOR INDEXING

NO INDEXING REQUIRED

INFO.

ONLY QUALIFIED DISK
CAN JUDGE INDEXING

FROM

Chief of Station [redacted]

MICROFILM

SUBJECT

ADMIN/RETIREMENT

ACTION REQUIRED - REFERENCES

REFERENCE: HMMT-10467, 14 August 1970

1. Although we are certain that the following information is available at Headquarters, [redacted] has requested that it be brought to the attention of the Retirement Office.

2. At the time of his retirement from LNERGO, 31 October 1960, he was paid \$3,177.40 for annual leave accrued. This money was then turned over to JKLANCE via a check written on 5 September 1961. Income Tax charges had already been deducted from this total.

[redacted]

[redacted]

Distribution:
Orig & 2cc: C/WH

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

HMMT-10486

31 August 1970

CLASSIFICATION

HQS FILE NUMBER

SECRET

S E C R E T

Chief of Station [redacted]

Chief, PR DIVISION
ADMIN/CONTRACTS

[redacted] Retirement

Action Required: Para 3
Reference : HMET-10,467, Para 3

1. Reference indicated: [redacted] advises his present plans call for him residing in the U.S. for a period of six months each year; he plans to return to the U.S. after 31 December 1970 and has asked the Station about reimbursement for the travel for himself and his family.

Ref asked whether return travel is authorized.

2. FR 22-2 provides: "Upon retirement while assigned abroad, ..., travel and transportation expenses from the last post of assignment to the place where the employee will reside in the U.S., ..." FR 22-2i specifies the time limit within which travel must be performed.

The above does permit [redacted] to be reimbursed for travel of self and authorized dependents after his retirement (31 Dec 70) to the place in the U.S. where he will reside.

3. STATION ACTION:

It is suggested [redacted] be asked to submit a written request for transmittal to Headquarters in which he cites the place in the U.S. where he will reside, the names of the dependents who will travel with him, mode of travel and, if known, the itinerary.

Upon receipt of the above, Headquarters will process a Request for Travel Orders and, upon approval, will advise the Station.

[redacted]

Distribution: 2-COS, [redacted]

HMET-6963

28 AUG 1970

S E C R E T

1-OP/CPD
1-WH/B&F
1-WH/FI [redacted]
1-WH/1
1-WH/Registry
1-WH/Contracts

WH/Contracts SRenehan DE (24 Aug 70) 4460

C/OP/CPD

C/WH/B&F

C/WH/1

WH/FI [redacted]

SECRET

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO Chief, WH Division

XX

APPROVED FOR DISPATCH

INFO.

NO INDEXING REQUIRED

FROM

Chief of Station

ONLY QUALIFIED DESK CAN JUDGE INDEXING

SUBJECT

ADMIN/CONTRACTS

MICROFILM

ACTION REQUIRED

- Retirement

Reference: HEMS-6919

1. After careful review at the Station and discussions with [redacted], we have concluded that the most amicable and efficient separation date for [redacted] would be 31 December 1970. In our review of costs, we find the additional benefits to [redacted] result primarily from his additional two months of service increasing his retirement benefits.

2. Based on this decision we plan on having him begin leave on 14 August 1970 and are therefore submitting the following papers as requested in reference.

- a) Attached is the signed original copy of an amendment contract which provides for his participation in the Organization Retirement Program.
- b) A memo prepared by [redacted] requesting approval for him to retire 31 December 1970, and which is concurred in by the Chief of Station.
- c) A statement in lieu of a copy of his discharge papers. As outlined in this statement, [redacted] indicates he never received an official discharge.

d) [redacted]

3. [redacted] has indicated his present plans call for him residing in the U.S. for a period of six months each year. He plans to return to the States after 31 December 1970 and has queried the Station regarding reimbursement for return travel to the U.S. for himself and family. In future correspondence please indicate whether return travel is authorized.

Distribution:
3 - C/WHD w/atts. herewith

[redacted]

Handwritten notes and signatures:
21 August 1970
[Signature]

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

HEMT-10,467

DATE

21 August 1970

SECRET

SECRET

Mr.

Dear Mr.

Reference is made to your contract with the United States Government, as represented by the Contracting Officer, effective 30 October 1960.

The purpose of this amendment is to formally record your official designation as a participant in the Retirement and Disability System of this organization, effective 24 August 1969. Your contributions into the Retirement and Disability Fund will be deducted by this organization as of that date. The regulations governing this retirement system gives the individual the right to appeal such a determination if he deems the designation adverse to his best interest. In order that this technical requirement may be satisfied, you are hereby notified of your right to appeal. An appeal with reasons therefor must be received in this organization within thirty (30) days from the date of your acknowledgment of this contract amendment.

Effective close of business 23 August 1969 all contractual reference to Civil Service Retirement and your contributions thereto is deleted.

Social Security contributions required by virtue of your employment will not be reimbursed you by this organization.

All other terms and conditions of this contract remain in full force and effect.

UNITED STATES GOVERNMENT

APPROVED:

BY

Contracting Officer

14-00000

[Redacted]

31 July, 1970

To: C03

[Redacted] From: [Redacted]

Subj.: Retirement request

Writer herewith requests that his retirement date
be established as 31 December, 1970.

CONCUR: [Redacted]

[REDACTED]
31 July, 1970

[REDACTED] To: C03
From: [REDACTED]
Subj.: Military Service

Upon graduation from Pomona College, Claremont, California, in June, 1936, writer was commissioned as 2nd Lt. of Infantry. On October 25, 1939, writer went on active duty under the Thomason Act, being assigned to duty with the 30th U.S. Infantry, with headquarters at the Presidio, San Francisco, California. He remained on active duty until 30 July, 1940, at which time he reverted to reserve status. Writer remained in this status, with the rank of 1st Lt. until 1942, at which time all reserve officers in the FBI were requested to resign their commissions. The latter was done under an arrangement between the Defense Dept. and the FBI. Writer has never received a discharge, so is unable to produce same.

[Redacted]

31 July, 1970

To: COS

[Redacted]

From: [Redacted]

Subj.: [Redacted]

[Redacted]

SECRET

MEMORANDUM FOR: Director of Personnel

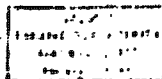
SUBJECT : [redacted] Terminal
Annual Leave

REFERENCE : HR 20-30 c (4)

1. It is requested that approval be granted for [redacted] Career Agent, to use accumulated annual leave prior to his retirement on 31 December 1970.
2. [redacted] has been assigned PCS to [redacted] and will retire in place. He has a maximum leave carryover of 560 hours plus leave accrued during 1970. [redacted] request that he be permitted to use accrued annual leave in lieu of a lump-sum payment was endorsed by the [redacted]
3. The Chief of Station, prior to departure for [redacted] recommended that [redacted] request be approved. This was based on operational considerations which are in the best interests of the Agency for there to be an amicable separation when [redacted] retires.
4. The WH Division recommends favorable consideration be accorded this request.

William V. Broo
Chief
Western Hemisphere Division

SECRET



SECRET

- 2 -

SUBJECT: Terminal Annual Leave

CONCUR:

DDP/NSP

APPROVED:

R
Director of Personnel

21 JUL 1970

DDP/WH/ Contracts:WSRenahan:md (20 July 1970)

Distribution: Orig - WH/Contracts

1 - Addressee

1 - DDP/NSP

1 - CPD

1 - WH/1

SECRET

MEMORANDUM FOR: Chairman, Clandestine Service Agent Panel

SUBJECT : Promotion Review of Career Agents

REFERENCE : Your Memorandum, Same Subject, dated
17 July 1970

1. Western Hemisphere Division has completed its review of GS-14 and above career agents. [redacted], who is currently serving in [redacted] has not been included in this review since he is home-based in the Soviet Bloc Division.

2. Attached are NSP Data Sheets on our four career agents in this GS-equivalent bracket, a ranking of these agents, and a promotion nomination for [redacted]

(Signature)

William V. Broe
Chief
Western Hemisphere Division

Attachments

cc: DDP/NSP

DDP/WH/FI/EXO:J. Di Stefano:mj (30 Jul 70)

Distribution:

Orig. & 1 - Addressee
1 - DDP/NSP
1 - WH/EXO
1 - WH/SS
1 - WH/CTS
1 - WH/FI/[redacted]

SECRET

WH DIVISION RANKING OF GS-14 CAREER AGENTS

- | | | <u>Last Promotion</u> |
|----|----------------------|-----------------------|
| 1. | <input type="text"/> | May 1963 |
| 2. | Henry J. SLOMAN | December 1965 |

WH DIVISION RANKING OF GS-15 CAREER AGENTS

- | | | <u>Last Promotion</u> |
|----|-------------------------|-----------------------|
| 1. | <input type="text"/> | December 1968 |
| 2. | <input type="text"/> ** | October 1960 |

- ③ Nominated for promotion
** Scheduled for retirement 31 December 1970

SECRET

ORIG: WS Renehan
USNG: WH/Contracts
FAC: 4460
DATE: 28 July 1970

MESSAGE FORM
TOTAL COPIES: 17

SECRET

OUTPUT AND/OR DETAILS - SEEN BY	
1	5
2	6
3	7
4	8

CABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
BY: 24 PER _____ FILE IN CS FILE NO. _____

CONF: WH-S | H | S | FILE VR. CC-5-2, CS-5, CO-2, FC-2

(classification)

(date and time filed)

(file)

(page)

SECRET

20 21 07z JUL 70

CITE DIRECTOR

TO: [Redacted]

054605 7

ADMIN CONTRACTS

REFS: A. [Redacted] 3778 [Redacted] 130647

B. HMMS-6919

1. EXCEPTION APPROVAL TO PERMIT USE OF ACCRUED LEAVE IN LIEU LUMP-SUM PAYMENT, ^{WAS} GRANTED ON BASIS OPERATIONAL CONSIDERATIONS CITED PARA 2 REF B.

2. ASSUMING [Redacted] ELIGIBILITY TO RECEIVE ALLOWANCES FOR PERIOD PARA 2-REF A (REMAINS IN PLACE, CHILDREN ENTERED IN SCHOOL) HE THEREFORE ENTITLED RECEIVE THE ALLOWANCES.

END OF MESSAGE

WH COMMENTS: AS should Station decide to retire [Redacted] as of 31 Dec 70, would he be eligible for allowances thru that date.

[Redacted] Retirement; [Redacted]

COORD: C/WH/1 [Redacted]

OP/CPD [Redacted]

WILLIAM V. BRICE
C/WH/D

WILLIAM S. RENEHAN
C/WH/CONTRACTS

COORDINATING OFFICERS

SECRET

RELEASING OFFICER

GROUP 1
Excluded from automatic
downgrading and
declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO.

SECRET (When Filled In) GROUP 1
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ADVANCE COPY ISSUED PLOTTED

INDEX: YES NO

CLASSIFY TO CS FILE NO. _____
 A-REF TO CS FILE NO. _____

DISSEM BY 23. PEP _____

ACTION UNIT: WH8 FILE, VR CC52, 65PS, GP2, F12

ACTION NO. 486

5	C
6	
7	
8	W

SECRET 272327Z JUL 70 CITE [] 3778

DIRECTOR

ADMIN, CONTRACTS

27 JUL [] 130647
 M

REF: HMMS-6919

1. IT IS STATION UNDERSTANDING THRU [] THAT EMPLOYEE CONTINUES TO RECEIVE ALLOWANCES, E.G., QUARTERS AND EDUCATIONAL, WHILE IN A LEAVE STATUS UNTIL DATE OF RETIREMENT BUT THAT EMPLOYEE UNDER THEIR SYSTEM NOT ALLOWED TO TAKE ANNUAL LEAVE IN LIEU OF LUMP SUM PAYMENT.

2. HOWEVER, [] IS RETIRING UNDER JKLANCE SYSTEM, AND SHOULD STATION DECIDE TO RETIRE HIM AS OF 31 DEC 70, WOULD HE BE ELIGIBLE FOR BOTH QUARTERS AND EDUCATIONAL ALLOWANCES THRU THIS DATE?

3. STATION REQUIRES ANSWER TO PARA 2 BEFORE ADVISING [] OF OUR DECISION. .GP-1

SECRET

SECRET

INSTRUCTIONS: 1. Personnel Form
 A. CONTRACT EMPLOYEES (TYPE I, II AND CAREER)
 B. INDEPENDENT CONTRACTORS UNDER WRITTEN CONTRACT OR NON-CIA CITIZENS OR RESIDENT ALIENS ONLY
 2. THIS FORM IS NOT APPLICABLE FOR OPERATIONAL OR FIELD AGENTS
 3. COPIES OF THIS FORM WILL BE RETAINED BY THE ORIGINATING COMPONENT (NUMBER OF COPIES AT ITS DISCRETION) AND BY CSPA/AGENT BRANCH (1 COPY ONLY)

NAME (LAST, FIRST, MIDDLE)			SEX	DATE OF BIRTH
			Male	
MARITAL STATUS	NO. DEPENDENTS	YEARS OF BIRTH	NATIONALITY	LAST MEDICAL EXAM
Married	6	1917, 48, 50, 51, 57, 59 /	U. S. A.	18 July 1961
DATE OF LATEST SECURITY/OPERATIONAL APPROVAL		JOB TITLE		COMPONENT
CSA, 22 December 1960		Ops Officer		DDP/WH/1
CONTRACT CATEGORY	EFFECTIVE DATE	EXPIRATION DATE	SALARY	GRADE EQUIVALENT
Career Agent	30 Oct 1960	Indefinite	\$27,463	GS-15/7
BENEFITS			YES	NO
SOCIAL SECURITY				X
FICA DEATH AND DISABILITY			X	
ANNUAL AND SICK LEAVE			X	
CIVIL SERVICE RETIREMENT			X	
CIA RETIREMENT OR COMMERCIAL CIA ANNUITY			X	
FEDERAL EMPLOYEES GROUP LIFE AND HEALTH INSURANCE				X
CONTRACT LIFE AND HEALTH INSURANCE			X	
MISSING PERSONS BENEFITS			X	
OTHER (EXPLAIN)			Legislative Pay Increases	

NON-CIA EDUCATION

1936 Pomona College, California, A. B., Political Science
 1939 Stanford University Law School, LL. B., Law
 1940 FBI Academy

DATES FROM - TO	NON-CIA EMPLOYMENT			
	EMPLOYER	LOCATION	FUNCTION	SALARY
1939-40	U. S. Army			
1940-60	FBI	Mexico (1951-60) Peru (1943-47)	Legal Attache	\$13,000

CIA TRAINING

CIA EMPLOYMENT HISTORY (BEGINNING WITH DDP)						
---	--	--	--	--	--	--

DATES FROM - TO	FUNCTION	POSTS CAT.	LOCATION	PROJECT	SALARY	GRADE EQUIV.
Oct 60	Ops Officer (Career Agent)				13,730	15
Apr 66	"		"	"	19,415	"
Jun 70	"		"	"	27,463	"
31 Dec 1970	<i>(Handwritten note: ...)</i>					

None.

COVER

A. PRESENT COVER IS: OFFICIAL NON-OFFICIAL

INDICATE EVALUATION OF COVER SECURITY:

[Redacted]

EVALUATION OF PERFORMANCE:

The Station has consistently rated Subject's performance as "strong".

ADAPTABILITY (SUBJECT AND FAMILY) TOWARDS DUAL LIFE

[Redacted]

(Subject has been employed in this same position for approximately ten years.) Subject's wife has a full schedule of activities surrounding her family and community. She is discreet and is not the type of woman who feels that she has to know and approve of her husband's every move.

B. PREVIOUS COVER WAS: OFFICIAL NON-OFFICIAL (GIVE BRIEF DESCRIPTION IF N/A)

N/A.

[Redacted] Prior to Agency employment, he was employed by the FBI in Mexico.

MOBILITY

INDICATE LIMITING FACTORS BOTH PERSONAL AND OPERATIONAL

N/A. Subject will retire from Agency employment this year.

FUTURE UTILIZATION

INDICATE PLANS OR RECOMMENDATIONS FOR USE AFTER CURRENT ASSIGNMENT

There are no plans to use Subject's services after his retirement.

SECRET

SECRET

SICGRAPHIC PROFILE (PART I) WCD: ?

1. PERSONAL SERIAL NO.		2. NAME (Last, First, Middle)		3. SEX	4. DATE OF BIRTH	5. CITIZENSHIP (EMP. DATE)
6. MARITAL STATUS Married	7. DEPENDENTS (Last, First, Middle) None	8. NO. YEARS IN BIRTH	9. U.S. NATURALIZATION STATUS	10. OTHER STATUS	11. LAST MO. RPT.	12. QUAL. FOR
13. CAREER STATUS	14. MEMBERSHIP	15. GRADE	16. ACTIVE NO. WITH CIA CAT. - 1	17. RELEASE TO MIL. SER. CAT. - 2	18. PROP. ASSIGN	19. TO BE REASSIGNED
20. ASSESSMENT DATE	21. PROFESSIONAL TEST DATE	22. LANGUAGE AFFLUENCE TEST DATE				
23. NON-CIA EMPLOYMENT 7 Military Service, US Army, 1st Lt 197-60 FBI - 20 years						
24. NON-CIA EDUCATION						
25. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested)	- S, W, R Fluent - S, R Slight - S, R Slight					
26. AGENCY SPONSORED TRAINING None						
27. CIA EMPLOYMENT HISTORY SINCE 10 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)						
EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE	GRADE	SD	ORGANIZATION & ORGAN. TITLE (If any)	LOCATION	
Oct 1960	CE Ops Off (Career Art)	\$13730 GS15	DDP/HH/			
Apr 1966	" " " " " "	\$13815	15	" " "	" "	
28. DATE REVISED	29. PROFILE RECEIVED BY	30. ITEMS TO BE OBTAINED BY		31. DESIGNATION OF EMPLOYEE		
19 Sep 1967	ha	No		No		

FORM 1200 (PART I) USE PREVIOUS EDITIONS.

SECRET

PROFILE

SECRET
(When Filled In)

BIOGRAPHIC PROFILE (PART 2)	
13. No Fitness Report in Official Personnel Folder. Subject's EOD date as CA is Oct 1966. No Photo Available.	DATE OF BIRTH
14. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE	
15. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL	
16. ADDITIONAL INFORMATION	
17. DATE REVIEWED 19 Sep 1967	18. PROFILE REVIEWED BY hc

DISPATCH

CLASSIFICATION
SECRET RYBAT

PROCESSING ACTION

TO Chief, WH Division

XXX

MARKS FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK
CAN JUDGE INDEXING

INFO.

FROM Chief of Station

MICROFILM

SUBJECT ADMIN/PERS
Transmittal of Memorandum in Lieu of Fitness Report -

ACTION REQUIRED - REFERENCES

Attached herewith are three copies of a Memorandum in lieu of
a Fitness Report on

Attachment:
Memorandum h/w

Distribution:
Orig & 2 - C/WHD w/att h/w

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

HSMIT-10432

21 July 1970

CLASSIFICATION

DISPATCH NUMBER

SECRET RYBAT

21 July 1970

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT: Cover Agent [redacted]

During the past three months I have had the opportunity to work with and direct the activities of [redacted]. Within a few months he will be retired from further service and it is appropriate now to review his past performance and present status in order that this remain a permanent part of his record.

[redacted] during the past ten years, has performed as the outside case officer for the [redacted] Project. He was pressed into service after resigning his position with LNERGO, for whom he worked for a period of twenty years.

His past evaluations are still valid, however, during the past three months he has gradually been phased out of [redacted]

Although his retirement is not voluntary, he has good-naturedly assisted the Station in this very sensitive and delicate changeover. He will [redacted] after his retirement and has offered his assistance if needed. He [redacted]

[redacted]

S-E-C-R-E-T

Date 20 August 1962

Career Agent Biographic Data

- a. Pseudonym of agent: Staff or Division: WED
Last First MI
- b. Date and place of birth:
- c. Marital status: **Married**
- d. Relationship and years of birth of dependents:
- e. Citizenship of agent: **USA**
(1) If naturalized, when?
(2) If naturalized, where?
- g. Non-CIA education to include name and location of college, degrees, dates, and major:
Pomona College, Claremont, California, A.B. 1936, Political Science
Stanford Univ Law School, LL.B. 1939, Law
FBI Academy, August, September 1940
- h. Military service: Thomason Act Training, Infantry School, Oct 1939-July 1940
(1) Country served and years:
(2) Branch of service and rank:
- i. Non-CIA employment: kinds of business or profession, positions, salaries, locations, and dates:
FBI - Aug 1940-Sept 1960, GS-14, \$13,000/year when resigned,
Assistant Legal Attache, US Embassy, Lima, Peru, 1943-45
Legal Attache same post, 1946-47
Assistant Legal Attache, Mexico City, 1951-60
Deputy to Legal Attache 1957-60

S-E-C-R-E-T

Group I
Excluded from automatic
downgrading and declassification

S-E-C-R-E-T

(Career Agent Biographic Data p. 2)

j. Dates of psychological assessment, professional and language aptitude tests, if applicable:

Not applicable

k. Languages, including English, using the following terms: Elementary, Intermediate, High, Native

Language	Reading	Writing	Speaking
	high	high	high
	native	native	native
	intermediate	none	intermediate
	elementary	none	elementary

l. Agency training:

Subject Covered	Duration of Course	Years Taken
not applicable		

m. Alias or pseudonym used for psychological assessment, testing or training, if applicable:

not applicable

n. Security clearance number: CSA, 22 December 1960 - S-11403

o. Date of last LCFLUTTER: None

p. Contract provisions: (Underline One)

(1) Provision for periodic step increases	<u>Yes</u>	No
(2) Provision for legislative pay increases	<u>Yes</u>	No
(3) Provision for total offset of cover income	<u>Yes</u>	No
(4) Provision for civil service retirement	<u>Yes</u>	No
(5) Any unusual provisions (please specify)		

S-E-C-R-E-T

(Career Agent Biographic Data p. 3)

q. Date of beginning of current tour: 30 October 1960

r. Previous CIA employment:

<u>Years</u>	<u>Type of Cover</u>	<u>CIA Duties</u>	<u>Project</u>	<u>City</u>	<u>Salary</u>
--------------	----------------------	-------------------	----------------	-------------	---------------

None

S-E-C-R-E-T

SECRET

MEMORANDUM FOR: Director of Personnel

SUBJECT : [redacted] Terminal
Annual Leave

REFERENCE : HR 20-30 c (4)

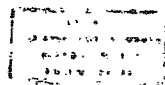
1. It is requested that approval be granted for [redacted] Career Agent, to use accumulated annual leave prior to his retirement on 31 December 1970.

2. [redacted] has been assigned PCS to [redacted] and will retire in place. He has a maximum leave carryover of 560 hours plus leave accrued during 1970. [redacted] request that he be permitted to use accrued annual leave in lieu of a lump-sum payment was endorsed by the [redacted] Station.

3. The Chief of Station, prior to departure for [redacted] recommended that [redacted] request be approved. This was based on operational considerations which are in the best interests of the Agency for there to be an amicable separation when [redacted] retires.

4. The WII Division recommends favorable consideration be accorded this request.

William V. Broo
Chief
Western Hemisphere Division



SECRET

- 2 -

SUBJECT: [REDACTED] Terminal Annual Leave

CONCUR:

[REDACTED]
DDP/NSP

APPROVED:

[REDACTED]
Director of Personnel

21 JUL 1970

DDP/WH/Contracts: WSRonehan:aid (20 July 1970)

Distribution: Orig - WH/Contracts
1 - Addressee
1 - DDP/NSP
1 - CPD
1 - WH/1

SECRET

(M) 11/11

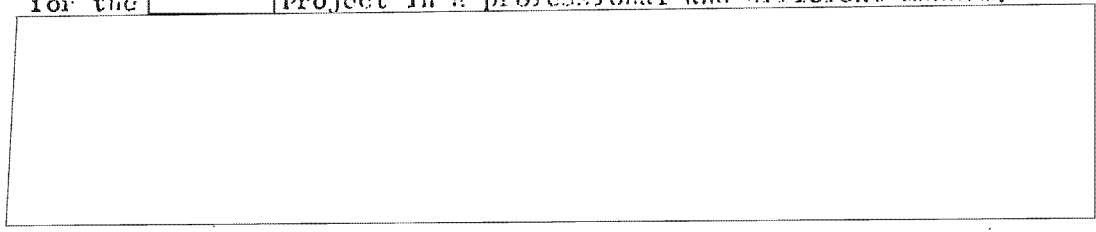
SECRET		FORM NO. 10 (REV. 5-22-64)
TO	Chief, WH Division	XX
FROM	Chief of Station, Mexico City	ONLY QUALIFIED PERSONNEL SHOULD BE GRANTED ACCESS
SUBJECT		SECRET
[Redacted] - Agent Evaluation		

ACTION REQUIRED: For Your Information

REFERENCES : A. HMMA-32877, 28 August 1967
B. DIRECTOR-99663

1. In accordance with the request made in Reference B, the following is an up-dated Agent Evaluation on [Redacted] Career Agent and outside Case Officer for the [Redacted] Project. This evaluation should be considered in conjunction with Reference A, which is still valid and more extensive.

2. [Redacted] continues to perform as the Outside Case Officer for the [Redacted] Project in a professional and efficient manner.



Continued.....

Distribution:
Orig and 2 - Chief, WHD

CLASSIFICATION	FORM NO. 10 (REV. 5-22-64)	DATE
	HMMA-37320	10 June 1969
	SECRET	201-287227

[Redacted]

4. [Redacted] writes well and has improved considerably in providing information he obtains from his contacts in written form. Usually, the reports he submits need little editing in order to be processed for dissemination.

[Redacted]

[Redacted]

Based upon the Regular Fitness Report system, this Officer could be rated as STRONG in judging his performance.

[Redacted]

8. [Redacted] was shown this evaluation in draft form.

[Redacted]

SECRET

(When Filled In)

NOMINATION AND DESIGNATION OF PARTICIPANT
CIA RETIREMENT AND DISABILITY SYSTEM

SECTION A

STATUS OF EMPLOYEE

1. SERIAL NUMBER 00885 (Of Payroll No.)	2. NAME [Redacted]	3. DATE OF [Redacted]	4. SSN [Redacted]	5. EMPLOYMENT CATEGORY (Refer to K 20-2) Career Agent
6. CURRENT OCCUPATIONAL TITLE Operations Officer		7. GRADE GS-13 equiv. VII		
9. ASSIGNMENT LOCATION <input type="checkbox"/> DEPARTMENTAL <input type="checkbox"/> U.S. FIELD <input checked="" type="checkbox"/> FGN. FIELD		10. LONGEVITY COMPUTATION 09/30 October 1960	11. SERVICE COMPUTATION 7 October 1939	

SECTION B

PERFORMANCE OF QUALIFYING SERVICE

1. Has this employee completed any qualifying service? YES NO. If "Yes", list periods of such service below

INCLUSIVE DATES (From-To) MONTH/DAY/YR MONTH/DAY/YR	OCCUPATIONAL TITLE	LOCATION WHERE SERVICE PERFORMED (City-Country or State)	CHECK ONE: TOTAL TIME			
			PCS	TDY	MONTHS	DAYS
Oct. 30/60 present	Operations Officer	Mexico City	X		106	

2. Is this employee currently performing qualifying service? YES NO. If "Yes", complete the following:

BEGIN DATE	END DATE	OCCUPATIONAL TITLE	LOCATION	PCS	TDY	MONTHS	DAYS

3. If employee was assigned in the United States during any period of qualifying service listed above, describe his duties below, pointing out those conditions which meet the requirements of QUALIFYING SERVICE.

4. Is this employee currently on official orders for a PCS assignment requiring the performance of qualifying service? YES NO. If "Yes", attach a certification to this effect.

5. CERTIFICATION - The information furnished above has been verified against official Agency records. Where no official record was available, a supporting statement is attached.

6. TYPED NAME AND TITLE OF CAREER SERVICE APPROVING OFFICIAL	7. SIGNATURE	8. DATE

Continued on Reverse Side

SECRET

(When Filled In)

SECTION C STATUS OF SERVICE AGREEMENT

(TO BE COMPLETED BY CAREER SERVICE APPROVING OFFICIAL)

- Form 3101, Service Agreement, is attached.
- Because of temporary absence of the nominee, Form 3101, Service Agreement, will be forwarded at a later date.
- (1) Nominee has over 15 years of Agency service or (2) nominee cannot be readily contacted to sign a Service Agreement. The signed "Application for Membership in the Career Staff of the CIA" on file in the nominee's Official Personnel Folder should be accepted in lieu of Form 3101, Service Agreement.
- Nominee is overseas and a signed "Application for Membership in the Career Staff of the CIA" is NOT filed in his Official Personnel Folder. Form 3101, Service Agreement, will be requested from the field upon notification that the CIA Retirement Board has recommended approval of his nomination.

SECTION D RECOMMENDATION OF HEAD OF CAREER SERVICE

1. Based on his career assignment and past and prospective performance of qualifying service, this employee is recommended for designation as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM. He is serving in a career field which normally requires the performance of qualifying service as an integral part of a career in this field.

2. TYPED NAME AND TITLE	3. SIGNATURE OF HEAD OF CAREER SERVICE	4. DATE
-------------------------	--	---------

SECTION E RECOMMENDATION OF CIA RETIREMENT BOARD

1. The record of this employee has been reviewed and the CIA RETIREMENT BOARD has recommended on _____ (DATE) that this employee:

- be designated as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM
- NOT be designated as a participant

2. TYPED NAME AND TITLE	3. SIGNATURE	4. DATE
-------------------------	--------------	---------

SECTION F DETERMINATION BY DIRECTOR OF PERSONNEL

1. In accordance with Regulation 20-50, this employee is
 DESIGNATED NOT designated a participant in the CIA Retirement and Disability System.

2. SIGNATURE OF DIRECTOR OF PERSONNEL	3. DATE
---------------------------------------	---------

SECTION G ADDITIONAL INFORMATION

I certify that the information in Section _____ is to the best of my knowledge _____

 (Signature)

SECRET

20 August 1962

SUBJECT: Assessment of Career Agent, [REDACTED]

1. Pseudonym and salary: [REDACTED] GS-15, \$14,055.
2. Division or Staff and city: WH Division, [REDACTED]
3. Operational duties: [REDACTED]

5. Division's assessment: Subject is an experienced, well-trained, serious intelligence officer, capable of spotting, assessing, recruiting and handling agents. Most of his experience and capability is in the field of collection of FI intelligence and operational support, the latter being his most outstanding area of contribution to Station objectives. He would also be capable of running CI operations. His knowledge of CA type work, however, cannot be assessed at Headquarters.

Subject's cover is a natural one and poses no difficulties. Since Subject has been in the intelligence field for over 20 years, he is psychologically prepared for his dual role in intelligence operations and is well qualified to operate without strong Station support.

Headquarters is not in a position to comment on the timeliness or quality of his operational reporting, but no defects in this regard have been noted nor have any been brought to the attention of Headquarters by the Station.

Subject needs no training.

SECRET

TO: Chief of Station	FROM: Chief, WH Division	MARKED FOR INDEXING
SUBJECT: ADMIN/CONTRACTS	ACTION REQUIRED: []	NO INDEXING REQUIRED
		ONLY QUALIFIED DESK CAN JUDGE INDEXING
		MICROFILM

Reference: [] 3340

1. Reference indicated [] had proposed an extension of his retirement from 31 October to an appropriate date in December 1970 in order for him to use his annual leave in lieu of lump sum payment.

2. Shortly before the COS left Headquarters [] a meeting was held during which the Branch Chief discussed contract personnel of the Station.

Ref was discussed and it was the COS's desire for there to be an amicable separation at the time of [] retirement. If, therefore, the extra two months would accomplish this, then the added costs would be worthwhile.

3. The following annuity figures have been provided by the Retirement Office and are predicated on a retirement date of 31 December 1970. Please keep in mind, the figures must be considered as estimates and subject to verification of service and final computations. Retirement would be under the Organization Program.

(Continued)

Attachment : As stated, herewith

Distribution: 2-COS, []

CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE
	HMMS-6919	22 JUL 1970
	CLASSIFICATION	HQS FILE NUMBER
	SECRET	
OFFICE	COORDINATING	EST
WH/Contracts	(WSRencham, me (18 Jul 70))	4460
OFFICE SYMBOL	DATE	OFFICER'S NAME
C/WH/1	15 7, 70	[]
C/WH/1	16 July 70	[]
OFFICE SYMBOL	DATE	OFFICER'S NAME
C WH/SS	21 July 70	Richard B. Wright

- 1-WH/1
- 1-WH/Regist
- 1-WH/Contract
- 1-WH/ []

Annuity Without Survivor Benefit	\$15,726 pa	\$1,311 pm
Annuity With Survivor Benefit	14,424 pa	1,202 pm
Survivor Annuity (maximum)	8,649 pa	721 pm

High Three Average Salary \$24,445

Creditable Service

Service	31 yrs.	1 month	24 days
*Sick Leave Credit		2,232 hours	
Total	32 yrs.	2 months	

*Carryover into 1970	2,128 hours
Accrual in 1970	104 hours
Total	2,232 hours

(Note: The leave figures are on the basis that he has not taken any sick leave during 1970.)

4. The Retirement Office also advised that in order for [] to be accorded use of his accumulated annual leave he should begin the leave on fourteen (14) August. This is based on his carryover into 1970 of 560 hours and his accrual during 1970. The figures are on the basis that no leave other than that reported to Headquarters has been taken.

5. In order to start the retirement processing, the following actions should be effected by the Station and the papers concerned returned to Headquarters, Attention, WH/Contracts.

a. Contract Amendment

Attached is the original and one copy of an amendment effective 24 August 1969 to [] contract which provides for his participation in the Organization Retirement Program.

The original and copy are to be signed by []
The copy is for Station retention.

b. Retirement Request

[] is to submit a signed memo requesting approval for him to retire 31 December 1970. The request should be concurred with by the COS by the use of a concurrence line on the memo.

c. Military Service

Please obtain from [] a copy of his discharge from the military service for transmittal to Headquarters. In the event he does not have the paper readily available, please do not delay transmittal of "a" and "b" above.

Upon receipt in Headquarters of the above papers, they will be processed by and thru offices concerned. The Retirement Office will, after completing service verification, etc., forward a dispatch which will provide [] with detailed retirement type info including insurances.

6. Report of

STATION ACTION:

DISPATCH

CLASSIFICATION
SECRET/RYBAT

PROCESSING ACTION

TO
Chief, WH Division

MARKED FOR DELETING

XXX

NO DELETING REQUIRED

INFO.

ONLY QUALIFIED DESK
CAN JUDGE DELETING

FROM

Chief of Station

MARKED FOR DELETING

SUBJECT

ADMIN/PERS

Transmittal of Memorandum in Lieu of Fitness Report -

ACTION REQUIRED - REFERENCES

Attached herewith are three copies of a Memorandum in lieu of
a Fitness Report on [redacted]

Attachment:
Memorandum h/w

Distribution:
Orig & 2 - C/WHID w/att h/w

Rec'd 3/21/70
1 - WH/1
1 - WH/1
10/21/73

FORM 10432-1

FORM 10432-1

DATE

SECRET-10432

21 July 1970

CLASSIFICATION

FORM 10432-1

SECRET/RYBAT

21 July 1970

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT: Cover Agent [redacted]

During the past three months I have had the opportunity to work with and direct the activities of [redacted]. Within a few months he will be retired from further service and it is appropriate now to review his past performance and present status in order that this remain a permanent part of his record.

[redacted] during the past ten years, has performed as the outside case officer for the [redacted] Project. He was pressed into service after resigning his position with LNERCO, for whom he worked for a period of twenty years.

[redacted]

His past evaluations are still valid, however, during the past three months he has gradually been phased out of

[redacted]

Although his retirement is not voluntary, he has good-naturedly assisted the Station in this very sensitive and delicate changeover. He will [redacted] after his retirement and has offered his assistance if needed. He

[redacted]

WSRenehan
WH Contracts
4460
30 July 1970

MESSAGE FORM
TOTAL COPIES 19
SECRET

DISTRIBUTION LIST	
1	
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INDEX NO INDEX RETURN TO BRANCH FILE RID

FILE IN CS FILE NO. _____

FILE NO. 002 OF 2, CCS2, CS2, F12

SECRET

17 23 532 JUL 70

CITE DIRECTOR

7051789 7

[Redacted]

ADMIN CONTRACTS

REFS: A. [Redacted] 3577 ([Redacted] 11408)

B. HMMS-6919

FOUCHING REF B ²² JULY CONTAINING LEAVE AND ANNUITY INFO FOR [Redacted]

END OF MESSAGE

- WH COMMENTS:
- a. Requested annual leave and retirement dates for Subject.
 - b. Transmittal of requested info.

COORD: C/WH/I [Redacted]

C/WH/FL [Redacted]

[Redacted]

WILLIAM V. BROE
C/WH/D

[Redacted]

[Redacted]

WILLIAM S. RENEHAN
C/WH/CONTRACTS

COORDINATING OFFICERS

SECRET

RELEASED BY _____

CLASSIFIED BY _____

APPROVING OFFICER _____

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

COPY NO. _____

TO: WSRenehan
ATTN: WSRenehan
REF: 4469
DATE: 2 July 1970

SECRET		CLASSIFICATION	
1	2	3	4
5	6	7	8
9	10	11	12

ABLE SECRETARIAT DISSEMINATION INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

FILE IN CS FILE NO. _____

CLASS. BY: WSR
 (classification) (date) (initials) (reference number)

SECRET

3721 372 JUL 70

CITE DIRECTOR

048159

[Redacted]

ADMIN CONTRACTS

REF: [Redacted] 577 (114003)

POUCHING DETAILS
END OF MESSAGE

WH COMMENT: Requested annual leave and retirement dates for
[Redacted]

COORD: C/WH/1 [Redacted]

[Redacted]

WILLIAM V. BROE
C/WH

[Redacted]

WILLIAM S. RENEHAN
C/WH/CONTRACTS

SECRET

REF COURTESY BY OFFICE THAT THE SECURITY OFFICE IS HANDLED

CLASSIFICATION		GROUP 1		1	5
PERMANENT PROTECTED		SECRET (When Filled In)		2	6
ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> RECYCLED		REPRODUCTION OF THIS COPY PROHIBITED		3	7
DVI		INDEX: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		4	8
DISSEM BY: 28 PER		CLASSIFY TO CS FILE NO			
ACTION UNIT		X-REF TO CS FILE NO			
ACTION NO. 214		<input type="checkbox"/> FILE RID <input type="checkbox"/> RETURN TO		BRANCH	
W113		FILE, VR		OP2	

SECRET DIRECTOR JUL 70 CITE [] 3577 ([] ACTING)

DIRECTOR

ADMIN PERS CONTRACTS

1 JUL 11 14008

REF: [] 3340 ([] 095219)

IN ORDER FIRM UP ANNUAL LEAVE AND RETIREMENT DATES, REQUEST ANSWER TO REFERENCE SOONEST. GP-1

SECRET

1 JUL 1970

SECRET

CABLE SECRETARIAT DISSEMINATION

CLASSIFIED MESSAGE

TOTAL COPIES 16

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ADVANCE COPY ISSUED SLOTTED

REPRODUCTION OF THIS COPY PROHIBITED
INDEX YES NO

1	5
2	6
3	7
4	8

CLASSIFICATION

CLASSIFY TO CS FILE NO.

CLASSIFICATION

REF TO CS FILE NO.

CLASSIFICATION

FILE NO. RETURN TO

CLASSIFICATION

FILE, VR

CLASSIFICATION

2/OP, e/ces, e/eps, 4/12

CLASSIFICATION

698

SECRET 021912Z JUN 70 CITE [] 3340 ([] ACTING)

DIRECTOR

2 JUN 70 085219

RYBAT ADMIN PERS CONTRACTS

REF: ED-7451

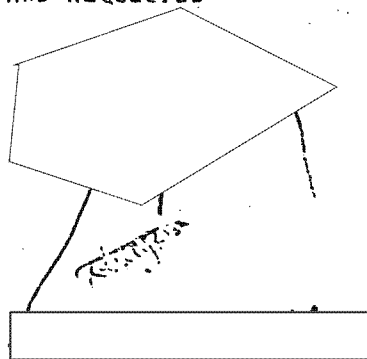
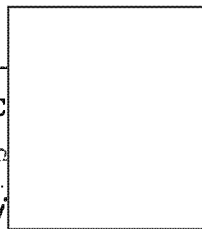
1. STATION DISCUSSED REFERENCE WITH [] WHILE BOTH UNDERSTAND HE NOT ELIGIBLE UNDER PREFERRED JKLANCE RETIREMENT UNTIL 31 OCTOBER 73. [] PROPOSED EXTENSION OF RETIREMENT TO APPROPRIATE DATE IN DECEMBER 1970 IN ORDER USE 560 HOURS CARRYOVER PLUS UNUSED ACCRUAL DURING CURRENT YEAR IN LIEU LUMP SUM PAYMENT.

2. WITH HEADQUARTERS CONCURRENCE ABOVE, PLEASE FORWARD RETIREMENT PACKAGE AND ADVISE REVISED RETIREMENT DATE, DATE WHICH HE CAN BEGIN LEAVE AND ANNUITY UNDER SURVIVORSHIP PLAN.

3. [] CLAIMED NEVER USED ANY SICK LEAVE AND REQUESTED CONFIRMATION BALANCE 11 JAN 70. GP-1

SECRET

C
DC
DP
SP



Cancel Request

1. SERIAL NO.		2. NAME		3. ORGANIZATION		4. FUNDS		5. LWOP HOURS	
				WM		CF			
6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
15	6	25189	042158	15	7	25909	041970	X	
CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE					DATE				
					12/1/70				
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERKS INITIALS					AUDIT				

WWW

FORM 7-65 560 E Use previous editions

PAY CHANGE NOTIFICATION

(4.3)

25 MAR 70
L-1

Chief of Station, [redacted]

Chief, WH Division
ADMIN/CONTRACTS

[redacted] Quarters Allowance

Reference: HMMT-10052

1. Reference asked Headquarters guidance in determining possible adjustment in the Quarters Allowance for [redacted] Career Agent. Reference stated:

- [redacted] purchased his local residence 1 December 1964 for \$50,200 and cost of utilities average \$98 monthly.

--Although the current maximum Quarters Allowance for [redacted] is \$4,700 per annum, the Station has been paying at the rate of \$4,128.96 per annum.

--Reference forwarded a list of [redacted] estimates of utilities costs and a LNPURE memo on personally owned quarters.

2. The formula described in Para 3 of the LNPURE memo has been used in prior cases and is that which is also used by the Allowance Committee. Based on this formula, 10% of \$50,200 (original purchase price) plus \$1,176 (yearly utilities), total \$6,196. The amount granted [redacted] would presumably be the maximum unless the Station had determined a lesser rate was applicable due [redacted]

3. Using the effective date (5 October [redacted]) of the current Quarters Allowance rate \$4,700 (\$4,100 plus \$600 for dependents) minus the rate being paid, \$4,128.96 represents an increase of \$571.04 per year or \$47.58 per month.

(continued)

Distribution: 2-COS [redacted]

CROSS REFERENCE TO	OPERATION SYMBOL AND NUMBER	DATE
	JMMS-6769	2 1/2
CLASSIFICATION	SECRET	WHS FILE NUMBER
CROSS REFERENCE TO	OPERATION SYMBOL AND NUMBER	DATE
	WH Contracts WSRonchag me	(19 March 70) 4460
CROSS REFERENCE TO	OPERATION SYMBOL AND NUMBER	DATE
	C/WIL B&E	
CROSS REFERENCE TO	OPERATION SYMBOL AND NUMBER	DATE
	C/WIL T	
CROSS REFERENCE TO	OPERATION SYMBOL AND NUMBER	DATE
	AC WH 55	[redacted]

1-C WH/B&F
1-C WH T
1-WH Registry
1-WH Contracts

DISPATCH

For the period 1 December [] - 31 March []
[] was paid quarters at the rate of \$4,024.92 although
the maximum allowance was \$3,700 per annum. For the four
months, [] was overpaid \$108.26 (\$27.07 x 4).

Presuming the project has sufficient funds and the
COS decides the maximum rate is applicable, the overpayment
is to be offset against the increase.

[]

6 FEB 1970

MEMORANDUM FOR :
THROUGH : Head of Career Service
SUBJECT : Retirement Planning

1. In order to assist employees in planning for their eventual retirement, it is the practice of the Agency to notify each employee at a point in service five years prior to the date of scheduled retirement. I am, therefore, taking this opportunity to advise you that you are scheduled to retire in August 1975.

2. The prospect of retirement from the Agency deserves serious thought and careful planning so that you may make the transition to the next phase of life with purpose and confidence. To assist you in this regard, the Agency will make available to you various resources which are attuned to the needs of prospective retirees. In October 1970, the Agency will conduct a Retirement Information Seminar to which you will be invited. Your spouse, if you are married, may accompany you to this seminar. Following the seminar, you will be invited by the Retirement Counselor for your Directorate to an individual pre-retirement counseling session (or more than one, if you wish); this phase of retirement planning will be tailored solely to your own particular situation and circumstances and will be within the context of the retirement system under which you will retire. The individual counseling sessions are intended to give you a wide range of information on such matters as estimates of your annuity, survivor benefits, life and health insurance, Social Security, taxes, relocation and movement of household effects and assistance in obtaining other employment, if appropriate. In addition to the sessions with your Retirement Counselor, you will be invited to avail yourself of selected literature on all aspects of retirement.

3. Some persons who wish to retire voluntarily prior to the scheduled date, or who wish to commence their planning as early as possible, prefer to work with their Retirement Counselor well before the time he would normally contact them. If you believe you would benefit from such an earlier start on your personal planning, you are invited to contact the Retirement Counselor responsible for your Directorate. He is assigned from your Directorate to the Retirement Affairs Division, 212 Magazine Building in Rosslyn, on telephone extension 3328.

4. Experience has amply demonstrated that careful planning facilitates the transition to retirement. I recommend, strongly, that you avail yourself of the services the Agency offers you in planning your own retirement.

Robert S. Wattlea
Director of Personnel

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO	Chief, WH Division	X	MAPED FOR INDEXING
INFO			NO INDEXING REQUIRED
FROM	Chief of Station, Mexico City <i>HSA</i>		ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJECT	ADMIN/FINANCE [redacted] - Living Quarters Allowance		MICROFILM

ACTION REQUIRED - REFERENCES

Action Required: Paragraph 3.

1. Subject purchased his local residence in Mexico City on 1 December 1968 at a cost of \$50,200.00 and has been residing in it since that date. Station has paid [redacted] a quarters allowance as follows:

1 December 1968 to 31 March 1969 - \$4,024.92 per annum
1 April 1969 to present - \$4,128.96 per annum.

A review of subject's quarters accounting for the period 1 April 1969 to 31 [redacted] 1969 reflect his average monthly utility costs at \$36.00. (See Attachment A.)

2. Subject's basic quarters allowance has been as follows:

1 December 1968 - \$3,770.00 per annum
25 April 1969 - \$4,300.00 per annum (*)
16 July 1969 - \$4,400.00 per annum
14 July 1969 - \$4,900.00 per annum
[redacted] 1969 - \$4,700.00 per annum.

(*) Effective date of family plan.

Attachments:

A - Q's acct - 2/6
B - [redacted] memo - 1/10/69

Classification:

(S) - [redacted] w/alter

*Don't know if he has
page 2/1/69
page 2/1/69
page 2/1/69
page 2/1/69
page 2/1/69
page 2/1/69
page 2/1/69*

CLASSIFICATION	SECRET	DATE	14 December 1969
CLASSIFICATION	SECRET	DATE	14 December 1969

3000000000
3000000000

To: Station

From:

Subj.: PEQ EXPENSES FOR PERIOD 1 April, 1968 .. 1969.

Since December, 1968, when writer moved into his own home, he was not aware that receipts for utilities etc. would be necessary. As a consequence, the attached are not complete, but they are all that writer has been able to find.

1. Electricity: Receipts are complete.
2. Gas: Receipts are complete from Jan., 1969, to date. The 1968 receipts were destroyed, but the average consumption was the same.
3. Water: In writer's "colonia" there are no water meters. The cost of water, garbage collection, street lighting and cleaning etc. is included in a monthly quota which is paid to the Association of Colonos. The quota was raised in 1969, from 75.00 to 200.00 pesos per month.
4. Fuel Oil: Writer found only one receipt during the period in question. Two more are attached to indicate the monthly expense.
5. Firewood: Writer has contracted with an Indian with two burros to deliver wood twice each month. Each delivery is 56.00. The Indian is illiterate and receipts are not feasible.

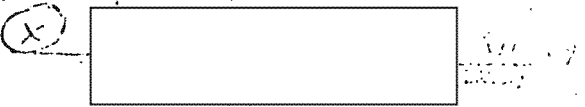
STATE OF TEXAS, COUNTY OF DALLAS, TEXAS

(BY RECEIPT NUMBER)

DATE	AMOUNT PAID	BALANCE	REMARKS	(5)
April 1968	75.00	75.00		
May		75.00		
June	1028.80	75.00		
July		75.00		
August	935.00	75.00		
Sept.		75.00		
Oct	1047.00	75.00		
Nov.		75.00		
Dec.	1036.75	75.00		
Jan. 1969		75.00		
Feb.	1303.85	75.00		
Mar.		75.00		
Apr.	1040.05	75.00		
May		75.00		
June	1000.90	75.00		
July		75.00		
Aug.	1003.35	75.00		
Sept.		75.00		
Oct.	999.85	75.00		

I CERTIFY THAT THE AMOUNTS CLAIMED AND PAID BY ME AS NECESSARY MONTHLY EXPENSES OF MAINTAINING MY LIVING QUARTERS: THAT I HAVE NOT BEEN, NOR WILL I BE, REIMBURSED FROM OTHER SOURCES MONEY AS INDICATED ABOVE; AND THAT THIS ACCOUNT AND ACCOUNTS, IF ANY, ARE TRUE AND CORRECT IN ALL PARTICULARS.

MY GRADE WITH LICENSE IS 1/2. I RESIDE TOLLING THIS AND NUMBER OF LICENSES ISSUED NUMBER OF LICENSES HELD FROM



REMARKS: NOTE

ATTACH ALL RECEIPTS — WILL BE
 RETURNED TO YOU AFTER SETTLEMENT

... of Section 112(b) of the Standardized Regulations (Government of Alaska, Fair Game Act). These are the only items of fact to be considered.

... a separate allowance system provided for rental housing for employees... the purchase price of the quarters should not exceed the... of advance, the allowable utilities... of labor, depreciation, interest, and other... of the quarters which a person has paid for... Only light, fuel, and water shall be treated as... allowance.

... a separate quarters allowance system, it is suggested that the... the purchase price of the quarters which a person has paid for... the purchase price of the quarters which a person has paid for... (except that no person can receive advance payment of quarters... under Section 113 of the Standardized Regulations). This would... a special rate for personally owned quarters. The requirement... the purchase price on SF-1140 is to provide the authorizing... additional information to be considered, together with any other... local circumstances, in deciding whether reduction of the... is necessary and, if so, how much. Only the utilities costs are... in addition to the purchase price, except in those rare... where this rule is inapplicable. Because of varying conditions... persons and individuals, it was not considered advisable to specify... percentage of the purchase price that may be included in the...

In addition to the information on the SF-1140, the authorizing officer... should consider local circumstances, which may vary from person to person, in deciding whether the amount of quarters allowance should be... differently and the employee is treated quarters are reported... the flat rate allowance.

S/Alaska
7/5/67

PERSONALLY-OWNED QUARTERS

Because of the number of inquiries received regarding personally-owned quarters, the following memorandum which has been sent to a number of posts may be useful as a guide to our policy on the subject:

When an employee occupies personally owned quarters his SF-1190 should show in Section 21 (5) the initial purchase price as shown by the deed. Section 21 (6) (7) and (8) should show annual rates for utilities as authorized by Section 132.5 of the Standardized Regulations (Government Civilians, Foreign Areas). These are the only items of cost to be considered.

When the quarters allowance system provided for reimbursement for quarters costs within a predetermined maximum, the regulations provided that the allowance for personally owned quarters should not exceed 10 percent of the purchase price, converted to dollars at the exchange rate available at the time of purchase, plus allowable utilities. The 10 percent of purchase price was ample to take care of taxes, depreciation, repairs, interest on investment, and amortization of the costs within a reasonable period of time by U. S. standards. Only light, fuel, and water could be added in arriving at the allowance.

Under the current quarters allowance system, it is expected that the flat rate will be paid unless the authorizing officer believes it necessary to reduce the payment under Section 134.2 of the Standardized Regulations. The employee in personally owned quarters would be treated the same as any other (except that he cannot receive advance payment of quarters allowances under Section 113 of the Standardized Regulations). This makes unnecessary a special rate for personally owned quarters. The requirement to report the purchase price on SF-1190 is to provide the authorizing officer additional information to be considered, together with any other pertinent local circumstances, in deciding whether reduction of the allowance is necessary and, if so, how much. Only the utilities costs are to be considered in addition to the purchase price except in those rare instances where land rent is involved. Because of varying conditions between posts and individuals, it was not considered advisable to specify any certain percentage of the purchase price that should be considered.

In addition to the information on the SF-1190, the authorizing officer should consider local circumstances, which vary greatly from post to post, in deciding whether the occupant of personally owned quarters should be treated any differently than the employee in rented quarters and receiving the flat rate allowance.

O/ALS:
9/5/67

[Redacted]

MESSAGE FORM
TOTAL COPIES: 14

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TO: FINANCE
R: 2135
DT: 23 DECEMBER 1969

FILE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
 FILE IN CS FILE NO. _____

30 PER

REF: **0F2** FILE VII. **WAS DDP ADP**

(classification)

(date and time filed)

(c) (1)

(page)

(reference number)

SECRET

CITE DIRECTOR

[Redacted]

06 16 14z JAN 70

7

7

1. [Redacted] FLAT RATE TAX ASSESSMENT INCREASED FROM **000507**

21.9% PLUS SURTAX TO 22.9% PLUS SURTAX EFFECTIVE 14 DECEMBER 1969 FOR TAX YEAR 1970.

2. NET DUE [Redacted] EACH PAY PERIOD WILL BE \$1,263.26. SEE STATEMENT OF EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

7 JAN 1970

[Redacted]

[Redacted]

[Redacted]

[Redacted]

C7HR/SS

C7HR/BF-L/

C7C&TD

ISSUING OFFICER

COORDINATING OFFICERS

SECRET

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OFZ		INDEX: <input type="checkbox"/> YES <input type="checkbox"/> NO			
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ACTION NO. <i>906</i>		KREP TO CS FILE NO. _____			
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SECRET 112300Z SEP 69 CITE [] 1570

DIRECTOR

11 SEP 69 [] 2617
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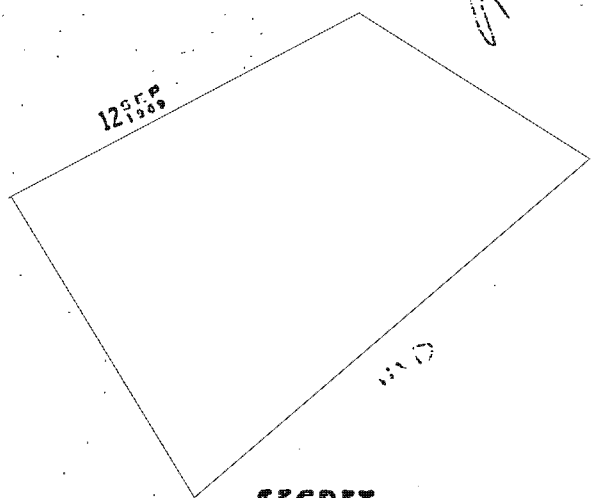
DIEARN

REF HMMS-6543

- PLEASE ADVISE NAME AND ADDRESS OF ALLOTTEE BANK WHERE [] CHECK WOULD BE DEPOSITED PER REF.
- IF CHECK NOT YET SENT, [] REQUESTS THAT WE PAY LOCALLY.
- PLS ADVISE.
- FILE: 52-6-91/2.

SECRET

Carroll Agent
RJTH



SECRET

G: []
IT: FINANCE
Z: 2125
TE: 12 SEPTEMBER 1969

MESSAGE FORM TOTAL COPIES. 12
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BLE SECRETARIAT DISSEMINATION
46 PER []
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RF: OF 2
INFO FILE. VR. WH 8

(classification) (date and time filed) (office) (piece)

SECRET

[]

17 22 04z SEP 69

CITE DIRECTOR 38732
7 7

EF: [] 1370** ([] 42617)

1. TAX ASSESSMENT CHANGE EFFECTIVE 14 JULY 1969 INCREASES NET PAID BY STATION TO [] IN PAY PERIOD 24 AUGUST - 20 SEPTEMBER 1969 PAY AND T/A TO HEADQUARTERS THE SUM OF \$1,355.99. NET DUE [] WILL BE \$1,295.24 EACH PAY PERIOD THEREAFTER. SEE STATEMENT OF EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

2. [] ALSO DUE \$729.40 FOR 1968 TAX REFUND. PLEASE PAY IN FIELD AND T/A TO HEADQUARTERS.

END OF MESSAGE

**SUBJECT REQUESTS LOCAL PAYMENT

[]
C/WH/29

[]
COORDINATING OFFICERS

[]
C/CSTO

RELEASING OFFICERS

SECRET

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AUTHENTICATING OFFICERS

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FORM 89

SECRET

DATE:

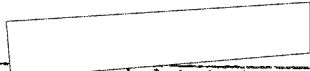
CTC No. _____

MEMORANDUM FOR: Director of Finance
ATTENTION: Chief, Compensation and Tax Division
VIA: Chief, Contract Personnel Division
SUBJECT: Tax Assessment for _____

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction is will be forwarded.

<u>Tax Assessment Rate</u>	<u>Effective Date</u>
----------------------------	-----------------------

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:


Approval Chief, CPD

Secretary, Covert Tax Committee

FORM 7000

SECRET

3 - CPD

Mr. [redacted]

Dear Sir, [redacted]

Reference is made to your contract with the United States Government, as represented by the Contracting Office, effective 30 October 1956.

The purpose of this amendment is to formally record your official designation as a participant in the retirement and disability system of this organization, effective 24 August 1956. Your contributions into the Retirement and Disability Fund will be deducted by this organization as of that date. The regulations governing this retirement system, gives the individual the right to appeal such a determination if he deems the designation adverse to his best interest. In order that this technical requirement may be satisfied, you are hereby notified of your right to appeal. An appeal with reasons therefor must be received in this organization within thirty (30) days from the date of your acknowledgment of this contract amendment.

Effective close of business 23 August 1956 all contractual reference to Civil Service Retirement and your contributions thereto is deleted.

Social Security contributions required by virtue of [redacted] will not be reimbursed you by this organization.

All other terms and conditions of this contract remain in full force and effect.

BY: [redacted] 1

Contracting Officer

APPROVED:

[redacted]

SECRET

MEMORANDUM FOR: Chief, Contract Personnel Division

SUBJECT : Designation of [redacted] as a
Participant in the CIA Retirement and
Disability System

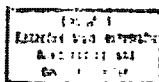
1. It is requested that the contract of [redacted]
be amended to officially record his designation as a participant
in the CIA Retirement and Disability System effective 24 August 1969.

2. This contract amendment will serve as [redacted] official
notification of his designation as a participant.

[redacted]

Robert S. Wattles
Director of Personnel

SECRET



MESSAGE PAPER
WPA (FORM)

SECRET

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DATE: 7 JULY 1969

ABLE SECRETARIAT DISSEMINATION

BY 24 PER 8

INDEX DESTROY RETURN TO _____ BRANCH FILE BID

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(date and time filed)

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(page)

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CITE DIRECTOR

MEXICO CITY

00 17 53Z JUL 69

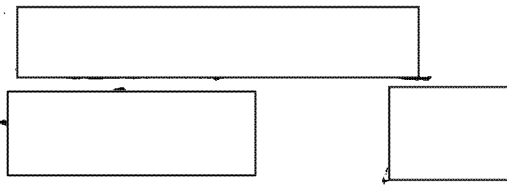
49031 7

PAY RAISE EFFECTIVE 13 JULY 1969 INCREASED NET PAID
 BY STATION TO [REDACTED] IN PAY PERIOD 29 JUNE -
 26 JULY 1969 PAY AND T/A TO HEADQUARTERS THE SUM OF \$1,199.98.
 NET DUE [REDACTED] WILL BE \$1,254.74 EACH PAY PERIOD THEREAFTER.
 SEE STATEMENT OF EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

10/966

WH/1
WH/CONT



[REDACTED]
C/WH/SS

[REDACTED]
C/WH/DE

C/CATS

ISSUING OFFICE

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declassification

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SECRET

1 JUN 1969

MEMORANDUM FOR: Chief, Audit Staff

VIA : SSA/DDS

SUBJECT :

REFERENCES : A. Audit Staff Memo, 17 March 1969,
Subject: Clarification of [redacted]
B. WHD Memo, 12 May 1969, Same Subject

1. Reference A indicated that since October 1961, Career Agent [redacted]

Reference B indicated that [redacted] had been requested to forward information in relation to Reference A.

2. Attached is a copy of the certification by [redacted]

[redacted]

William V. Broe
Chief
Eastern Hemisphere Division

DDP/WH/Contracts:WShenahan:ad (9 June 1969)

Distribution: Orig & 1 - Addressee
1 - SSA/DDS
1 - WH/BAP
1 - WH/I
2 - WH/Contracts
1 - OF/C&TD/SAAS

SECRET

1. NOMINATION AND DESIGNATION OF PARTICIPANT
CIRCUITRY AND COMMUNICATIONS SYSTEM

STATE OF CALIFORNIA

2. NAME OF THE PARTICIPANT: [Redacted] 3. SOCIAL SECURITY NUMBER: [Redacted] 4. BRANCH: [Redacted] 5. EMPLOYER'S OFFICE: [Redacted]

6. NUMBER OF OCCASIONAL TRIPS: [Redacted] 7. NUMBER OF OFFICE OF ASSIGNMENT: [Redacted]

8. OCCASIONAL TRIP: [Redacted] 9. CURRENTLY COMPLETING: [Redacted] 10. SERVICE COMPLETION DATE: [Redacted]

SECTION 2. PERFORMANCE OF QUALIFYING SERVICE

1. Has this employee completed any qualifying service? YES NO. If "Yes", list periods of such service below.

PERIOD OF MONTHS	OCCUPATIONAL TITLE	LOCATION WHERE SERVICE PERFORMED (City/County or State)	PERIOD				TOTAL TIME
			PCS	TDY	MONTHS	DAYS	
[Redacted]	Operations Officer	Merced City	X				

2. Is this employee currently performing qualifying service? YES NO. If "Yes", complete the following:

BEGIN DATE	END DATE	OCCUPATIONAL TITLE	LOCATION	PCS	TDY	MONTHS	DAYS

3. If employee was assigned in the United States during any period of qualifying service listed or pointing out those conditions which are of the requirements of QUALIFYING SERVICE, describe his duties below.

[Redacted] JUN 1983

4. Is this employee currently on official orders for a PCS assignment requiring the performance of qualifying service? YES NO. If "Yes", attach a certification to this effect.

5. CERTIFICATION - This information furnished above has been verified against official Agency records. Where no official record was available, a supporting statement is attached.

6. PARTICIPANT'S NAME AND TITLE OR CAPTION SERVICE: [Redacted] 7. SIGNATURE: [Redacted] 8. DATE: [Redacted]

Continued on Reverse Side

SECRET

STATE SERVICE AGREEMENT

SECTION C

(10) DEPARTMENT OF STATE SERVICE AGREEMENT OFFICER

- Form 201, Service Agreement, is attached.
- Because of temporary absence of the nominee, Form 201, Service Agreement, will be forwarded at a later date.
- (1) Nominee has over 15 years of Agency service and (2) nominee cannot be readily contacted to sign a Service Agreement. The second "Application for Membership in the Career Staff of the CIA" on file in the nominee's Official Personnel Folder should be accepted as proof of Form 201, Service Agreement.
- Nominee's services and a signed "Application for Membership in the Career Staff of the CIA" is NOT filed in his Official Personnel Folder. Form 201, Service Agreement, will be removed from the field upon notification that the SCS Retirement Board has recommended approval of his nomination.

SECTION D

RECOMMENDATION OF HEAD OF CAREER SERVICE

1. Based on his career assignment and past and prospective performance of qualifying service, this employee is recommended for designation as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM. He is serving in a career field which normally requires the performance of qualifying service as an integral part of a career in that field.

2. TYPED NAME AND TITLE	3. SIGNATURE OF HEAD OF CAREER SERVICE	4. DATE
-------------------------	--	---------

SECTION E

RECOMMENDATION OF CIA RETIREMENT BOARD

1. The record of this employee has been reviewed and the CIA RETIREMENT BOARD has recommended on (DATE)

- be designated as a participant in the CIA RETIREMENT AND DISABILITY SYSTEM
- NOT be designated as a participant

2. TYPED NAME AND TITLE	3. SIGNATURE	4. DATE
-------------------------	--------------	---------

SECTION F

DETERMINATION BY DIRECTOR OF PERSONNEL

1. In accordance with Regulation 20-50, this employee is DESIGNATED NOT designated a participant in the CIA Retirement and Disability System.

2. SIGNATURE OF DIRECTOR OF PERSONNEL	3. DATE
---------------------------------------	---------

SECTION G

ADDITIONAL INFORMATION

I certify that the information in Section _____ is true to the best of my knowledge.

--

SECRET

DISPATCH ~~SECRET~~ SECRET

PROCESSING ACTION

TO Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING PROVIDED

INFO

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

FROM Chief of Station, Mexico City

RECORDS

SUBJECT [Redacted] - Agent Evaluation

ACTION

ACTION REQUIRED: For Your Information

REFERENCES : A. HMMA-32877, 28 August 1967
B. DIRECTOR-99663

1. In accordance with the request made in Reference B, the following is an up-dated Agent Evaluation on [Redacted] Career Agent and outside Case Officer for the [Redacted] Project. This evaluation should be considered in conjunction with Reference A, which is still valid and more extensive.

2. [Redacted] continues to perform as the Outside Case Officer for the [Redacted] Project in a professional and efficient manner.

[Redacted]

Continued.....

Distribution:
Orig and 2 - Chief, WHD

CLASSIFICATION TO	DISPATCH SYMBOL AND NUMBER HMMA-37320	DATE 10 June 1969
	SECRET SECRET	DISPATCH NUMBER 201-287227

[Redacted]

4. [Redacted] writes well and has improved considerably in providing information he obtains from his contacts in written form. Usually, the reports he submits need little editing in order to be processed for dissemination.

[Redacted]

[Redacted]

Based upon the Regular Fitness Report system, this Officer could be rated as STRONG in judging his performance.

[Redacted]

8. [Redacted] was shown this evaluation in draft form.

[Redacted]

TO: []
FROM: WH/Contracts
NO: 4460
DATE: 4 June 1969

MESSAGE FORM
TOTAL COPIES: 5

SECRET

ROUTING AND/OR INITIALS - SEE IN	
1	6
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3	7
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ABLE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

FILE IN CB FILE NO. _____

ORF: WH 8
FILE. VR. OP2 CILA CSOS

(classification) (date and time filed) (office) (reference number) (date)

SECRET/RYBAT

05 20 45z JUN 69

CITE DIRECTOR 087.20

MEXICO CITY

ADMIN CONTRACTS

REF: MEXICO CITY 0421 (IN 68828)

1. APPROVE [] **CAREER AGENT** CONTINUING IN [] STATUS UNTIL 31 OCTOBER 1970.
2. PROCESSING REQUEST FOR [] ACCEPTANCE INTO WOFIRM RETIREMENT PROGRAM WITH RETIREMENT DATE EFFECTIVE 31 OCT 70. WILL ADVISE.
3. FILE: 201-287227

END OF MESSAGE

WH COMMENT: []

COORD: C/WH/1 []

[]

WILLIAM V. BROE
C/WH/D

Mr. []

[]

WILLIAM S. RENEHAN
C/WH/CONTRACTS

COORDINATING OFFICERS

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AUTHENTICATING OFFICER

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FILE NO. *class 2, class 3, D/P*

PRECEDENCE

451

SECRET 041610Z JUNE 69 CITE MEXICO CITY 0486 4 JUN 69 IN 73313

PRIORITY DIRECTOR

RYBAT ADMIN PERS

REF: MEXICO CITY 0421 (W 68828)

REQUEST ANSWER REFERENCE BY COB 6 JUNE AS NEEDS TO BE ABLE TO MAKE JOB COMMITMENTS TO PROSPECTIVE EMPLOYER.

SECRET

5 JUN 1969
gm
Assessment
6/5/69
Ref. Mexico
0421
gm

SECRET

CABLE SECRETARIAT DISSEMINATION PERSON/UNIT NOTIFIED

CLASSIFIED MESSAGE TOTAL COPIES (14)

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728

SECRET 290032Z MAY 69 CITE MEXICO CITY 0421 23 MAY 69 IN 68828

DIRECTOR
 RYBAT ADMIN-PERS

- REFS: A. CONVERSATIONS COS MEXICO CITY HAD WITH HQS REPS 26-27 MAY
- B. HMMT 9712
- C. HMMT 9753

1. CONCERNING [REDACTED] REFERENCE B HAD AS ATTACHMENTS

[REDACTED]

2. REFERENCE C DATED 28 MAY 1969 HAS FOLLOWING ATTACHMENTS:

A. "SERVICE AGREEMENT" FORM SIGNED BY [REDACTED]

AND B. MEMORANDUM FROM [REDACTED] REQUESTING EFFECTIVE DATE OF HIS RETIREMENT BE 31 OCTOBER 1970 (IN ORDER TO GIVE NEW COS TIME TO BUILD RELATIONSHIPS [REDACTED] TEN YEARS OF SERVICE IN WOFIRM AND MAKE [REDACTED]

ELIGIBLE FOR WOFIRM RETIREMENT).

3. REQUEST CABLED REPLY SINCE IF [REDACTED] TO BE RETIRED EFFECTIVE 30 JUNE 1969 HE MUST FIRM UP OTHER EMPLOYMENT.

SECRET

[REDACTED]

Handwritten notes:
 [unclear]
 [unclear]

SECRET

DISPATCH

SECRET/RYBAT

PROCESSING ACTION

TO: Chief, WH Division

XX

MARKED FOR INDEXING

INFO:

NO INDEXING REQUIRED

FROM: Chief of Station, Mexico City

ONLY QUALIFIED DESK

TAH JUDGE INDEXING

SUBJECT: [redacted] - Retirement

MICROFILM

ACTION REQUIRED - REFERENCES

Reference: HMMT-9712 dated 16 May 1969

1. Reference is made to conversations COS, Mexico City, had at Headquarters on 26 May and 27 May 1969 concerning the postponement of the effective date of retirement of [redacted] until 31 October 1970 in order:

- a). To enable [redacted] to acquire eligibility for WOFIRM retirement; and,
- b). To give the new COS, Mexico City, time to build up relationships with [redacted]

2. Headquarters suggested that:

- a). [redacted] sign the regular "Service Agreement" form by which he requests that he become a member of the WOFIRM "Organization Retirement and Disability System"; and, that
- b). [redacted] write a memorandum requesting that his date of retirement be postponed from 30 June 1969 until 31 October 1970.

3. These two forms are attached, in the original and one copy each.

4. It is requested that, after receipt and study of the attachments and the attachments sent with reference, Headquarters cable Mexico City and advise whether or not [redacted] is now to be assured that his retirement date is 31 October 1970.

Attachments: Herewith
Distribution:
3 - C/WID w/atts.

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

HMMT-9753

DATE

28 May 1969

CLASSIFICATION

SECRET/RYBAT

POST FILE NUMBER

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BY: _____ AT: _____		CLASSIFY TO FILE NO. _____		4	9
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FILE VR. <u>#895 cfr/SD, d/c, d/EL-2, d/OT</u>					

SECRET 130120Z MAY 69 CITE MEXICO CITY 0200

DIRECTOR

RYBAT ADMIN

608
13 MAY 69 14 5660R

REFS: A. DIRECTOR 99663

B. MEXICO CITY 0023 (17 53312)

1. AT TIME PROJECT SUBMITTED FOR RENEWAL IT NOT KNOWN THAT RETIRING AS OF 30 JUNE 69. IT STATION'S OPINION THAT IF LEAVE SIMULTANEOUSLY (1 JULY 69) PROJECT WILL LACK TIME TO BUILD-UP RELATIONSHIP WHICH HAD FOR AND FOR YEARS WITH THIS

2. FELL DEPARTURE CHANGES PICTURE SUFFICIENTLY TO WARRANT AMENDMENT TO PROJECT TO ALLOW FOR RETENTION

SECRET

CABLE SECRETARIAT DISSEMINATION	CLASSIFIED MESSAGE	TOTAL COPIES	ROUTING AND/OR INITIALS - SEEN BY	
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	INFO: _____			
	FILE VR. _____			

PAGE 2 MEXICO CITY 0200 S E C R E T

3. ON OTHER HAND, STATION CONCERNED WITH TOTAL COSTS OF PROJECT. REQUEST HEADQUARTERS ADVISE STATION IF IT POSSIBLE TO AMEND [] CONTRACT WHICH WOULD KEEP HIM AS CAREER AGENT, BUT AT SALARY IN HAND (AFTER RETIREMENT, FEGLI, TAX ETC.) OF ABOUT \$15,000.00 PER ANNUM. POV ALLOWANCE OF 3600 PER ANNUM AND NO ADDITIONAL BENEFITS, BUT WITH RIGHT ACCEPT OTHER PART-TIME EMPLOYMENT.

4. IF ABOVE POSSIBLE, WILL DISCUSS WITH []

5. PLS ADVISE BY CABLE.

S E C R E T

SECRET

SECRET

169

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT :

[REDACTED]

REFERENCE :

Audit Staff Memo, Dated 17 March 1969.
Subject: Clarification of [REDACTED]
Status of Career Agent, [REDACTED]

[REDACTED]

2. The Mexico City Station has been requested to:

[REDACTED]

b. If reports for previous years not readily available, [REDACTED] is to prepare and provide the Station for transmittal within a reasonable period.

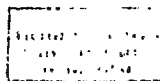
[REDACTED]

3. Upon receipt from Mexico of the requested information, the Division will take appropriate action.

William V. Broe
Chief
Western Hemisphere Division

Distribution:

- Orig. & 1 - C/Audit Staff
- 1 - SSA/LDS
- 1 - OP/CPD
- 1 - O/Fin
- 1 - O/IG



S E C R E T

28 May 1969

MEMORANDUM

SUBJECT : - Request for Retirement

1. I herewith request that the effective date of my retirement be set as of 31 October 1970 instead of 30 June 1969.
2. This request is based primarily upon my desire to complete ten years of service in the Agency as is required by law in order to be eligible for Agency Retirement instead of being retired under Civil Services Statutes.
3. Secondly, however, I believe that by remaining in my present position until 31 October 1970 I can assure
4. I should appreciate a reply as soon as possible, since if my proposal is not accepted, I shall plan to accept other employment on 1 July 1969.

S E C R E T

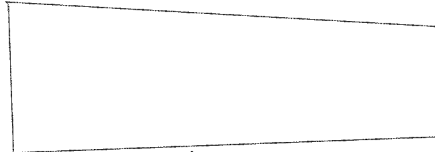
S E C R E T

SERVICE AGREEMENT

I understand that in order to qualify for designation as a participant in the Organization Retirement and Disability System, an employee must have signed a written obligation to serve anywhere and at any time according to the needs of the Organization in addition to meeting other specified criteria.

I hereby declare my intent to comply with this requirement as a condition to my being considered for designation as a participant in the Organization Retirement and Disability System.

In making this declaration, it is understood that the Organization will consider my particular capabilities, interests, and personal circumstances.



28 May, 1969
Date

S E C R E T

DISPATCH

CLASSIFICATION
S E C R E T
RYBAT

PROCESSING ACTION

TO
Chief, WH Division

XX

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

FROM
Chief of Station, Mexico City

MICROFILM

SUBJECT
ADMIN/PERS/ [redacted] - Forwarding of Documents

ACTION REQUIRED - REFERENCES

ACTION REQUIRED: For Your Information

REFERENCES :
A. DIRECTOR-99663
B. HMMT-9686

1. In compliance with Reference A, forwarded herewith are the following:

a. Para 4c - Copy of Station memorandum to [redacted]

b. Para 6a - [redacted]

[redacted] statement requested by paragraph 4c of Reference A was forwarded to Headquarters by Reference B.

2. As requested by paragraph 5b of Reference A, [redacted] completed Form SF-144 is forwarded Under Separate Cover.

[redacted]

Attachments:

- 1 - Station memo, h/w
- 2 - [redacted] Certification, h/w
- 3 - SF-144, U.S.C.

Distribution:

Orig and 1 - Chief, WHD, w/atts 1, 2, 3

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

HMMT-9719

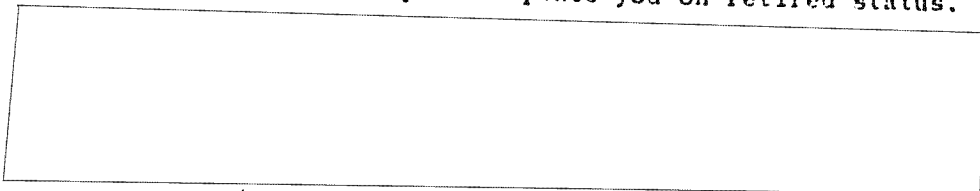
16 May 1969

S E C R E T
RYBAT

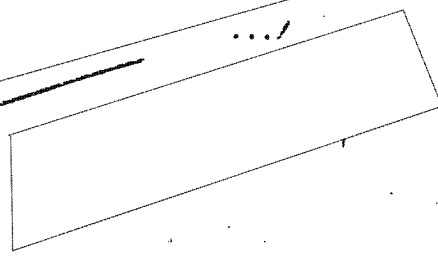
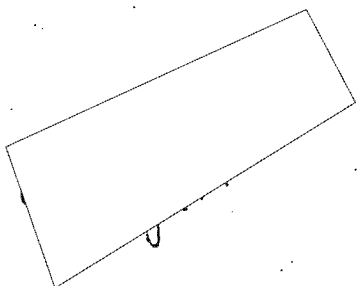
7 April 1969

SUBJECT: Retirement

1. Reference is made to our conversations concerning the possibility of your retirement from our service.
2. I discussed this matter, along with all other personnel matters, while in Washington in March 1969; and the authorities indicated that they would like your retirement to become effective on 30 June 1969.
3. For your information, a drive is on to have officers over fifty years of age take advantage of the early retirement program, in order to:
 - a. Allow younger officers to move into active operational assignments;
 - b. Reduce expenses, by getting rid of the higher ranking (older) officers;and
 - c. Put the early retirement program into effective use and make it customary for fifty year old officers to retire.
4. In order to carry out your retirement, I would appreciate it if you would submit your letter confirming that you are in accord with this plan to place you on retired status.



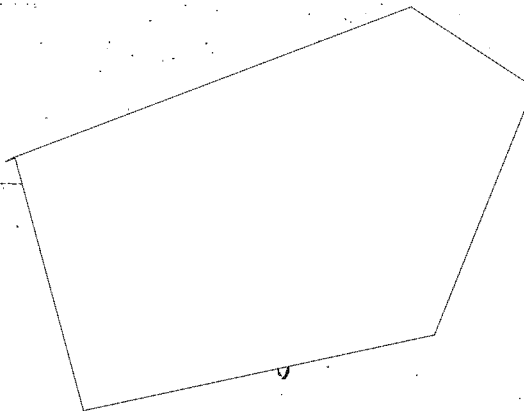
6. I regret that you will be unable to take home leave at Government expense; but regulations prohibit the payment of home leave expenses for persons within two years of effective retirement date.



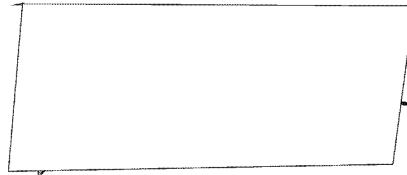
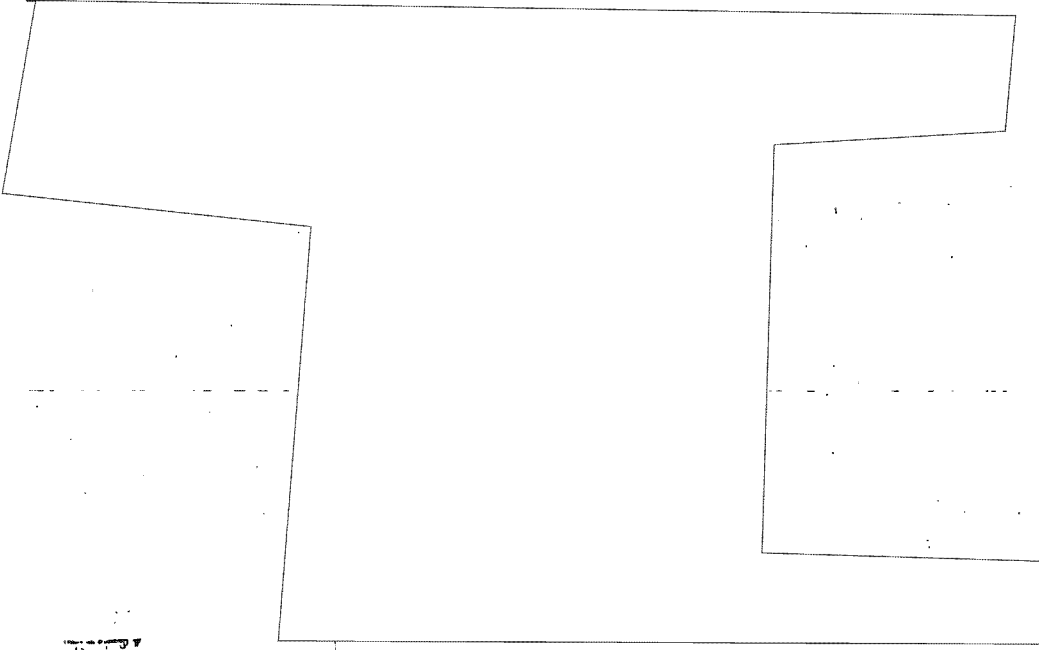
7. The amount of your annual annuity, the pay allowable for your accumulated annual leave and other data relative to your retirement will be discussed in memoranda to follow.

8. I am in the same "boat" with you on several of the above items, if that is of any comfort.

9. Please sign this memorandum and return it to me.



080000
CERTIFICATION



13 May 1969
(DATE)

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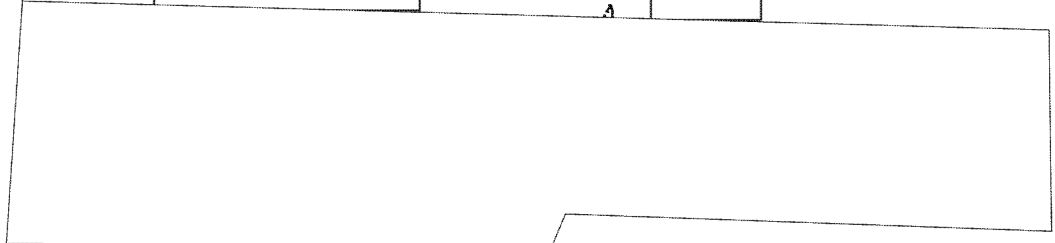
DIRECTOR

RYBAT ADMIN

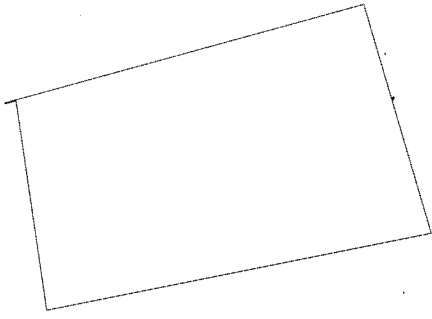
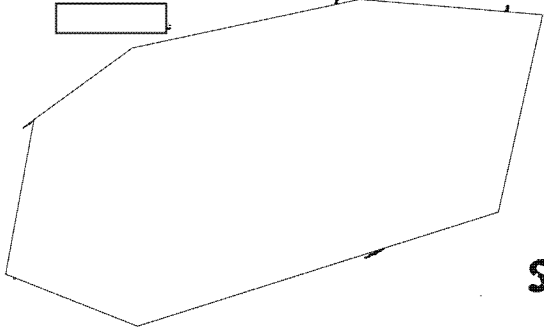
608
13 MAY 69 145660R

- REFS: A. DIRECTOR 90663
B. MEXICO CITY 0023 (17 53312)

1. AT TIME PROJECT SUBMITTED FOR RENEWAL IT NOT KNOWN THAT RETIRING AS OF 30 JUNE 69. IT STATION'S OPINION THAT IF LEAVE SIMULTANEOUSLY (1 JULY 69), PROBERT WILL LACK TIME TO BUILD-UP RELATIONSHIP WHICH HAD FOR AND CURTIS FOR YEARS WITH THIS



2. FEEL DEPARTURE CHANGES PICTURE SUFFICIENTLY TO WARRANT AMENDMENT TO PROJECT TO ALLOW FOR ATTENTION



SECRET

CABLE SECRETARIAT DISSEMINATION PERSON UNIT NOTIFIED	CLASSIFIED MESSAGE	TOTAL COPIES	ROUTING AND/OR INITIALS (SEE 57)	
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ACTION _____	FILE RID <input type="checkbox"/> REF. TO _____	BRANCH <input type="checkbox"/>		
	FILE VR. _____	DESTROY <input type="checkbox"/>		

PAGE 2 MEXICO CITY 0200 S E C R E T

3. ON OTHER HAND, STATION CONCERNED WITH TOTAL COSTS OF PROJECT. REQUEST HEADQUARTERS ADVISE STATION IF IT POSSIBLE TO AMEND [] CONTRACT WHICH WOULD KEEP HIM AS CAREER AGENT, BUT AT SALARY IN HAND (AFTER RETIREMENT, FEGLI, TAX ETC.) OF ABOUT \$15,000.00 PER ANNUM. POV ALLOWANCE OF \$600 PER ANNUM AND NO ADDITIONAL BENEFITS, BUT WITH RIGHT ACCEPT OTHER PART-TIME EMPLOYMENT.

4. IF ABOVE POSSIBLE, WILL DISCUSS WITH []

5. PLS ADVISE BY CABLE.

May 13 - Per Penroll

SECRET

Currently GS-15⁶ 23,075 (40% paid in field)

Living Allowance	9615	\$1,774.40	
Deliverables			
Retirement	115.34		
TAX	456.75		
FEGLI	14.30		
Optical fees	12.00		
Unsp.	11.78		
Contract life	12.00		
Total Deducts		639.17	
	Net	\$1,145.23	X 13 pay periods
		\$14,887.99	

Other standard in field 3810. 411 4300

SECRET

TO: Rencan/ []
FROM: WH/Contracts
4460
DATE: 7 May 1969

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(classification) **SECRET/RYBAT**

(date and time filed) **07 19 44z MAY 69**

(cites) **CITE DIRECTOR 99663**

PRIORITY MEXICO CITY

ADMIN CONTRACTS

REFS: A. MEXICO CITY 0023 (IN 47116) RYBAT

B. HMMA-36678

C. DIRECTOR 84074 RYBAT

1. IN VIEW OF SERVICE PERFORMED BY [] IN THE EARLY 1960'S AND HIS ASSISTANCE IN []

[] AS STATION WILL RECOGNIZE, REF A WHICH FOLLOWED REF B (THE PROJECT RENEWAL WHICH [] IN MEXICO) AND FACT HQS HAS NO OTHER CONTRACTUAL REQUIREMENT FOR HIS SERVICES IN MEXICO LIMITS POSSIBLE SOLUTIONS. AT PRESENT THERE APPEARS TWO COURSES OF ACTION OPEN:

A. TRANSFER ELSEWHERE AS A CAREER AGENT; OR

B. "DISCONTINUED SERVICE RETIREMENT" AS NOTED IN REF C SINCE []

DOES NOT QUALIFY FOR WOFIRM RETIREMENT UNTIL OCTOBER 1970.

(CONTINUED)

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3	7
4	8

TO:
INFO:
FROM:
RE:

FILE SECRETARIAT DISSEMINATION

INDEX NO INDEX RETURN TO _____ BRANCH FILE RID

PER _____

FILE IN: CS FILE NO. _____

REF:

FILE, VR.

(classification)

(date and time filed)

(initials) (pages)
(reference number)

SECRET/RYBAT

CITE DIRECTOR

99663

PRIORITY MEXICO CITY

PAGE 2

7 7

2. HQS BELIEVES IT BEST FOR WOFIRM AND STATION TO NOW COME TO AN AMICABLE PARTING OF THE WAY AND THEREFORE REQUESTS [] FRANK APPRAISAL OF WHAT EFFECT THE INVOLUNTARY AND POSSIBLY DISGRUNTLED RETIREMENT [] WOULD HAVE ON JOHN A. PROBERT'S FUTURE RELATIONSHIPS

[]

3. HQS ALSO FEELS THAT THE DECISION REGARDING [] SHOULD BE MADE PRIOR TO THE ARRIVAL OF PROBERT AND ALL NECESSARY STEPS BE TAKEN TO EXPEDITE THIS. ACCORDINGLY, [] COMMENTS AND RECOMMENDATIONS WILL BE MOST APPRECIATED.

4. IN EVENT [] ELECTS TRANSFER AS CAREER AGENT ELSEWHERE HQS NEEDS FOLLOWING:

A. HAVE [] COMPLETE FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE CABLED.

(CONTINUED)

8
4
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INDEX NO INDEX RETURN TO _____ BRANCH FILE BID
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PER _____
 FILE NO. _____
 FILE VR. _____

(classification)
SECRET/RYPBAT

(date and time filed)

(initials) _____
(reference number)

(page)

CITE DIRECTOR **99663**

PRIORITY MEXICO CITY

PAGE 3

7 7

B. IN ANY EVENT REQUEST COMPLETE FITNESS REPORT FOR PAST YEAR ON [] HAVE HIM SIGN AND FORWARD HQS. SOONEST. CABLE TRANSMITTAL NUMBER.

C. REQUEST STATION FWD COPY MEMO OF 7 APRIL TO [] WITH [] MEMO OF 24 APRIL.

5. IN EVENT [] PREFERS TO RETIRE NOW RATHER THAN BE CONSIDERED FOR REASSIGNMENT, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ON BASIS JOB ABOLISHMENT.

A. RELATED REGULATIONS PROVIDE AN EMPLOYEE WHO IS INVOLUNTARILY SEPARATED IS ENTITLED TO AN IMMEDIATE ANNUITY WHEN, REGARDLESS OF AGE, HAS COMPLETED 25 YEARS OF CREDITABLE SERVICE.

B. REQUEST [] COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE AND MILITARY SERVICE" FOR TRANSMITTAL HQS ASAP.

C. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR

(CONTINUED)

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INDEX NO INDEX RETURN TO _____ BRANCH FILE RID
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FILE, VR, _____

(classification) **SECRET/RYBAT** (date and time filed) (date) (time) (reference number) (page)

CITE DIRECTOR **97663**

PRIORITY MEXICO CITY PAGE 4

CARRYOVER AT BEGINNING CURRENT LEAVE YEAR, WHICHEVER LESSER. AVAILABLE RECORDS INDICATE [] CARRYOVER INTO 1969 WAS 560 HOURS.

D. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT.

[]

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST [] PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

[]

END OF MESSAGE

ISSUING OFFICE

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FROM:
SUBJECT:

ABLE SECRETARIAT DISSEMINATION

INDEX
 NO INDEX
 RETURN TO _____ BRANCH
 FILE RID
 FILE IN CS FILE NO. _____

ORF: _____
FILE, VR, _____

(classification) **SECRET/RYBAT**
(date and time filed) _____
(reference number) _____

PRIORITY MEXICO CITY

PAGE 5

CITE DIRECTOR 99663

- WH COMMENTS:
- A. Attached
 - B. Submitted Project Renewal

COORD: CSAP _____
D/OP _____
C/WH/S _____
C/WH/1 _____

WILLIAM V. BROE
C/WH/D

WILLIAM S. WENEHAN
C. WH CONTRACTS

RELEASING OFFICES

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CONF NO.

SECRET

MEMORANDUM FOR: Chief, Audit Staff

SUBJECT :

[REDACTED]

REFERENCE :

Audit Staff Memo, Dated 17 March 1969.
Subject: Clarification of [REDACTED]
Status of Career Agent, [REDACTED]

[REDACTED]

2. The Mexico City Station has been requested to:

[REDACTED]

b. If reports for previous years not readily available, [REDACTED] is to prepare and provide the Station for transmittal within a reasonable period.

[REDACTED]

3. Upon receipt from Mexico of the requested information, the Division will take appropriate action.

William V. Broe
Chief
Western Hemisphere Division

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- 1 - CE/CPD
- 1 - Q/FIS
- 1 - Q/IG
- 1 - [REDACTED]
- 1 - [REDACTED]

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SERIALIZED
INDEXED
FILED

WSRonchan
WH/Contracts
4460
2 May 1969

S E C R E T

SECRET/RVBAT

PRIORITY
MEXICO CITY

ADMIN CONTRACTS

REFS: A. MEXICO CITY 0023 (IN 47116)
B. HMMA-36678

1. UNFORTUNATELY HQS ASSUMED ON RECEIPT OF REF B THAT [] QUALIFIED FOR RETIREMENT UNDER THE WOFIRM RETIREMENT AND DISABILITY SYSTEM. HOWEVER, AFTER A CAREFUL REVIEW IT WAS NOTED THAT HE DOES NOT HAVE THE REQUIRED TEN RPT TEN YEARS SERVICE WITH WOFIRM AND RETIREMENT WOULD NECESSARILY BE UNDER CIVIL SERVICE. [], AS CITED PARA 2 REF A, IS CORRECT IN THAT RETIREMENT WOULD BE INVOLUNTARY. IN RETROSPECT THE STATION HAD NO AUTHORIZATION TO INFORM [] HE WOULD BE RETIRED EFFECTIVE 30 JUNE, UNLESS STATION MEMO TO [] CONCERNING HIS RETIREMENT WAS IN CONTEXT TO THE ABOLISHMENT OF HIS POSITION WITH THE REDUCTION OF THE [] PROJECT AND SINCE THE STATION HAD NO OTHER REQUIREMENT FOR HIS SERVICES HE MIGHT PREFER CONSIDER "DISCONTINUED SERVICE RETIREMENT" RATHER THAN TRANSFER ELSEWHERE AS A CAREER AGENT. REQUEST STATION FORWARD COPY MEMO OF 7 APRIL TO [] WITH [] MEMO OF 24 APRIL.

(CONTINUED)

SECRET

SECRET/RYPAT

PRIORITY MEXICO CITY PAGE 2

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE []
COULD BE USED AS STATION SUGGESTS IN PARA 3 REF A AS []
WHICH APPEARS CONTRADICTIONARY TO NO REQUIREMENT FOR SERVICES AS CAREER
AGENT.

3. AS STATION HAS NO APPARENT JOB COMMENSURATE WITH []
GRADE LEVEL AND EXPERIENCE AND IN VIEW HIS [] HQS
THEREFORE CONSIDERING [] FOR REASSIGNMENT.

A. REQUEST STATION CONTACT [] AND HAVE HIM COMPLETE
FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE
CABLED.

B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST YEAR
ON [], HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE TRANSMITTAL
NUMBER.

[]
A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND
CABLE TRANSMITTAL NUMBER.

(CONTINUED)

S E C R E T

SECRET/RVDAT

PRIORITY MEXICO CITY

PAGE 3

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

5. REQUEST ADVISE :

A. ALTHOUGH AGREE THAT SHOULD HE WANT TO RETIRE, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ROUTE CONSIDERING HE MAY PREFER RETIREMENT TO REASSIGNMENT. REQUEST HIS COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAP.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS

(CONTINUED)

SECRET

SECRET/RVBAT

PRIORITY MEXICO CITY PAGE 4

INDICATE HAD CARRYOVER OF 560 HOURS.

END OF MESSAGE

WH COMMENTS: A. Attached
B. Submitted Project Renewal

COORD:

C/WH/I _____

CSAP _____

D/OP _____

C/WH/S3 _____

WILLIAM V. BROE
C/WH/D

WILLIAM S. RENEHAN
C/WH/CONTRACTS

DISPATCH

CLASSIFICATION
SECRET
RYBAT

PROCESSING ACTION

TO
Chief, WII Division

XX

MARKED FOR INDEXING

FROM

NO INDEXING REQUIRED

Chief of Station, Mexico City

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

SUBJECT
Retirement

MEMORANDUM

ACTION REQUIRED - REFERENCES

ACTION REQUIRED: For Your Information

REFERENCE : MEXICO CITY-0023, 29 April 1969

Forwarded herewith in original and a signed carbon
is the 24 April 1969 memorandum written by
 and mentioned in Reference.



Attachment:
As stated, h/w

Distribution:
Orig and 2 - Chief, WHD, w/att

CLASSIFICATION TO

DISPATCH SYMBOL AND NUMBER

HMMT-9686

30 April 1969

CLASSIFICATION
SECRET
RYBAT

FOR THE BOARD

201-287227

México, D.F.

24 April, 1969

SUBJECT: Involuntary Retirement

1. A desk officer from Headquarters visited the México City Station during mid-November, 1968. While here, the visiting officer talked with the writer for approximately one hour regarding the operation of the [] project and writer's plans for the future. The following points were discussed:

(a) The fact that the project was considered to be an important and successful one.

(b) Writer was specifically asked if he had any plans for an early retirement. Writer replied in the negative. The visiting officer indicated complete satisfaction with writer's desire to continue in the service, and noted that it would be

[]

(c) When the visiting officer asked whether the writer had ever visited Headquarters during his career with the service, and found that he had not done so, the officer asked whether writer could arrange to visit Headquarters for a week or ten days during his next home leave, which would take place in [] 1969. Writer indicated that he would be most pleased to do so.

2. Based on the foregoing, writer made plans to proceed to the United States on home leave in [] 1969, to return in [] 1969. Since such matters cannot be handled on short notice, writer has already rented a house in San Francisco, California for the period in question.

3. This is where matters stood, when, on 7 April, last, writer was advised that he would be retired, effective 30 June, 1969, in accordance with various changes of policy. He was also asked to confirm in writing that he is in accord with the plan to place him on retired status as of 30 June, next.

4. While the reasoning behind what appears to be a complete reversal of policy, vis-a-vis the writer, may be crystal clear to the responsible officials at Headquarters, writer is at a complete loss to understand.

For the writer to indicate his agreement with a plan which appears to him to be arbitrary, short-sighted and irrational, would be completely out of character for a person who has spent almost thirty years in the intelligence field, and has a justifiable pride in his status as a professional intelligence officer. As a professional, writer also realizes when the handwriting, however illegible it might be, is on the wall, and, that if the decision has already been made to retire him involuntarily, then retired he will be --- involuntarily. Little as it may matter, writer desires to emphasize that nothing in this memorandum should be construed to indicate writer's personal accord or approval.

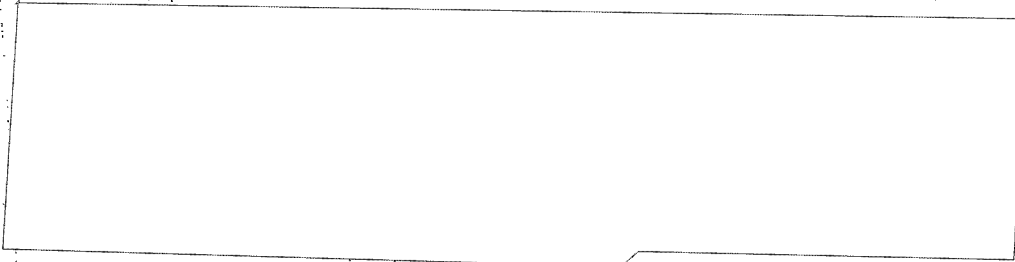
5. According to writer's records, as of 30 June, next, he will have completed the following government service:

	<u>Yrs.</u>	<u>Mos.</u>	<u>Days</u>
(a) Military: 2nd. Lt., 30th U.S. Infantry; Presidio, San Francisco, 26 Oct., 1939 to 31 July, 1940.....	9		6
(b) Special Agent, 12 Aug., 1940 to 31 October, 1960.....	20	2	18
(c) Career Agent, 1 Nov., 1960 to 30 June, 1969.....	8		8
(d) Accumulated A/L as of 30 June, 1969, - 656 hrs.		3	22
Total Service	29	11	16

Writer desires to complete thirty years' service, and requests that the effective date for his involuntary retirement be set accordingly.

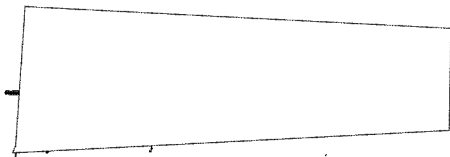
6. Home Leave: While writer readily understands the rationale of a ruling preventing the taking of home leave at government expense within two years of voluntary retirement, he does not see that the interests of fairness, justice or decency are being served in attempting to apply the same ruling to writer's involuntary retirement. As a matter of possible historical interest, writer desires to point out that, when he joined the service in 1940, he voluntarily gave up the home leave which he had earned with the (3 years). Writer has

taken home leave in 1962, 1964 and 1966, in accordance with regulations. In line with what appeared to be Agency policy as of November, 1968, writer has made plans for home leave from [redacted] 1969. Writer feels most strongly that he and his family should be allowed to take this leave at government expense.



8. In conclusion, writer wishes to state that he has thoroughly enjoyed his association with the Agency during the past nine years, and is proud of his part in the accomplishments of [redacted]. Owing to the nature of writer's position, his personal contacts have been largely limited to the personnel [redacted]. The writer has the highest professional and personal regard for the Chief of Station, with whom he has been privileged to serve, as well as the highly competent case officers who have worked with writer on the project.

It is a source of great satisfaction and pride to the writer to have known and worked with a truly great American, Mr. Allen W. Dulles, whom the "San Francisco Chronicle" (generally a hostile critic of the Agency) described posthumously as "...The most creative, powerful and eminent U.S. intelligence officer of modern times". And, as one's career comes to a close, the words of President Nixon, in describing Mr. Dulles' great contribution to his country, have a very particular significance: "...In the nature of his task, his achievements were known to only a few. But, because of him, the world is a safer place today".



274416

George F. Munroe

65-1516

21469

(DATE)

(47)

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM	
UNCLASSIFIED	CONFIDENTIAL
SECRET	

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	[redacted]		
2	C/CPD		
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
CONSENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

According to [redacted], this is not as big a problem as it appears. [redacted] alleges that COS could have handled better. [redacted] is on top of it and will let us know if anything serious develops. [redacted]

Don't wait to hear further

SECRET

FOLD HERE TO RETURN TO SENDER

FROM: [redacted] ADDRESS AND PHONE NO. [redacted] DATE: [redacted]

AGENCY: [redacted] [redacted] [redacted]

UNCLASSIFIED	CONFIDENTIAL	SECRET
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237

CABLE SECRET/NOT DISSEMINATION
PERSON COPY REQUIRED

CLASSIFIED MESSAGE

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(When Filled In)

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3	8
4	9
5	10

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INDEX YES NO

CLASSIFY TO FILE NO _____

X-REF TO FILE NO _____

FILE NO SET TO _____

INFO

FILE NR.

BRANCH

DESTROY SIG.

BY _____ AT _____ Z

DISSEM BY _____ PER _____

ACTION RID COPY

20
C/WH-8
466

D/OP, C/CI, C/mps/BG
C/FE-2, C/CS-2

SECRET 291907Z APR 69 CITE MEXICO CITY 2023

DIRECTOR

RYSAT ADMIN PERS

29 APR 69 IN 47116

REF HKNA-36678

1. AS INDICATED IN REFERENCE AND DISCUSSED BY THE COS DURING HIS RECENT VISIT TO HEADQUARTERS, STATION PLANNED ASK [REDACTED] CAREER AGENT AND OUTSIDE CASE OFFICER FOR [REDACTED] PROJECT, TO RETIRE FROM GOVERNMENT SERVICE EFFECTIVE 30 JUNE 69. THIS WAS DONE IN WRITING ON 7 APRIL 69.
2. [REDACTED] HAS WRITTEN MEMORANDUM DATED 24 APRIL 69 IN WHICH HE INDICATES THAT HE DOES NOT DESIRE TO RETIRE AND THAT ANY ACTION ALONG THESE LINES SHOULD BE CONSIDERED "INVOLUNTARY" ON HIS PART. [REDACTED] ALSO INDICATED THAT WITH ACCURED ANNUAL LEAVE HE WILL LACK ABOUT MONTH IN COMPLETING FULL 30 YEARS SERVICE AS OF 30 JUNE AND ASKED THAT HE BE KEPT ON BOARD UNTIL FULL 30 YEARS ARE COMPLETED.
3. [REDACTED] REQUESTS THAT HE BE ALLOWED TO TAKE HOME LEAVE AT GOVERNMENT EXPENSE. HE INDICATED HIS UNDERSTANDING WITH REGULATION ABOUT NO HOME LEAVE WITHIN TWO YEARS OF VOLUNTARY RETIREMENT BUT SAID THAT HE CANNOT AGREE WITH THIS WHEN RETIREMENT

SECRET

ADV SECRETARIAT DISSEMINATION RESPONSIBILITY NOTIFIED	CLASSIFIED MESSAGE	TOTAL COPIES	ROUTING AND/OR INITIALS - SEEN BY			
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BY _____ AT _____ 2	INDEX <input type="checkbox"/> YES <input type="checkbox"/> NO		3		8	
CLASSIFY TO FILE NO _____			4		9	
DATE BY _____ PER _____ S	CLASSIFY TO FILE NO _____		5		10	
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	BRANCH <input type="checkbox"/> DESTROY <input type="checkbox"/> SIG.					
	INFO FILE NO. _____					

PAGE 2 MEXICO CITY 0023 S E C R E T

IS "INVOLUNTARY", THE STATION WISHES TO INDICATE THAT [] WAS REFUSED NORMAL HOME LEAVE DURING THE SUMMER OF 68 BECAUSE OF STUDENT PROBLEMS.

4. THE STATION REQUESTS THAT FAVORABLE CONSIDERATION BE GIVEN TO ITEMS MENTIONED IN PARAS 2 AND 3 ABOVE. PLS ADVISE.

5. [] HAS INDICATED HIS WILLINGNESS TO REMAIN ACTIVE ON CONTRACT BASIS. THE STATION BELIEVES THAT CONSIDERABLE BENEFIT COULD ACCURE BY RETAINING []. PLS ADVISE IF HEADQUARTERS IS INTERESTED IN CONTRACTING [] AND CONDITIONS SO THAT THEY MAY BE DISCUSSED WITH HIM. (HE WANTS 15,000 PER ANNUM PLUS 50.00 PER MONTH FOR USE OF POV.)

6. POUCHING COPIES OF MEMORANDUM PREPARED BY [] WHICH IS DATED 24 APRIL 69.

7. FILES NONE.

S E C R E T

SECRET

STATEMENT OF PRIOR FEDERAL CIVILIAN AND MILITARY SERVICE

IMPORTANT: This form is used only to establish creditability of service, which is otherwise not verified in the Official Personnel Folder, for leave and reduction in force purposes. The employee will complete Part I and the Personnel Office Parts II and III. When this form is used as a cumulative record or the employee's affidavit is used in the absence of a verified record, it must be filed on the right side of the Official Personnel Folder.

PART I - EMPLOYEE'S STATEMENT

1. NAME (Last, first, initial) Mr. Mrs. Miss 2. BIRTH DATE (Mo., Day, Yr.)
 MUNRO, GEORGE F.

3. LIST THE FOLLOWING INFORMATION ABOUT ANY CLAIMED FEDERAL OR DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD WHICH HAS NOT YET BEEN VERIFIED (Do not include military service.) IF ANY OF THIS SERVICE WAS PART-TIME, WAE, OR INTERMITTENT, NOTE THIS UNDER "TYPE OF APPOINTMENT."

NAME AND LOCATION OF AGENCY	FROM			TO			TYPE OF APPOINTMENT (If known)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
<input checked="" type="checkbox"/> FEDERAL BUREAU OF INVESTIGATION CIA	40	8	22	60	10	31	SPECIAL AGENT CAREER AGENT
<i>S.C.D. NOV 3 1959 (P.C.P.D.) (P.O. OFF. 6/10/59)</i>							

4. LIST PERIODS OF ANY CLAIMED ACTIVE SERVICE YOU HAVE HAD IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES, INCLUDING ACTIVE DUTY AS A RESERVIST, WHICH HAS NOT YET BEEN VERIFIED. (Also list Merchant Marine service, if interrupted service shown in Item 3.)

BRANCH	FROM			TO			DISCHARGE (Hon. or Disgrace)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
<input checked="" type="checkbox"/> US ARMY (2nd. Lt., 30th U.S. Inf., Presidio, San Francisco, California)	39	10	28	40	7	31	HONORABLE

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY DURING ANY ONE CALENDAR YEAR? (If YES, list following interval(s).) YES NO

TYPE IF KNOWN (L.W.O.P., Furl., Susp., A.W.O.L.)	FROM			TO			TOTAL		
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEARS	MONTHS	DAYS
<input checked="" type="checkbox"/> No									

6. DO YOU CLAIM ANY TYPE OF VETERAN PREFERENCE WHICH HAS NOT BEEN VERIFIED? Yes No If "Yes," check one of the following statements if it applies to you:
 I CLAIM PREFERENCE AS THE WIFE OF A DISABLED VETERAN.
 I CLAIM PREFERENCE AS THE MOTHER OF A DECEASED OR DISABLED VETERAN.
 I CLAIM PREFERENCE AS THE UNMARRIED WIDOW OF A VETERAN.

7. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.

I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

Date: 12 May, 1969. George F. Munro (Signature)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____ 19____ at _____ (City) _____ (State)

SEAL

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission must be shown.

SECRET

CABLE

D R A F T #2

1 May 1969

PRIORITY MEXICO CITY

RYBAT ADMIN CONTRACTS []

REFS: A. MEXICO CITY 0023 (IN 47116)
B. HMMA-36678

1. UNLESS STATION MEMO TO [] CONCERNING RETIREMENT WAS IN CONTEXT THAT DUE TO REDUCTION OF [] PROJECT AND THUS ABOLISHMENT OF HIS POSITION AND AS NO OTHER STATION REQUIREMENT FOR HIS SERVICES, HE MIGHT PREFER CONSIDER "DISCONTINUED SERVICE RETIREMENT" RATHER THAN TRANSFER, STATION HAD NOT BEEN AUTHORIZED TO INFORM [] HE WOULD BE RETIRED EFFECTIVE 30 JUNE. [] DOES NOT QUALIFY FOR RETIREMENT UNDER WOPIRM RETIREMENT AND DISABILITY SYSTEM AS DOES NOT HAVE REQUIRED TEN RPT TEN YEARS SERVICE WITH ORGANIZATION AND RETIREMENT WOULD BE UNDER CIVIL SERVICE. [] AS CITED PARA 2 REF A, IS CORRECT IN THAT RETIREMENT WOULD BE INVOLUNTARY. REQUEST FORWARD COPY STATION MEMO OF 7 APRIL TO [] WITH [] MEMO OF 24 APRIL.

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE [] COULD BE USED AS STATION SUGGESTS IN PARA 5 REF A AS [] WHICH APPEARS CONTRADICTORY TO NO REQUIREMENT FOR SERVICES AS CAREER AGENT.

3. AS STATION HAS NO APPARENT JOB COMMENSURATE WITH [] GRADE LEVEL AND EXPERIENCE AND IN VIEW HIS LONG STAY MEXICO, HQS THEREFORE CONSIDERING [] FOR REASSIGNMENT.

A. REQUEST STATION CONTACT [] AND HAVE HIM COMPLETE FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE CABLED.

SECRET

SECRET

B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST YEAR ON , HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE TRANSMITTAL NUMBER.

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

5. REQUEST ADVISE :

A. ALTHOUGH AGREE THAT SHOULD HE WANT TO RETIRE, THE ONLY METHOD IS THROUGH "DISCONTINUED SERVICE" ROUTE CONSIDERING HE MAY PREFER RETIREMENT TO REASSIGNMENT. REQUEST HIS COMMENTS AND, IN ANY EVENT, COMPLETE SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAP.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS INDICATE HAD CARRYOVER OF 560 HOURS.

SECRET

C. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT;

D. CURRENT POLICY EMPLOYMENT OF WOFIRM ANNUITANTS

PRECLUDES REEMPLOYMENT UNDER CONTRACT EXCEPT DUE TO CRITICAL REQUIREMENTS WHICH COULD NOT OTHERWISE BE FULFILLED. THIS NOT APPLICABLE MEXICO AS HQS NOT AWARE ANY SUCH REQUIREMENTS.

END OF MESSAGE

WH COMMENTS: A. Attached
B. Submitted Project Renewal

COORD:

C/WH/1

CSPS 7/70

C/WH/SS

D/OP

Route
3/24/71
WH/SS
CSPS
1/1/71
...

1/25/71

SECRET

SECRET

PRIORITY

D R A F T

1 May 1969

CABLE TO MEXICO CITY

RYBAT ADMIN CONTRACTS [REDACTED]

REFS: A. MEXICO CITY 0023 (IN 47116)
B. HMMA-36678

1. UNLESS STATION MEMO TO [REDACTED] CONCERNING

RETIREMENT WAS IN CONTEXT THAT DUE TO REDUCTION OF [REDACTED] PROJECT
AND THAT REQUIREMENT OF HIS POSITION
AND NO OTHER STATION REQUIREMENT FOR HIS SERVICES, HE MIGHT PREFER
CONSIDER "DISCONTINUED SERVICE RETIREMENT" INSTEAD OF TRANSFER
TO RETIRE RATHER THAN TRANSFER, STATION HAD NOT BEEN AUTHORIZED TO
INFORM [REDACTED] HE WOULD BE RETIRED EFFECTIVE 30 JUNE. REQUEST
FORWARD COPY STATION MEMO OF 7 APRIL WITH [REDACTED] MEMO OF 24 APRIL.

2. IN VIEW REFS, UNABLE TO UNDERSTAND WHY OR WHERE [REDACTED]
COULD BE USED AS STATION SUGGESTS IN PARA 5 REF A AS [REDACTED]
WHICH APPEARS CONTRADICTORY TO NO REQUIREMENT FOR SERVICES AS CAREER
AGENT.

3. AS STATION HAS NO APPARENT JOB COMMENSURATE WITH [REDACTED]
GRADE LEVEL AND EXPERIENCE AND IN VIEW HIS [REDACTED] HQS
THEREFORE CONSIDERING [REDACTED] FOR REASSIGNMENT.

A. REQUEST STATION CONTACT [REDACTED] AND HAVE HIM COMPLETE
FRQ SOONEST FOR TRANSMITTAL HQS. REASSIGNMENT PREFERENCES TO BE
CABLED.

B. REQUEST STATION COMPLETE FITNESS REPORT FOR PAST
YEAR ON [REDACTED] HAVE HIM SIGN AND FORWARD HQS SOONEST. CABLE
TRANSMITTAL NUMBER.

SECRET

SECRET

[Redacted]

A. REQUEST REPORTS FOR 1968 BE FORWARDED WITHOUT DELAY AND CABLE TRANSMITTAL NUMBER.

B. IF REPORTS FOR PREVIOUS YEARS NOT READILY AVAILABLE, REQUEST [Redacted] PREPARE AND PROVIDE STATION FOR TRANSMITTAL HQS WITHIN REASONABLE PERIOD.

[Redacted]

retirement 5. REQUEST ADVISE [Redacted] ^{NOT WANT} Although agree that should be want to retire, the only method of ~~through~~ ^{method of} ~~being~~ ^{not being} involuntarily retired, if he desires retire, necessary that he submit memo request and also complete ~~and, in any event, complete~~ ^{and, in any event, complete}

SF-144 "STATEMENT OF PRIOR FEDERAL SERVICE" FOR TRANSMITTAL HQS ASAP.

B. ACCRUED ANNUAL LEAVE NOT A FACTOR IN COMPUTING RETIREMENT AS INDIVIDUAL RECEIVES LUMP SUM PAYMENT FOR CURRENT BALANCE OR CARRYOVER AT BEGINNING OF LEAVE YEAR WHICHEVER LESSER. AVAILABLE RECORDS INDICATE [Redacted] HAD CARRYOVER OF 560 HOURS.

C. ELIGIBILITY FOR HOME LEAVE CONTINGENT ON REASSIGNMENT.

D. CURRENT POLICY EMPLOYMENT OF WOFIRM ANNUITANTS PRECLUDES REEMPLOYMENT UNDER CONTRACT EXCEPT DUE TO CRITICAL REQUIREMENTS WHICH COULD NOT OTHERWISE BE FULFILLED. THIS NOT APPLICABLE MEXICO ~~DUE TO STATION REDUCTIONS.~~

END OF MESSAGE

SECRET

SECRET

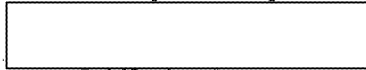
- WII COMMENTS: A. Attached
B. Submitted Project Renewal

COORD:



C/WII/1

CSPS



DIPERS

SECRET

SECRET

17 March 1969

MEMORANDUM FOR: Chief, WH Division

THROUGH : Deputy Director for Plans

SUBJECT : Clarification of [redacted]
of Career Agent [redacted]

[redacted]

[redacted]

Please notify
this office of the results of this review.

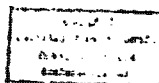
[redacted]

Chief, Audit Staff

Distribution:

- Orig. & 1 - C/WH Div
- 1 - SSA/DUS
- 1 - OP/CFD
- 1 - C/Fin
- 1 - O/IG

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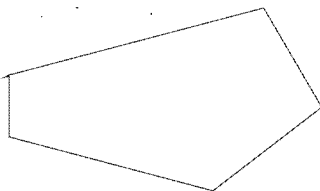
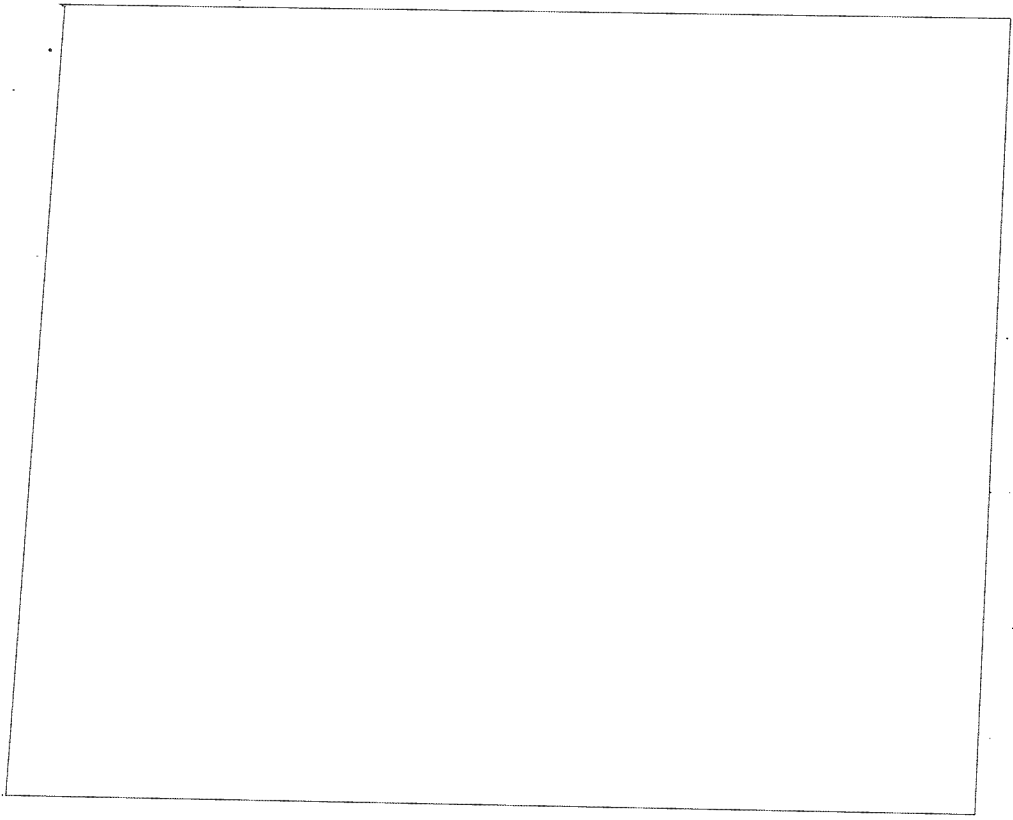


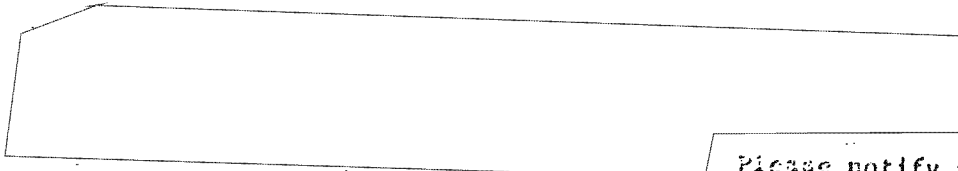
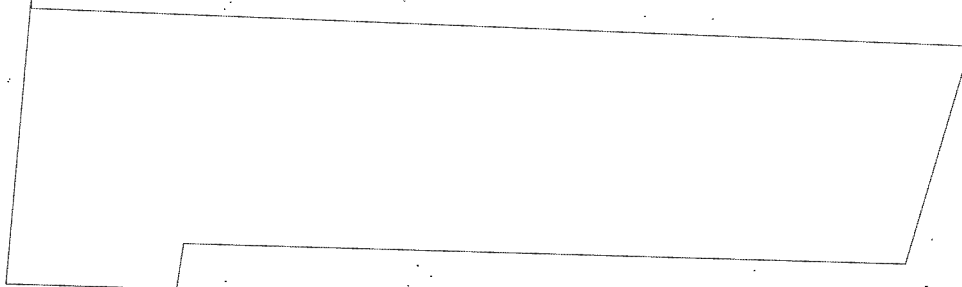
13 March 1969

MEMORANDUM FOR: Chief, WH Division

THROUGH : Deputy Director for Plans

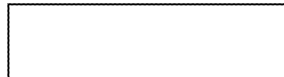
SUBJECT : Clarification of [redacted]
of Career Agent [redacted]
~~of Career Agent~~





Please notify

this office of the results of this review.



Distributions:

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- 1 - SSA/DOS
- 1 - OP/CPD
- 1 - O/PIn
- 1 - O/IG
- 1 - WH Div. File
- 1 - Hqtra. Chrono File
- 1 - Follow-up

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2		7
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5		

DISSEM BY 28 PER _____

ACTION 517 W/H RID COPY

INFD _____

FILE VR R/AN, CCST, CSPS, ~~SECRET~~

SECRET 252257Z NOV 68 CITE MEXICO CITY 8172

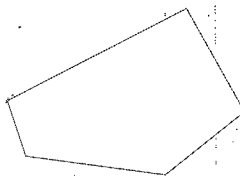
DIRECTOR

25 NOV 68 IN 41479

Carroll *M*

1. [] WILL BE ON ANNUAL LEAVE FROM 29 NOVEMBER THROUGH 12 DECEMBER 68. PLANS DEPART MEXICO CITY ON 29 NOV VIA WESTERN FLIGHT 624 TO SAN FRANCISCO AND RETURN MEXICO CITY VIA WESTERN FLIGHT 627 ON 12 DEC. WHILE IN SAN FRANCISCO CAN BE REACHED AT IDEN A OR B.
2. [] PLANS HAVE COMPLETE PHYSICAL EXAM WHILE ON LEAVE.
3. FILE: 50-6-91/2; 201-227227

SECRET



SECRET

CLASSIFIED MESSAGE TOTAL COPIES 14

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REF TO FILE NO _____

FILE NO REF TO _____ BRANCH DESTROY SIG

DISSEM BY *78* ACTION *WHS* INFO END COPY FILE IN *P-1/AN, COSZ, OAPS, [REDACTED]*

1		
2		
3		
4		
5		

SECRET 252252Z NOV 68 CITE MEXICO CITY 8173

DIRECTOR

[Redacted]

25 Nov 68 IN 41473

REF: MEXICO CITY 8172 (w 41479)

D

1. IDENTITY A: MRS. [Redacted] (MOTHER-IN-LAW)

[Redacted]

IDENTITY B: MRS. [Redacted] (SISTER)

[Redacted]

2. FILES: 201-287227 50-6-91/2

SECRET

SECRET

[Redacted]

MESSAGE FORM
TOTAL COPIES

14

SECRET

ROUTING AND/OR INITIALS - SEE 44	
1	5
2	6
3	7
4	8
5	9
	10

TO: FINANCE
INFO: 2129
DATE: 1 APRIL 1968

ADDF SECRETARIAT DISSEMINATION

BY 25 PER _____

INFO: OF2 RID COPY

INDEX DESTROY RETURN TO _____ BRANCH FILE RID

NO INDEX FILE IN CE FILE NO.

INFO: FILE . VE WMB, OPL

SECRET

4 00 36 Z

CITE DIRECTOR 88537

TO MEXICO CITY

DUE TO ELECTION OF OPTIONAL FEMLE EFF. 3/10/68, PAY [Redacted]
 [Redacted] AND T/A TO HEADQUARTERS A NET OF \$1071.52 FOR PERIOD
 3/10-4/6/68 AND EACH SUBSEQUENT PERIOD. SEE STATEMENT OF
 EARNINGS AND DEDUCTIONS FOR BREAKDOWN.

END OF MESSAGE

WMB/contracts

[Redacted]

14-00000

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE**
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

- 1 FOLLOW THESE GENERAL INSTRUCTIONS:**
- Read the back of the "Duplicate" carefully before you fill in the form.
 - Fill in BOTH COPIES of the form. Type or use ink.
 - Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last) (first) (middle)			DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
<input type="text"/>			<input type="text"/>	<input type="text"/>
EMPLOYING DEPARTMENT OR AGENCY		LOCATION (City, State, ZIP Code)		
<input type="text"/>		<input type="text"/>		

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here if you **WANT BOTH** optional and regular insurance

(A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you **DO NOT WANT** OPTIONAL but do want regular insurance

(B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you **WANT NEITHER** regular nor optional insurance

(C)

WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB," THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE

DATE

FOR EMPLOYING OFFICE USE ONLY

(Official receiving date stamp)

RECEIVED
MAY 1 1968
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

CONTINUED

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO
Chief, WH Division

XX

MARKED FOR INDEXING

INFO.

NO INDEXING REQUIRED

FROM

Chief of Station, Mexico City

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

SUBJECT

ADMINISTRATIVE/PERSONNEL
Transmittal of Forms SF 176-T

MICROFILM

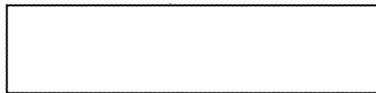
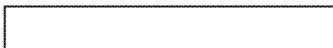
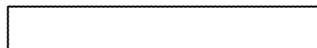
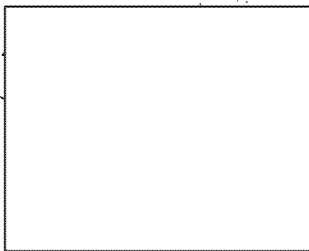
ACTION REQUIRED - REFERENCES

ACTION REQUIRED: PROCESS FORMS

REFERENCE: FN 20-86, dated 2 February 1968

Forwarded herewith are the forms for the below listed personnel:

TO SUBJECTS
3/19/68



ATTACHMENTS:
Forms SF 176-T (HEREWITH)

DISTRIBUTION:
1-3 - Chief, WH Division w/atts (5)

SECRET
CLASSIFICATION
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

CLASSIFICATION TO

DISPATCH SYMBOL AND NUMBER

DATE

HMNT-8787

20 February 1968

CLASSIFICATION

DISPATCH NUMBER

SECRET

SECRET

Chief of Division

Chief of Station, Mexico City

Admin/Personnel - Fitness Reports for [redacted]

ACTION REQUIRED: Information Only.

REFERENCE : HEMS-5749, dated 11 January 1968.

1. Agent Evaluation Reports have been forwarded for the subject personnel as follows:

NAME	DISPATCH NUMBER	DATE
[redacted]	HEMA-32877	28 August 1967
[redacted]	HEMT-8236	3 October 1967
[redacted]	HEMA-31976	10 May 1967

2. Unless advised to the contrary the Station will forward future Agent Evaluation Reports for [redacted] to reach Headquarters in September of each year and for [redacted] to reach Headquarters in May of each year.



Reviewed & Filed 12/1/68

Distribution:
3 - Chief, WID

HEMT-1011

17 January 1968

SECRET

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1960 O 328283

1. Agency and organizational designation: **DEF/ATH**

2. Payroll period: _____

3. Employee's name (and social security account number when appropriate): _____

4. Grade and salary: **\$20,856**

CAREER ALERT

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	CROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks:

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

11. Appropriation: _____

12. Prepared by: **Jlv 10 Jan 68**

13. Audited by: _____

Periodic step-increase Pay adjustment Other adjustment

14. Effective date: **21 April 68**

15. Date last regular pay increase: **24 Apr 66**

16. Old salary rate: **\$20,856**

17. New salary rate: **\$21,069**

18. Performance rating is satisfactory or better.

19. LWOP data (fill in appropriate boxes covering LWOP period(s)):

No excess LWOP. Total excess LWOP: _____

Signature of other authorization: _____

(Check applicable box in case of excess LWOP)

In pay status at end of waiting period

In LWOP status at end of waiting period.

Initials of Clerk: _____

STANDARD FORM NO. 1126d
GSA GEN. REG. NO. 27

CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY

Office of the Director, Mexico City

[Redacted box]

Action required: As noted

[Redacted box]

STATION ACTION:

[Redacted box]

[Redacted box]

Distribution:

- 2 - C&I, Mexico City

100 - 5749

SECRET

Distribution:

- 1 - HQ/Contracts
- 1 - HQ/Rep.
- 1 - HQ/1

HQ/Contracts/44-11118: ltr (4 January 1964)

4409

C/04/1

DISPATCH

SECRET

Transmittal No.

TO: Chief, WH Division

CLASSIFIED BY

DATE

BY

REASON

MARKING

FROM: Chief of Station, Mexico City

SUBJECT: Admin/Personnel - Current Residence and Dependency Reports

ACTION REQUIRED: Information Only

Forwarded under separate cover are the current residence and dependency reports for [redacted] and [redacted].

[redacted]

[redacted]

Attachments:
As Stated Above, use

Distribution:
3 - Chief, WH Division, w/att

CLASS REFERENCE TO	DISPATCH SYMBOL AND NUMBER HMSIT - 8551	DATE 21 December 1967
	CLASSIFICATION SECRET	REG FILE NUMBER

CONFIDENTIAL
(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last) _____ (First) _____ (Middle) _____ SOCIAL SECURITY NUMBER _____

1. PLACE _____ RESIDENCE DATA
 BY AGENCY _____ LAST PLACE OF EMPLOYE IN CONTINENTAL U.S. (If applicable) **San Francisco, California**
 PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE **San Francisco, California** HOME LEAVE RESIDENCE **San Francisco, California**

2. MARITAL STATUS (Check one)
 SINGLE MARRIED SEPARATED DIVORCED ANNULLED
 IF MARRIED, PLACE OF MARRIAGE **San Francisco, California** DATE OF MARRIAGE **9-VII-45**
 IF DIVORCED, PLACE OF DIVORCE DECREE _____ DATE OF DECREE _____
 IF WIDOWED, PLACE SPOUSE DIED _____ DATE SPOUSE DIED _____
 IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S) _____

3. MEMBERS OF FAMILY
 NAME OF SPOUSE _____ ADDRESS (No., Street, City, Zone, State) _____ TELEPHONE NO. _____
 NAME OF CHILDREN _____ ADDRESS _____ SEX _____ DATE OF BIRTH _____
 (Cont.)
 NAME OF YOUR FATHER (Or male guardian) _____ ADDRESS _____ TELEPHONE NO. _____
 (Deceased)
 NAME _____ ADDRESS **Santa Barbara, Calif.** TELEPHONE NO. (Area) _____
1320 Mission Ridge Rd., MRR. **965-6116 805**
 THAT MEMBERS OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS RE-
 QUIRED IN AN EMERGENCY.

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY
 NAME (Mr., Mrs., Miss) _____ (Last-First-Middle) _____ RELATIONSHIP _____
 NO. _____
 BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE _____ HOME TELEPHONE NUMBER _____
N/A **65-24-36**
 BUSINESS TELEPHONE & EXTENSION _____

IS THE INDIVIDUAL NAMED ABOVE WITHIN OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization)
 YES NO
 IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)
 YES NO
 DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.)
 YES NO
 The persons named in item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BE-
 CAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 6 ON THE REVERSE SIDE OF THIS FORM.

CONTINUED ON REVERSE SIDE
CURRENT RESIDENCE AND DEPENDENCY REPORT

VOLUNTARY LISTINGS

Experience in the handling of estates and probate matters has shown that the absence of certain personal data often delays and complicates the settlement of estates and probate matters. The information requested herein may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

STATE AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAME(S) IN WHICH THE ACCOUNTS ARE MAINTAINED.

Wells Fargo Bank, 464 California Street, San Francisco, Calif.

(Account in writer's name)

ARE YOU A MEMBER OF THE CREDIT UNION? YES NO

IF YES, DO YOU HAVE A JOINT ACCOUNT? YES NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? YES NO. (If "Yes" where is document located?)

HAVE YOU PRE-PLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? YES NO. (If "Yes" give name(s) and address)

Mr. and Mrs.

HAVE YOU EXECUTED A POWER OF ATTORNEY? YES NO. (If "Yes" who possess the power of attorney?)

ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

3. (Cont.) Children:	Address:	Sex:	DOB
<input type="text"/>	(Same as indicated for others)	F.	<input type="text"/>
	" " " " "	F.	
	Univ. of Santa Clara, Santa Clara, Calif. (during school yr.)	F.	

SIGNED AT Mexico, D.F.	DATE 18 Dec.. 1967	SIGNATURE <i>Jose F. Munoz</i>
---------------------------	-----------------------	-----------------------------------

CONFIDENTIAL

SECRET

Chief of Station, Mexico City

X

C/MI/1

[Redacted]

Action Required: As noted

The attached Form 61 should be completed in duplicate and [Redacted]
[Redacted] and forwarded to Hqs. It is important
that the information contained on the form be filed in Hqs, therefore,
rapid response would be appreciated.

[Redacted]

Attachment:

As stated (h/w)

Distribution:

2 - COS, Mexico City

1000 - 5668

SECRET

Distribution:

- 1 - MI/Rep
- 1 - MI/Contracts
- 1 - MI/1

MI/Contracts/[Redacted]: 1sr (14 Nov 67)

4460

C/MI/1

SECRET

Date 19 October 1967

Memorandum For: Chief, Insurance Branch/BSD/CP

This is to advise you that has been employed under an Agency personal services contract effective 25 September 1967. The Contract authorizes participation in Civil Service Retirement, FEGLI and Federal Health Insurance.

Subject's contract is the administrative responsibility of DDP/WH.

Chief
Contract Personnel Division

SECRET

Group 1
Excluded from automatic down-
grading and declassification

9 October 1967

MEMORANDUM FOR: Insurance Branch
FROM : C/WH/CONTRACTS
SUBJECT : Applications for Health Insurance

The Employee Payroll numbers for the attached are as follows:

	-----131890
	-----058895
	-----915249

Re the above HHLT-8282 dated 18 Sept. 1967, which transmitted the attached applications, states: "All of the above Personnel have requested that their Dependents, as listed under their current contract employee type Health Insurance, be covered under the new Health Insurance for which they are applying."

Wm. Renchan

DDP/WH/Contracts/WSRenchan: jt (9 October 1967)

0 & 1 - Addressee
2 - WH/Contracts

S-E-C-R-E-T

RE. [REDACTED]

Dear [REDACTED]:

The United States Government, as represented by the Contracting Officer of this organization, hereby contracts with you, as a ~~contract~~ Career Agent ~~employee~~ under the terms and conditions set forth below:

1. New Benefits. By virtue of your employment relationship under this agreement you are:

(a) Covered under the Civil Service Retirement Act in conformance with rules and regulations applicable to appointed employees of this organization. From the basic compensation paid you hereunder there shall be deducted the appropriate rate percentage (presently 6-1/2%) for deposit and eventual crediting to the Civil Service Retirement Fund. Social Security deductions required by virtue of your cover activities will not be reimbursed you by this organization.

(b) Covered under the Federal Employees Group Life Insurance Act in conformance with rules and regulations applicable to appointed employees of this organization unless you execute a written waiver of such coverage. The Government is presently authorized to bear a portion of the premium cost; you will bear the remainder.

(c) Eligible for coverage under the Federal Employees Health Benefits Act in conformance with rules and regulations applicable to appointed employees of this organization. The Government is presently authorized to bear a portion of the premium cost, you will bear the remainder. Because of your eligibility under this Act (whether or not you choose to enroll), your coverage under the contract employee health program shall cease thirty-one (31) days after the effective date of this agreement.

2. Your previous contract with the United States Government, effective 31 October 1964, is herein terminated by mutual consent of the parties thereto.

3. All provisions of said previous contract not in conflict with this agreement are incorporated by reference into and made a part of this agreement.

S-E-C-R-E-T

S-E-C-R-E-T

4. This agreement is effective as of 25 November 1951 and shall continue thereafter for an indefinite period unless sooner terminated as set forth in your previous contract. If this agreement becomes effective during an overseas assignment nothing contained herein shall be construed as extending that assignment beyond its originally contemplated duration or invalidating your entitlement to return travel expenses (if applicable) upon completion of that assignment.

UNITED STATES GOVERNMENT

BY:
Contracting Officer

WITNESS:

APPROVED:

REVIEWED:

/s/
Special Contracting Officer

DISPATCH

CLASSIFICATION
SECRET

PROCESSED BY UNIT

INDEXED FOR REFERENCE
SERIALIZED FOR REFERENCE
FILED FOR REFERENCE
CLASSIFIED FOR REFERENCE
EXEMPT FROM DECLASSIFICATION

TO: Chief, WH Division

FROM: Chief of Station, Mexico City *[Signature]*
SUBJECT: Admin/Personnel - New Benefits for Certain Contract Employees

ACTION REQUIRED: Information Only

REFERENCE : Book Dispatch Number 6144, Dated 24 August 1965

1. Furnished herewith are amended contracts and applications for health insurance, except for [redacted], for personnel as follows:

Fwd 6 Oct 67



2. [redacted] application for health insurance was forwarded in letter 0219, dated 22 August 1967.

3. All of the above personnel have requested that their dependents, as listed under their current contract employee type health insurance, be covered under the new health insurance for which they are applying.

4. [redacted] has elected not to accept the new benefits.

5. [redacted] will discuss the new benefits while she is at Headquarters.

6. Because of the indefinite future of [redacted] action is deferred to Headquarters.

CA suspension action 5 Oct 67 JW



Attachment:
As Stated Above, h/w

Distributions:
3 - Chief, WHD, w/att

SB accepted action on [redacted]

Per telcom w/ [redacted] on 5 Oct 67 JW

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

HMNT - 82/2

DATE

18 September 1967

CLASSIFICATION

SECRET

DISPATCH NUMBER

NO
 FILE NO. _____ CLASSIFIED MESSAGE *A* TOTAL COPIES: *19*
 NO FILE NO. _____
 FILE RID APT. TO BRANCH
 DELIVERY SIG. _____
SECRET
 PERSON/UNIT NOTIFIED _____
 REPRODUCTION PROHIBITED
 ACTION *D. [Signature]* RID COPY ISSUED CLASSIFIED TUBED
 INFO FILE, *VR, CCS-3, COPS, O/P 2, O/F 2*
 UNIT _____ TIME _____ BY _____

SECRET 151842Z CITE MEXICO CITY 9833

DIRECTOR

151842Z 39532

REF JUNIT-7199

[Redacted] AND FAMILY DEPARTING STATIST BY

AIR ON HOME LEAVE 16 NOVEMBER 1966.

SECRET

BT

SECRET

F. Madeline Monroe

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO
Chief of Station, Mexico City

INFO

FROM
Chief, WFOAMS

SUBJECT
[redacted] - Tax Handling

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK
CAN JUDGE INDEXING

MICROFILM

ACTION REQUIRED - REFERENCES

The WFOACT Tax Committee has approved a flat rate assessment of [redacted] Federal tax obligation, beginning with tax year 1965.

Attached is the letter of tax instruction which he should review.

The original must be signed and returned to Headquarters.

[redacted]

Distributions:

Orig. & 1 - COS (w/att)

3 - HQ/Pero

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

REF-1971

19 September 1965

CLASSIFICATION

NIS FILE NUMBER

SECRET

19 September 1966

MEMORANDUM FOR: [REDACTED]

SUBJECT: Federal Tax Obligation - Letter of Instruction

1. Based on the tax briefing held on 16 February 1966 by a representative of the Organization's Tax Committee, the Committee approved a flat rate assessment of your [REDACTED] Federal tax obligation.

[REDACTED] your future year tax position and is based on an average of your annual Organizational income of \$19,305.60 developed from a two-year projection of your earnings, beginning with tax year 1966.

2. Effective 30 December 1964, the beginning of tax year 1965, the Organization has applied a tax percentage of thirty (30.0) per cent to the gross taxable compensation paid by the Organization in 1965. Effective 19 December 1965, the beginning of tax year 1966, this percentage will be decreased to twenty-three and four-tenths (23.4) per cent.

3. The application of the percentage assessment to tax year 1965 results in a tax liability of \$5,490.96 (30% of \$18,303.20). After applying the tax withheld of \$2,562.49, an additional payment of \$2,928.47 is required. However, future changes in your income or tax status may justify a future revision of the assessment rate. In this event, this agreement would be amended accordingly.

4. The Tax Committee has granted you a basic \$250.00 tax credit in computing the percentage rate. This credit is granted to give reasonable assurance that you will not pay higher tax than you would under ordinary reporting procedures. The computations of these percentage rates are attached.

5. The retroactive satisfaction of this assessment from 19 December 1965 will be made by attaching the Federal tax withholdings available in your pay account. You will be advised as to the effect of this payroll account adjustment. You must file a tax return directly with Internal Revenue consistent with your overt tax status and provide the Tax Committee with a certified true copy. It is extremely important for you to exercise care and accuracy in preparing this return. Provided below are specific criteria to assist you:

You will continue to file a tax return directly with Internal Revenue, reporting other income (interest, dividends, rental, etc.) and computing tax thereon. [REDACTED]

[Redacted]

[Redacted]

[Redacted]

7. Please acknowledge the original of this letter and return to Headquarters, attention: Covert Tax Committee.

8. The Tax Committee appreciates your cooperation in establishing this systemized method of satisfying your Federal tax liability on Organizational income.

[Redacted]

Acknowledged:

Date _____

DISPATCH

CLASSIFICATION

SECRET

PROCESSING ACTION

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED DESK

CAN JUDGE INDEXING

MICROFILM

TO Chief, WH Division

INFO

FROM

Chief of Station, Mexico City

SUBJECT

Performance Report -- [redacted] Career Agent

ACTION REQUIRED REFERENCES

1. [redacted] is a GS-15 Career Agent who has been employed [redacted]

[redacted]

[redacted]

4. Prior to employment by the Station, [redacted] had been employed for twenty years by INERGO.

[redacted]; has extensive experience in investigative and training activities. He has performed in a most valuable manner

[redacted]

[redacted]

Distributions:
3 - WH

FORM 2-70

4 August 1966

SECRET

201-70777

SECRET

DATE:

CTC No. _____

MEMORANDUM FOR: Director of Finance

ATTENTION: Chief, Compensation and Tax Division

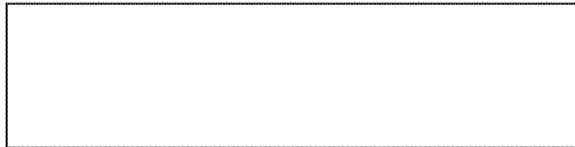
VIA: Chief, Contract Personnel Division

SUBJECT: Tax Assessment for _____

1. A flat rate covert tax assessment of this individual's gross, taxable Agency entitlements has been approved by the Covert Tax Committee as indicated below. An acknowledged letter of tax instruction is will be forwarded.

Tax Assessment Rate	Effective Date
Twenty-three and four-tenths (23.4) percent	

2. Other payroll factors pertinent to this Covert Tax Committee tax assessment action are as follows:



/s/ _____
Chief, CTD

Secretary, Covert Tax Committee

Mr. [Redacted]

Mr. [Redacted]

Reference is made to the contract entered into with the United States Government as set forth by the Contracting Officer

Effective **29 July 1956** said contract is amended by deleting all reference to income taxes therefrom, and by adding thereto the following paragraph.

15 **three (3)** Taxes levied by the Government upon must satisfy your Federal income tax liability. Such income may be paid you by or for your account. The use of cover, operational, and security procedures of this organization is required in order to receive exemptions and establish procedures which will result in a full and fair share of your Federal income tax liability. It is specifically understood and agreed that all such exemptions and procedures, whether oral or written, constitute an integral part of this contract and are hereby incorporated herein by reference.

All other terms, conditions and provisions of contract remain in full force and effect.

[Handwritten signature]

CONFIDENTIAL

U.S. GOVERNMENT PRINTING OFFICE: 1960 O 300 43

1. Agency and organizational designation DDP/WH		2. Payroll period		3. Basic rate	4. Slip No.						
5. Position title CAJETER AGENT		6. Grade and salary \$18,025									
PAYROLL CHANGE DATA											
	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous normal											
8. New normal											
9. For this period											
10. Remarks I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.						11. Appropriations		12. Prepared by JLV 7 Jan 66			
13. Audited by 17											
<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase											
14. Effective date 24 JAN 66	15. Date last regular increase 26 APR 64	16. Old salary rate \$18,025	17. New salary rate \$19,415	18. Performance rating is satisfactory or better.							
19. (With data fill in appropriate spaces covering LWOP periods) <input checked="" type="checkbox"/> No excess LWOP. Total excess LWOP.						(Signature or other authentication) <input type="checkbox"/> (Check applicable but in case of excess LWOP) <input type="checkbox"/> In pay status at end of waiting period. <input type="checkbox"/> In LWOP status at end of waiting period.					
STANDARD FORM NO. 1126A GSAO 8070 1126-508						CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY					

DISPATCH

PROCESSED BY ROUTING

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED

CAN JUDGE THE

MICROFILM

TO: Chief, Division

FROM: Chief of Station, Mexico City

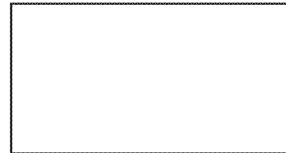
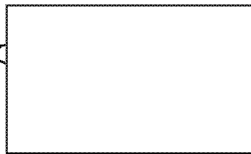
SUBJECT: LEGISLATIVE PERSONNEL
Legislative Pay Increase for Contract Personnel

ACTION REQUIRED: REFERENCE

ACTION REQUIRED: Advise contracts to provide for the legislative pay increase for the below listed contract personnel.

REFERENCE: Para 2a of SN 20-56, dated 4 November 1965

Furnished below are the names of contract employees and career agents qualifying under the reference for the subject legislative pay increase:



Distribution:
3 - HQ

*File 14
Sub CPD*

[Handwritten signature]

CLASSIFICATION

DISPATCH NUMBER

DATE

1771-56

18 November 1965

CLASSIFICATION

DISPATCH NUMBER

SECRET

MESSAGE FORM 13

OPIC: [] 1166d

UNIT: WH/1

EXT: 4507

DATE: 16 December 1968

INDEX

NO INDEX

FILE IN CS FILE NO. 201-287227

1	RI	ROUTING	5	SS
2			6	
3			7	FI
4			8	22

TO: MEXICO CITY

FROM: DIRECTOR

COM: WH 8

INFO C/O A, OP SER, OT, UR, FILE

160000Z 23 00z

ROUTINE

SIG GEN

Bill

TO: MEXI

REF: H00W-13153

INFO: *No Bill*

CITE DIR: 71512

WOULD APPRECIATE CABLE REPLY REF ON [] TRAINING AS SOON AS POSSIBLE.

END OF MESSAGE

DIA

[]

5
4
3
2
1

JH

DEMOND FITZGERALD
C/WED

[]

C/WH/1

RELEASING OFFICER

COORDINATING OFFICERS

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy

SECRET

Chief of Station, Mexico City

XX

Chief, WID

Training for [redacted]

[redacted]
PRIORITY

REFERENCE: HMMA 24477

Action Required: Cable Reply to paragraph 3

1. Reference is made to paragraph 3 of ISNW 12349, 28 February 1964, which suggested that KUZARK training for [redacted] might be beneficial, and to page 8 paragraph 3 of HMMA 24477, the [redacted] Project Renewal Request, which also indicated that a two-week intensive field training course would be valuable for [redacted]

2. Headquarters has discussed this possibility with [redacted] and they are prepared to send a trainer to Mexico City for two weeks beginning 18 January 1965. Headquarters has suggested that the trainer be prepared to cover positive intelligence and operational reporting, requirements, and [redacted]

3. Please cable whether the dates 18 - 29 January are convenient and whether the subjects to be covered are those envisioned by the Station.

4. Headquarters added to the Project Renewal request \$748.95 to cover the per diem and travel of the TDY trainer.

[redacted]
Distribution:

Orig & 1 - COS, Mexico City

HMMA 13153

30 November 1964

SECRET

30-2872-7
50-6-9/1

DISPATCH

CLASSIFICATION
SECRET

DATE

MARKED FOR INDEXING

TO: STATE

NO INDEXING REQUIRED

FROM: [Redacted] Division

INDEX IN THIS DEPT

CAN BE INDEXED

Office of Station, Mexico City

MICROFILM

[Redacted]

REFERENCES

REFERENCE: DOCK DISPATCH 4659, 16 November 1964

Enclosed is information requested in reference as prepared by [Redacted].
Your separate [Redacted] is corresponding information as required.
Orders on the pertinent forms correspond to the numbered items listed in
attachment to reference.

[Redacted]

Attachment:
As stated (h/w, USC)

Distribution:
2 - [Redacted] w/atts
1 - WID, w/o atts

REFERENCES TO	DISPATCH SYMBOL AND NUMBER 1964-5281	DATE 11 March 1965
	CLASSIFICATION SECRET	FILE NUMBER

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

TO
Chief of Station, Mexico City

BASED FOR REVIEW

XX NO INDEXING REQUIRED

FROM
Chief, Western Hemisphere Division

ONLY QUALIFIED DESK
CAN MAKE PRELIMS

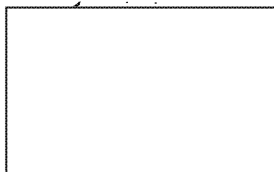
SUBJECT
Career Agents - Legislative Pay Adjustments

RECEIVABLE

ACTION REQUIRED - REFERENCES

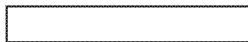
ACTION REQUIRED: Information

1. During [redacted] recent TDY at Headquarters, he informed [redacted] that the last Legislative Pay Adjustment had not been granted to the following named Career Agents at the Station. He was advised that follow-up action would be taken and information forwarded to the Station.



2. The contract for each of the above named individuals except [redacted] contains the provision he shall receive any Legislative Pay Adjustment adopted by KUBARK. As the provision is a contractual item, the individual will automatically receive the increase without any requirement for a specific request or justification. Although not on the above list, the same information also pertains to [redacted]. [redacted], a Contract Employee, was authorized the increase (Phase II) by an amendment effective [redacted] as his contract does not provide for automatic entitlement.

3. The Payroll Branch advised that except for [redacted], the increase was reflected in the pay period ending 18 January 1964 as indicated in the earnings statement provided each individual. HDSIS-3534, 28 May, was sent to the Station by Payroll to increase [redacted] field allotment in accordance with the pay adjustment.



COPIES OF MESSAGE TO

DISPATCH SYMBOL AND NUMBER

DATE

HDSIS-3566

12 June 1964

CLASSIFICATION

HQS FILE NUMBER

SECRET

S-E-C-R-E-T

MEMORANDUM FOR: DDP/WH Personnel Officer
SUBJECT: Within Grade Increase for Career Agents

1. The following Career Agents assigned to your office will become eligible for a Within Grade Increase during the month of APRIL 1964.

<u>Name (P)</u>	<u>Old Salary Rate</u>	<u>New Salary Rate</u>	<u>Date Due</u>
<input type="text"/>	\$16,695	\$17,210	26 Apr 1964

*Final - C/PW#-3
7 Feb-64
Final - 10 Feb 64
O/P - 5E69*

2. Please return the signed Within Grade Increase form to
Room 5 E 69.

S-E-C-R-E-T

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1961-582843

1. Agency and organizational designation
DDP/WH

2. Payroll period

3. Block No.

4. Slip No.

5. Employee's name (and social security account number when appropriate)
CAREER AGENT

6. Grade and salary
\$16,695

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	P. I. C. A.	STATE TAX	GROUP LIFE INS.	HEALTH BENEFITS	NET PAY
7. Previous normal											
8. Now normal											
9. Pay this period											

10. Remarks
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

11. Appropriation(s)

12. Prepared by
Jlv 15 Jan 64

13. Audited by

14. Effective date: **26 Apr 64**

15. Date last equivalent increase: **28 Apr 63**

16. Old salary rate: **\$16,695**

17. New salary rate: **\$17,210**

18. Performance rating is satisfactory or better

19. LWOP data (Fill in appropriate spaces covering LWOP period(s))
 No excess LWOP. Total excess LWOP.

(Signature or other authentication)

(Check applicable box in case of excess LWOP)
 In pay status at end of waiting period.
 In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d
6 GAO 6000 1126-503

CONFIDENTIAL, PAYROLL CHANGE SLIP — PERSONNEL COPY

DISPATCH

CLASSIFICATION
SECRET

PROCESSING ACTION

- MARKED FOR INDEXING
- NO INDEXING REQUIRED
- ONLY QUALIFIED DESK CAN JUDGE INDEXING
- MICROFILM

TO Chief, WH Division

INFO

FROM Chief of Station, Mexico City

SUBJECT Compensation Schedule II Increase -

Form # 058093

ACTION REQUIRED - REFERENCES

Reference: EN 20-29, 4 October 1963

It is requested that Subject's career event contract be amended to provide for the compensation increase provided by Compensation Schedule II of the Federal Salary Reform Act of 1962.



Distribution
13-101

CROSS REFERENCE TO

DISPATCH SYMBOL AND NUMBER

DATE

13-101
 13-101
 13-101

13-101

CLASSIFICATION

13-101-101

FORM 5-62 (REV. 10-60)

6413

MEMORANDUM TO : DDP/WH Personnel Officer

SUBJECT : Within Grade Increase for Career Agents

1. The following Career Agents assigned to your office will become eligible for a Within Grade Increase during the month of **APRIL 1963**

<u>Name (F)</u>	<u>Old Salary Rate</u>	<u>New Salary Rate</u>	<u>Date Due</u>
<div style="border: 1px solid black; width: 150px; height: 15px; display: inline-block;"></div> <i>Carter</i>	\$15,045	\$15,525	28 Apr 63

file'd Office of Pers.
5558
27 Feb 63
PLH

2. Please refer to the attached instructions for details regarding this matter.
Room 3514.

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1954 O-248180

1. Agency and organizational designations
 2. Employee's name (last, first, middle)
 3. Payroll period
 4. Date
 5. Grade and salary
 \$15,045

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	E. I. C. A.	STATE TAX	GROUP LIFE INS.	NET PAY
7. Previous normal										
8. New normal										
9. For 15th period										

10. Remarks

11. Approver(s)

12. Prepared by
 Jly 15 Jan 63

13. Audited by

Periodic step increase Pay adjustment Other step increase

14. Effective date: Apr 63

15. Date last equivalent increase: 29 Apr 62

16. Old salary rate: \$15,045

17. New salary rate: \$15,525

18. Performance rating & notation, or other: []

19. Signature or other authentication: []

No excess LWOP. Total excess LWOP: []

Excess LWOP (Fill in appropriate spaces covering LWOP period(s))

Not applicable but in case of excess LWOP:

In pay status at end of working period.

In LWOP status at end of working period.

Initials of Clerk: []

STANDARD FORM NO. 11254 - Revised
 Form prescribed by Comp. Gen., U. S.
 October 29, 1954, General Regulations No. 1-12

CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY

DISPATCH

CLASSIFICATION
SECRET

PROCESSING

TO	Chief, Finance Division	FILED	INDEXED	ACTION	ADJUDICATED
INFO	Chief, Services & Benefits Division/OP Chief, WH Division	77			
FROM	Chief of Station, [redacted]				
SUBJECT	Payment of Term Life Insurance Premium - [redacted]				

ACTION REQUIRED REFERENCE

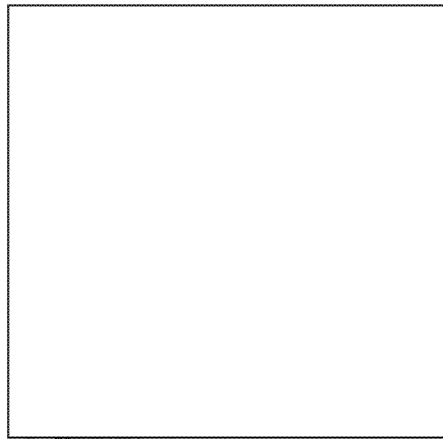
Forwarded herewith is Station T/A # 00125, representing
 [redacted] payment of \$72.00 covering 6 months' premiums
 on his term life insurance.

[redacted]

Attachment - 1 T/A, as noted

DISTRIBUTION:

- 2-Finance Division w/attachment
- 1-WH Division w/o attachment
- 2-Files
- 1-Benefits & Services Div/OP w/o att



GROUP 1
 Excluded from automatic
 downgrading and
 declassification

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

DATE TIME	DATE DISPATCHED
31 Dec 1962	31 Dec 1962
FORM-T-3314	

CLASSIFICATION
SECRET

SECRET

TRAVEL ORDER

NAME		OFFER TRAVEL ORDER NO.	WH 317-63
OFFICIAL	Career Agent	SERVICE TRAVEL ORDER NO.	
	OFFICE PHONE	GRADE	GS-13

YOU ARE AUTHORIZED TO TRAVEL AND INCUR NECESSARY EXPENSES IN ACCORDANCE WITH REGULATIONS. THIS TRAVEL ON CHANGE OF OFFICIAL STATION, IF SO DESIGNATED, IS MADE FOR OFFICIAL PURPOSES AND NOT FOR YOUR PERSONAL CONVENIENCE.

ITINERARY, MODE OF TRAVEL AND PURPOSE

City to San Francisco for approx. 90 days home leave and return to [redacted]

Purpose: Home Leave

Mode : Air, Common Carrier

TRAVEL DURATION		PER DIEM ALLOWANCE		AUTOMOBILE ALLOWANCE	
BEGIN	END	DOMESTIC	FOREIGN	CENTS PER MI	CENTS PER MI
0 Dec.	1 Mar. 63	Max.	<input checked="" type="checkbox"/> MAXIMUM	NOT TO EXCEED COST BY COMMON CARRIER	AS MORE ADVANTAGEOUS TO GOVT.

ALLOWANCES AND SPECIAL PROVISIONS WITH REASONS

DEPENDENT TRAVEL AUTHORIZED			PROCURE TRANSPORTATION BY		ESTIMATED COST OF TRAVEL
NAME	DATE OF BIRTH	RELATIONSHIP	TRANSPORTATION REQUEST	CASH OR OTHER	
		Wife			\$2,000.00
		Child			
		Child			I CERTIFY FUNDS ARE AVAILABLE OBLIGATION REFERENCE NO. 317
		Child			
		Child			
		Child			
		Child			
CHILD # 2					CHARGE COST CENTER NO. 3135-3701-3185
ACCOMPANY TRAVELER			DISPOSITION OF EFFECTS AUTHORIZATION		DATE 12/7/62
FOLLOW WITHIN 6 MONTHS			SHIPMENT		
ADVANCE RETURN			SHIPMENT FOR AUTHORIZED		SIGNATURE OF D & P OFFICER
			EXCESS BAGGAGE AUTHORIZED		
			ACCOMPANIED		
			UNACCOMPANIED		
			LBS. AND MODE		
			LBS. AND MODE		
			ADVANCE OF FUNDS REQUESTED		
			YES		
			NO		
			ACCOUNTING DUE DATE		

ORIGINATOR			REQUESTING OFFICIAL	
SIGNATURE	TITLE & COMPONENT	DATE	TYPED NAME AND TITLE	COMPONENT
	WH/Pers.			WH/WH/PS
	Chief, WH 3			DATE
				7 Dec. 62
			AUTHORIZING OFFICIAL	
			TYPED NAME AND TITLE	COMPONENT
				OC/WH/D
			SIGNATURE	DATE
				7 Dec. 1962

FORM 540
MFG. 3-62

SECRET

(28-62)

718

CLASSIFIED MESSAGE

DATE: 1 DEC 62

SECRET

Ms *B*

ROUTING	
1	
2	<i>Bill</i>
3	<i>[Signature]</i>

TO : DIRECTOR

FROM : [Redacted]

ACTION: WA 8

INFO : CCS 2, CP 2, S/C 2

DEC 1 0330Z 62

ROUTINE

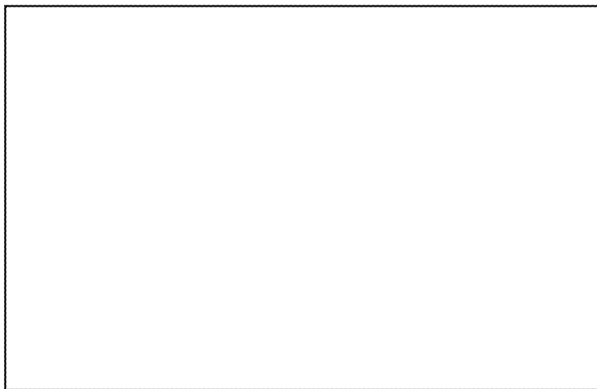
Career Agent

IN 27561

DIR CITE [Redacted] 2722

1. REQUEST HC TVL ORDERS FOR HOME LEAVE TVL OF [Redacted] WIFE, 2 CHILDREN FULL FARE 4 CHILDREN HALF FARE, AND 1 BABY UNDER 2 YRS.
2. TO DEPART [Redacted] ABOUT 5 DEC FOR SAN FRANCISCO (HOME LEAVE POINT) VIA AIR, RETURN TO [Redacted] AFTER HOME LEAVE.

END OF MESSAGE



SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

S-E-C-R-E-T

Date 20 August 1942

Career Agent Biographic Data

- a. Pseudonym of agent: Staff or Division: WFO
 Last First MI
- b. Date and place of birth:
- c. Marital status: **Married**
- d. Relationship and years of birth of dependents:
- e. Citizenship of agent: **USA**
 (1) If naturalized, when?
 (2) If naturalized, where?
- g. Non-CIA education to include name and location of college, degrees, dates, and major:
Pepper College, Garwood, California, A.B. 1934, Political Science
Stanford Univ Law School, LL.B. 1939, Law
FBI Academy, August, September 1940
- h. Military service: **Thompson Art Training, Infantry School, Oct 1919-July 1940**
 (1) Country served and years:
 (2) Branch of service and rank:
- i. Non-CIA employment: kinds of business or profession, positions, salaries, locations, and dates.
FBI - Aug 1940-Sept 1940, GS-14, \$11,000/year when assigned.
Assistant Legal Attache, W Embassy, Lima, Peru, 1941-43
Legal Attache same post, 1944-47
Assistant Legal Attache, Mexico City, 1948-50
Deputy to Legal Attache 1947-50

S-E-C-R-E-T

GROUP 1
Excluded from automatic
downgrading and declassification

S-E-C-R-E-T

(Career Agent Biographic Data p. 2)

j. Dates of psychological assessment, professional and language aptitude tests, if applicable:

Not applicable

k. Languages, including English, using the following terms:
Elementary, Intermediate, High, Native

Language	Reading	Writing	Speaking
	high	high	high
	native	native	native
	intermediate	none	intermediate
	elementary	none	elementary

l. Agency training:

Subject Covered

Duration of Course

Years Taken

not applicable

m. Alias or pseudonym used for psychological assessment, testing or training, if applicable:

not applicable

n. Security clearance number: **CHA, 21 December 1960 - 2-11409**

o. Date of last LCFLUTTER: **None**

p. Contract provisions: (Underline One)

- | | | |
|--|------------|----|
| (1) Provision for periodic step increases | <u>Yes</u> | No |
| (2) Provision for legislative pay increases | <u>Yes</u> | No |
| (3) Provision for total offset of cover income | <u>Yes</u> | No |
| (4) Provision for civil service retirement | <u>Yes</u> | No |
| (5) Any unusual provisions (please specify) | | |

S-E-C-R-E-T

(Career Agent Biographic Data p. 3)

q. Date of beginning of current tour: **30 October 1960**

r. Previous CIA employment:

<u>Years</u>	<u>Type of Cover</u>	<u>CIA Duties</u>	<u>Project</u>	<u>City</u>	<u>Salary</u>
--------------	----------------------	-------------------	----------------	-------------	---------------

None

S-E-C-R-E-T

Chief of Station [redacted]

Chief, WID

Term Life Insurance Premium - [redacted]

SEARCHED	INDEXED
SERIALIZED	FILED
AUG 6 1962	
FBI - [redacted]	

For your information

Ref: IDERT-2907

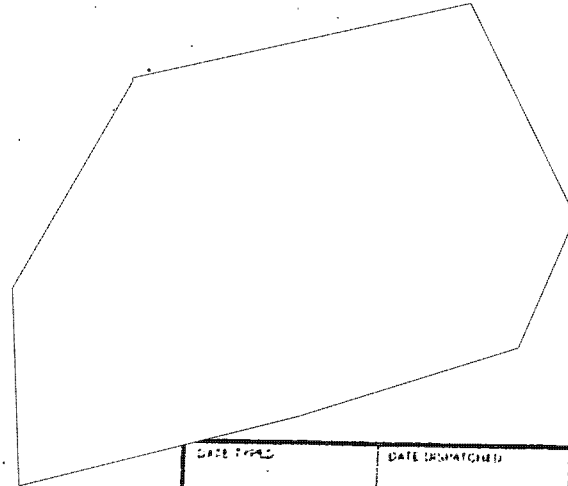
1. [redacted] application for the Term Life Insurance, together with the payment of \$72.00 for the six months' premium have been received. His life insurance is now paid up through December 1962.

2. [redacted] did authorize deductions to pay the insurance premiums, but since he is being payrolled in the field, it will be necessary for him to forward future premium payments to Headquarters.

END OF DISPATCH

Distributions:

3 - [redacted]



DATE TYPED	DATE DISPATCHED
------------	-----------------

6 August 1962
DISPATCH SYMBOL AND NUMBER

DIS-2907 2531
INVESTIGATION FILE NUMBER

CLASSIFICATION

SECRET

ORIGINATING OFFICE

OFFICE	OFFICER	EXT
SI/Pers	[redacted]	5269

COMMUNICATIONS

DATE	INITIALS	OFFICE
C/RS/3		

DATE	INITIALS	OFFICE
C/RS/3		

Distributions:

- 1 - SI/Pers
- 1 - SI/Mailroom

DISPATCH

SECRET

STANDARD FORM NO. 64

FORM T-227

HEADQUARTERS FILE NO.

TO Chief, Finance Division

FROM Chief, WH Division

TO/IA Chief of Station [redacted]

DATE 13 July 1962

SUBJECT Pay Account - [redacted]

RE "413" - CHECK "X" ONLY
MARKED FOR INDEXING
NO INDEXING REQUIRED
INDEXING CAN BE JUDGED BY QUALIFIED HQ DESK ONLY

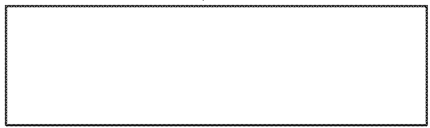
ACTION REQUIRED For your information

REFERENCES

HMM-S-2456

1. The Station was surprised to receive the reference, which stated that [redacted] life insurance application had not been received in Finance Division as of 15 June 1962. Recently we received HMM-S-2450, dated 14 June 1962, which requested that the Station collect from [redacted] the premiums for his life insurance, and no mention was made of payroll deductions we had requested in HMM-T-2800. Therefore, the Station collected the sum of \$72.00 from [redacted] in payment of 6 months premiums. This payment was forwarded to Headquarters under HMM-T-2892.

2. No action will be taken by the Station to change [redacted] field allotment until notification is received from Headquarters. It would appear that the easiest means of now adjusting his pay account would be to refund the pre-paid premiums and begin payroll deductions for the life insurance.



12 July 1962

DISTRIBUTION:

- 3-Finance Division
- 2-WH Division
- 2-Files

*No Hqs funds
Paid through [redacted]
Will [redacted] [redacted]*

FORM T-227
JUL 13 1962
HQ [redacted]

SECRET

107

U.S. GOVERNMENT PRINTING OFFICE: 1962 O 55-10000

15374

S-E-C-R-E-T

LIFE INSURANCE APPLICATION
(CONTRACT LIFE)

POLICY NO. 46

NAME OF EMPLOYEE (P)

EFFECTIVE DATE 9-25-62

5/24/62 FI 5/24/62

TOTAL PREMIUM PAID 29.00

DATE OF BIRTH MONTHLY PREMIUM ANNUAL SALARY 13,730 INSURANCE CLASS III

(CHECK APPROPRIATE BLOCK):

Male Full-time Employee
Female Yes No

NAME OF BENEFICIARY (T) Relationship WIFE

DATE SIGNED 14 April, 1962 (P)

TO : FD.
SUBJECT : Authority to Make Payroll Deductions

I hereby authorize you to deduct the sum of \$12.00 (U.S.)
per pay period from my salary starting with the pay period beginning
14 Apr 1962. These deductions are to continue
until terminated by me in writing.

Code 5

GROUP 1
Excluded from automatic
downgrading and
declassification

CONFIDENTIAL

U. S. GOVERNMENT PRINTING OFFICE: 1954-872080

1. Agency and organizational designation: **DDP/WH**

2. Payroll period: _____

3. Block No.: _____

4. Slip No.: _____

5. Employee's name (and social security account number when appropriate): _____

6. Grade and salary: **Career Agent \$13,730**

PAYROLL CHANGE DATA											
	BASE PAY	OVERTIME		GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INC.	NET PAY
7. Payable normal											
8. New normal											
9. Pay this period											

10. Remarks: *POSTED ON 1/25/62*

11. Appropriation(s): _____

12. Prepared by: **gah 25 Jan 62**

13. Audited by: _____

Periodic step-increase Pay adjustment Other step-increase

14. Effective date: **Apr 62**

15. Rate last equivalent increase: **30 Oct 60**

16. Old salary rate: **\$13,730**

17. New salary rate: **\$14,055**

18. Performance: _____

No excess LWOP. Total excess LWOP: _____

In pay status at end of waiting period.

In LWOP status at end of waiting period.

Initiale of Clerk: _____

STANDARD FORM NO. 1176d—Revised
Form prescribed by Comp. Gen., U. S.
October 20, 1954, General Regulations No. 192

CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY

S-S-C-R-E-T
(When Filled In)

6/25/61

COMPLETE IN DUPLICATE & RETURN BOTH COPIES TO THE INSURANCE
BRANCH THROUGH APPROPRIATE ADMINISTRATIVE CHANNELS

HOSPITALIZATION APPLICATION
(CONTRACT PLAN) DO NOT WRITE IN THIS BLOCK.

*NAME OF EMPLOYEE [Redacted]

POLICY NO. 459
EFFECTIVE DATE 6/25/61
CODE 902

DATE OF BIRTH [Redacted]

MONTHLY PREMIUM [Redacted]

(TO BE COMPLETED BY DIVISION)

MARRIED SINGLE

[Redacted]

SINGLE PLAN FAMILY PLAN

(PERSON TO CONTACT)

FULL TIME EMPLOYEE YES NO

WH/3/10/100 2555, 3152
(DIVISION) (EXT.)

U.S. CITIZEN RESIDENT ALIEN

0015 (ROOM NO.) (FLDG.)

COVERED BY PRESENT "U-UP" PLAN YES NO

DATE OF EMPLOYMENT AS CONTRACT EMPLOYEE 31 MAR 1960

*PLEASE NOTE: Name of employee and "Employee's Signature" should agree with the one shown on contract with the Agency.

EMPLOYEE'S PAYROLL NO. 008865

IS EMPLOYEE PAYROLLED 26 Days Monthly Bi-weekly

IF FAMILY PLAN COMPLETELY BENEFITING:

NAME OF WIFE/HUSBAND [Redacted]

CHILDREN UNDER 18 (A protected person's children shall include unmarried children under age 18. Also, any step-children, legally adopted children, and foster children provided such children are dependent upon the protected person for support and maintenance.)

NAME DATE OF BIRTH NAME DATE OF BIRTH
[Redacted] [Redacted]

I hereby authorize deductions from my salary for payment of premiums under this contract.

APPLICABLE: [Redacted]

GROUP 1 Excluded from automatic Reinstatement 655 for illustration

EMPLOYEE'S SIGNATURE [Redacted]

Administrative Officer of Division

Date: 15 March, 1961

SECRET

Office Memorandum • UNITED STATES GOVERNMENT

TO : [Redacted]

DATE: 16 Jul 61

FROM : [Redacted] (Medical Staff)

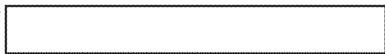
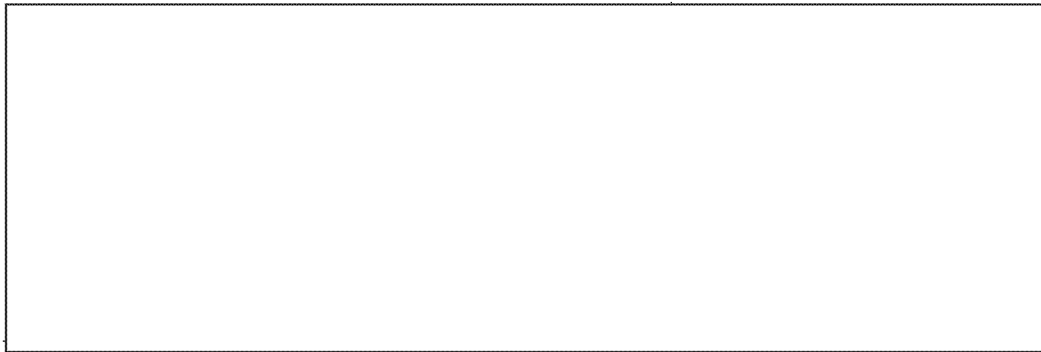
SUBJECT: [Redacted]

Subject is [Redacted] by the Medical Staff and [Redacted] daily
[Redacted] [Redacted] [Redacted]

[Redacted]

[Redacted]
[Redacted]
[Redacted]

SECRET



19 March, 1961



CERTIFICATION

[Redacted]

[Redacted]

15 March, 1961

[Redacted]

CERTIFICATION

The undersigned hereby certifies that his previous employment by the U.S. Government terminated October 29, 1960, and that final salary payment for this employment covered the period October 16 through October 29, 1960.

[Redacted]

15 March, 1961

[Redacted]

MEMO

[Redacted]

TO: SAC, [Redacted]

FROM: [Redacted]

1. The following information and/or documents are submitted in compliance with reference dispatch:

a. Original Form 6-3 signed in person.

b. Signed statement concerning banking instructions wherein Subject requests that all payments be made locally in cash.

c. Since Subject wants his entire net pay paid locally, it is requested that Headquarters compute his pay and advise Station of the net pay which will represent his local field allotment.

d. Subject will be reimbursed actual quarters expenses locally, in accordance with FR 45-1050.

e. [Redacted] desires the hospitalization contract. Hospitalization Application (Contract Plan) is forwarded herewith in duplicate.

f. It is requested that Headquarters compute [Redacted] pay from 30 October 1960 through the present pay period. Upon advice of the net amount due Subject, Station will collect any overpayments (or pay underpayments) and T/A the correct amount to Headquarters. Subsequently, his net pay will be considered field allotments and amounts paid will be T/A'd to Headquarters.

g. Certification of [Redacted] sick and annual (accumulated) leave and the amount paid in a lump sum by his former employer for "accrued annual leave" are being forwarded in a separate dispatch.

[Redacted]

1. Original signed contract is returned herewith. Copy of the contract has been retained for Station files.

[Redacted]

k. Attached are Report of Medical History and certification from the examining physician in accordance with Para. 4k(b) of Subject's contract.

2. The Station wishes to make the following additional observations:

a. Better contract for transition. Letter indicated the amount of "Cost of Living" Allowance Subject will receive, in accordance with Para. 4(b) of his contract. It is requested that this computation will be received with his pay computation.

SEARCHED
SERIALIZED
INDEXED
FILED

RECEIVED

NOV 1 1960

1

b. Subject's contract does not provide for "non-official cover
premium pay" as originally requested by Station. Please advise.

c. Zimbalist's expenses as provided in Para. 1(c) of Subject's
contract will be accounted for and paid locally, if Headquarters has
no objections.



14 April 1961

Attachments:
As stated

Distribution:
3 - Headquarters w/att
3 - Files

100-441100-1000

FORM NO. 10
MAY 1962 EDITION
GSA FPMR (41 CFR) 101-11.6

SECRET/STAMP

DISPATCH

CLASSIFICATION
SECRET

PROCESSING

TO	Chief of Station		DATE INDEXED	DATE DELETED
INFO			INDEXED	
FROM	Chief, WH Division		MARKED FOR INDEXING	
SUBJECT			NO INDEXING REQUIRED	
			ONLY QUALIFIED HEADQUARTERS DESK CAN JUDGE INDEXING	
			ABSTRACT	
			REINDEX	

ACTION REQUIRED REFERENCES

ACTION REQUIRED: See paragraphs 2 and 3

REFERENCES

- A. HDSF-1802, 25 January 1961
- B. WHIL-6643, 2 December 1960

1. Attached is a Headquarters contract for Subject effective 30 October 1960, thus giving Subject continuity in his Government service and eligibility to continue his Government retirement. The contract is for the salary of a GS-15 step one.

2. The Station should comply with the following administrative requirements at its earliest convenience.

- a. Submit a H-4 or a Form 313.
- b. Forward banking instructions.
- c. Inform Headquarters whether desires a field allotment, the amount, and the effective date.
- d. Inform Headquarters whether the Station plans to give a quarters allowance under FR 45-1050. If not, please submit a quarters application.
- e. Does want hospitalization per paragraph 8 (e) of his contract? If so, please have him fill out the attached application. The premiums will be deducted from his salary. Information on the policy is also attached for information. (Please refer to Beck Dispatch 2220 dated 11 October 1960.)
- f. With regard to the oral agreement, Headquarters could not approve it since it was for \$15,000 per year and not for the first step of a

Attachments: (HEREWITH)
 Contract (original and 1)
 Memorandum and application for health insurance

Distribution

- 2 - w/atts.
- 1 - Subject
- 1 - WH/Registry
- 1 - WH/1/Box/Chrono
- 1 - PD/SAAS

CONTINUED

DATE INDEXED	DATE DELETED
28 Feb. 1961	2 MAR 1961
DISPATCH SYMBOL AND NUMBER	
WHIL-6-9511	
HEADQUARTERS FILE NUMBER	
POL-287227	

CS-15, 113,730. The Station has two choices. It can collect all monies paid to [] under his oral agreement, whereupon Headquarters can effect payment of salary and allowances effective 30 October 1960. Or an alternative method would be for the Station to notify Headquarters of a breakdown of what has been paid [] on the basis of which Headquarters would start payroll [] deducting any overpayment of salary from net salaries due. Please advise Headquarters which method the Station and [] prefer.

g. In order to establish [] leave record with KUBARK, [] should furnish any final pay slip he might have received, which would reflect the amount of annual and sick leave he had as of his date of resignation and also, his salary rate at the time of resignation. If [] has no such slip, a certified statement of the above is required. Since [] contract is effective 30 October 1960, the day after the end of his annual leave for 1960, [] must return to KUBARK the gross amount he received from ODENVY for his "accrued carry-over" of 633 hours.

h. [] should be told that he must advise KUBARK, should he still be in our employ, before he applies for ODENVY retirement for which he will be eligible when he becomes 50 years of age because of his ODENVY service.

i. The Station should return to Headquarters the original signed copy of the attached contract. The copy may be retained by the Station.

END OF DISPATCH

SECRET

[Redacted]

FROM DIRECTOR

CONF SECRET

INFO CCD 2, OP 2, S/C 2

21 Feb 51 06z

ROUTINE
0017099

TO [Redacted] (FOR [Redacted]) INFO [Redacted]

CITE DIR 26357
26357

SOCALM

REF: DEAR-1233 (IN 45613)*
TALZ-0179 (IN 47450)**

[Redacted]

END OF MESSAGE

[Redacted]

11E/SS
CFM/2/

[Redacted]

[Redacted]

SE/CO:

[Redacted]

SECRET

[Redacted]

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

Copy No

DISPATCH

Chief of Station			
Chief, NY Division			

ACTION REQUIRED REFERENCES

ACTION REQUIRED: See paragraphs 2 and 3

- REFERENCES:**
- A. WAT-1002, 25 January 1961
 - B. WRI-684, 2 December 1960

1. Attached is a Headquarters contract for Subject effective 30 October 1960, thus giving Subject continuity in his Government service and eligibility to continue his Government retirement. The contract is for the salary of a GS-15 step one.

2. The Station should comply with the following administrative requirements at its earliest convenience.

- a. Obtain a F-4 or a Form 50.
- b. Forward banking instructions.
- c. Inform Headquarters whether desires a field allotment, the amount, and the effective date.
- d. Inform Headquarters whether the Station plans to give a quarters allowance under FS 15-1039. If not, please submit a quarters application.
- e. Does want hospitalization per paragraph 2 (c) of his contract? If so, please have him fill out the attached application. The premium will be deducted from his salary. Information on the policy is also attached for information. (Please refer to Desk Dispatch 5120 dated 11 October 1960.)

3. With regard to the oral agreement, Headquarters could not approve it since it was for \$15,000 per year and not for the first step of a

CONTINUED

Attachments: (REVERSE)

- Contract (original and 1)
- Memorandum and application for health insurance

Distribution:

- 1 - et al.
- 1 - Subject
- 1 - WH/Registry
- 1 - AM/1/No.
- 1 - FD/SAAS/

DATE TYPED	DATE DISPATCHED
28 Feb. 1961	
FILE NO.	
60-55787	

38-15, 913,731. The Station has two choices. It can collect all back pay to [redacted] under his oral agreement, whereupon Headquarters can assert payment of 1960, and advanced adjustment in October 1960. Or an alternative method would be for the Station to notify Headquarters of a breakdown of what has been paid [redacted] on the basis of which Headquarters would start paying [redacted] beginning any overpayment of salary from next calendar year. Please advise Headquarters which method the Station and [redacted] prefer.

3. In order to establish [redacted] leave record with FINRA, [redacted] should furnish any final pay slip he might have received, which would reflect the amount of annual and sick leave he had as of his date of resignation and also, his salary rate at the time of resignation. If [redacted] has no such slip, a certified statement of the above is required. Since [redacted] contract is effective 30 October 1960, the day after the end of his annual leave for 1960, [redacted] must return to FINRA the amount he received from FINRA for his "annual carry-over" of 1960 leave.

4. [redacted] should be told that he must advise FINRA, should he still be in our employ, before he applies for GICM retirement for which he will be eligible when he reaches 60 years of age because of his country service.

5. The Station should return to Headquarters the original signed copy of the attached contract. The copy may be retained by the Station.

END OF MESSAGE

CLASSIFIED MESSAGE

DATE : 550
1 DEC 60

SECRET

ROUTING			
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3		6	

TO : DIRECTOR

FROM : [Redacted]

ACTION : C/WH 2

INFO : COP, C/CCD 2, C/CI, DD/S, SEA, D/OP, D/OS 2, S/C

DEC 2 0022Z 60

PRIORITY

IN 10827

PRITY DIR CITE [Redacted] 6843

RYBAT

[Redacted]

REF A [Redacted] 6677 ([Redacted] 38281)

B DIR 13219 (cont 95542)

1. [Redacted] CURRENT ANNUAL LEAVE TERMINATED 29

OCTOBER PERIOD COVERED BY ACCUMULATED ANNUAL LEAVE ENDS 14 FEBRUARY

1961. [Redacted] RECEIVED LUMP SUM CHECK FOR ACCUMULATED ANNUAL LEAVE

WHICH HE WILL ENDORSE AND SEND TO KUBARK.

[Large Redacted Block]

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

SECRET

REF ID: A66310
10827

[Redacted]

[Redacted]

A. STATION CONCURS IT IMPERATIVE [Redacted]

[Redacted] BE KEPT ON NEED TO KNOW BASIS.

[Redacted]

[Redacted]

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

[Redacted]

[Large Redacted Area]

E. FROM OPERATIONAL SECURITY POINT OF VIEW STATION OPPOSED

[Redacted]

[Redacted]

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

CLASSIFIED BY 3000

SECRET

EXI 6843
IN 10627

4

PAGE

[Redacted]

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[Redacted]

[Redacted]

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

SECRET

MXI 6843

5

PAGE

[Redacted]

[Redacted]

[Redacted]

END OF MESSAGE

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

CLASSIFIED MESSAGE

SECRET

DATE: 11/5/60

TO: DIRECTOR

FROM: [REDACTED]

ACTION: C/III 2

INFO: COP, C/CCD 2, C/CI, DD/S, SSA, D/OP, D/CS 2, S/C 2

1	ROUTINE
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NOV 5 0709Z 60

ROUTINE

IN 38281

DIR CITE: [REDACTED] 6677

RYBAT

REF DIR 66217 ([REDACTED] 87521) R

1. SUBJ WISHES CAREER AGENT STATUS WITH FOLLOWING:

- A. KUBARK RETIREMENT WITH ANY LEGAL ADJUSTMENTS FOR FUTURE;
- B. TERMINAL LEAVE ENDED 29 OCT EXCEPT FOR "ACCRUED CARRY-OVER" OF 633 HOURS. SUBJ WISHES GIVE AMOUNT RECEIVED FOR THIS TO KUBARK AND HAVE THIS 633 CARRIED OVER.
- C. REQUEST BEGIN ON KUBARK PAYROLL ON 1 NOV. AS KNOWN TO [REDACTED] SUBJ HAS BEEN WORKING FOR SEVERAL WEEKS FOR KUBARK WITHOUT PAY.

[REDACTED]

E. FORWARDING COPIES OF LETTER FROM HEAD ODENVY CONGRATULATING SUBJ ON COMPLETION TWENTY YEARS SERVICE, SUBJ'S LETTER OF RESIGNATION AND LETTER OF ACCEPTANCE. COS CAN PERSONALLY ASSURE CHIEF, KUSODA THAT SUBJ WAS IN GOOD STANDING WITH ODENVY AT TIME OF RESIGNATION.

[REDACTED]

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

CLASSIFIED MESSAGE

SECRET

3577

PAGE 2

[Redacted]

[Redacted]

END OF MESSAGE

C/S COMMENT: *SUGGESTED STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS.
IF STILL PREFERRED STAFF AGENT STATUS, SUBMIT DETAILED JUSTIFICATION CHOICE.

SECRET

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED

ORIG: []
UNIT: HQ/3/ [] 538
EXT: 2555
DATE: 31 OCTOBER 1960

CLASSIFIED MESSAGE

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DEFERRED	DETAILS
<input checked="" type="checkbox"/> ROUTINE	DETAILS
PRIORITY	DETAILS
OPERATIONAL IMMEDIATE	DETAILS

TO: []
FROM: DIRECTOR
CONF: C/MH 2
INFO: COP, C/CCD 2, C/CI, D/OP, D/CS 2, S/C 2, DD/S, SS

87521

TO: [] INFO: CITE DMS 09817

RYBAT

09817

REF: [] 1610 9

1. CHOOSE STAFF AGENT STATUS RATHER THAN CAREER OR CONTRACT AGENT STATUS FOR SUBJ MUST BE JUSTIFIED IN DETAIL TO KUDOVE AGENT PANEL WHICH IN PAST KNOWN TO FAVOR CAREER AGENT STATUS FOR THIS TYPE INDIVIDUAL. IF PANEL APPROVES STAFF STATUS THEN SUBJECT CASE TO CHIEF KUDOVE WHO MUST APPROVE EXCEPTIONS TO KUDOVE POLICY OF NO MIXING OF STAFF TYPE PROFESSIONAL EMPLOYEES AT HIGH GRADES.

2. SUGGEST STATICH RECONSIDER AND USE CAREER OR CONTRACT STATUS. IF STILL PREFER STAFF AGENT STATUS SUBMIT DETAILED JUSTIFICATION CHOICE.

3. DOES SUBJ WANT MILITARY RETIREMENT BENEFITS? UNDER CAREER/STATUS AGENT MAY HAVE RETIREMENT OR SOCIAL SECURITY.

4. UNDER STAFF OR CAREER/STATUS CAREER? PICK UP SUBJ UNTIL END OF PAID TERMINAL LEAVE PERIOD HOWEVER SUBJ MAY AFFERT TO ANNUAL AND SICK LEAVE ACCRUED AS OF END EMPLOYMENT CUREVY AND REIMBURSE MILITARY FOR ALL UNUSED ANNUAL LEAVE WHICH CAN BE CREDITED TO NON DEER MILITARY. ADVISE DATES TERMINAL LEAVE PERIOD AND CHOICE.

COORDINATING OFFICERS

RELEASING OFFICERS

SECRET

AUTHENTICATING OFFICERS

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy 1/2

CLASSIFIED MESSAGE

SECRET

OFFIC:
UNIT:
EXT:
DATE:

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2	5
3	6

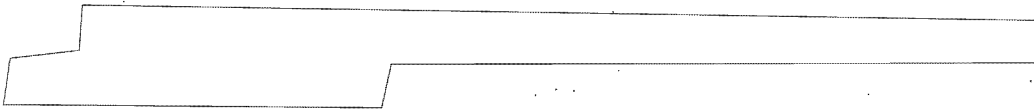
TO:
FROM: DIRECTOR
CONF:
INFO:

PAGE 2

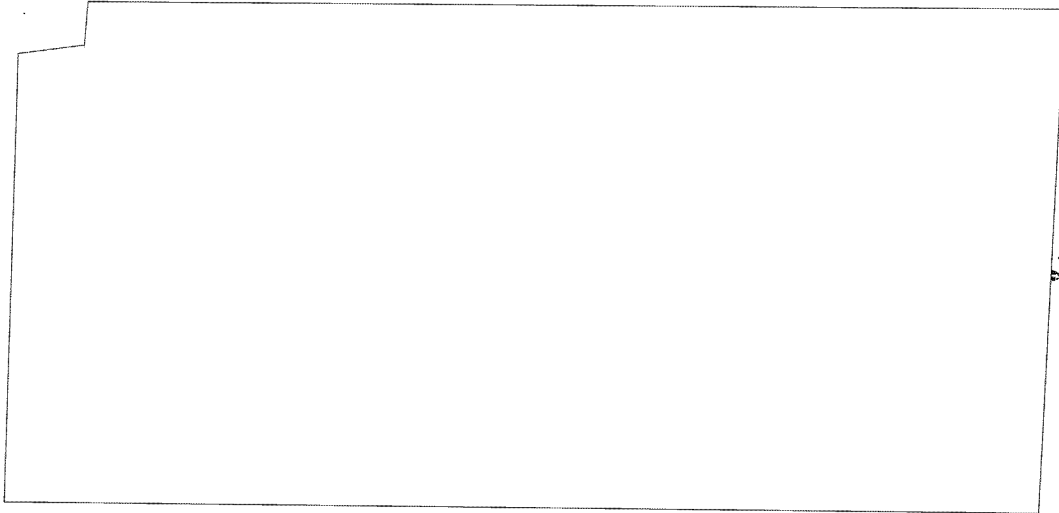
P R I O R I T Y	DEFERRED	
	ROUTINE	
	PRIORITY	INITIALS
	OPERATIONAL IMMEDIATE	INITIALS

OUT 87521 DIR 09217

TO INFO CITE DIR



6. FORWARD HQS COPY OF COPY RESIGNATION ACTION SUBJ AND REASONS SUBJS RESIGNATION.



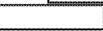
*MH Comment: Subject is George Mauro

MH/Pers/

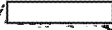


END OF MESSAGE

CPD/



Agent Panel/



D/IB/OS/



CI/CPS/



COORDINATING OFFICERS



J. C. [Redacted]
C/MID

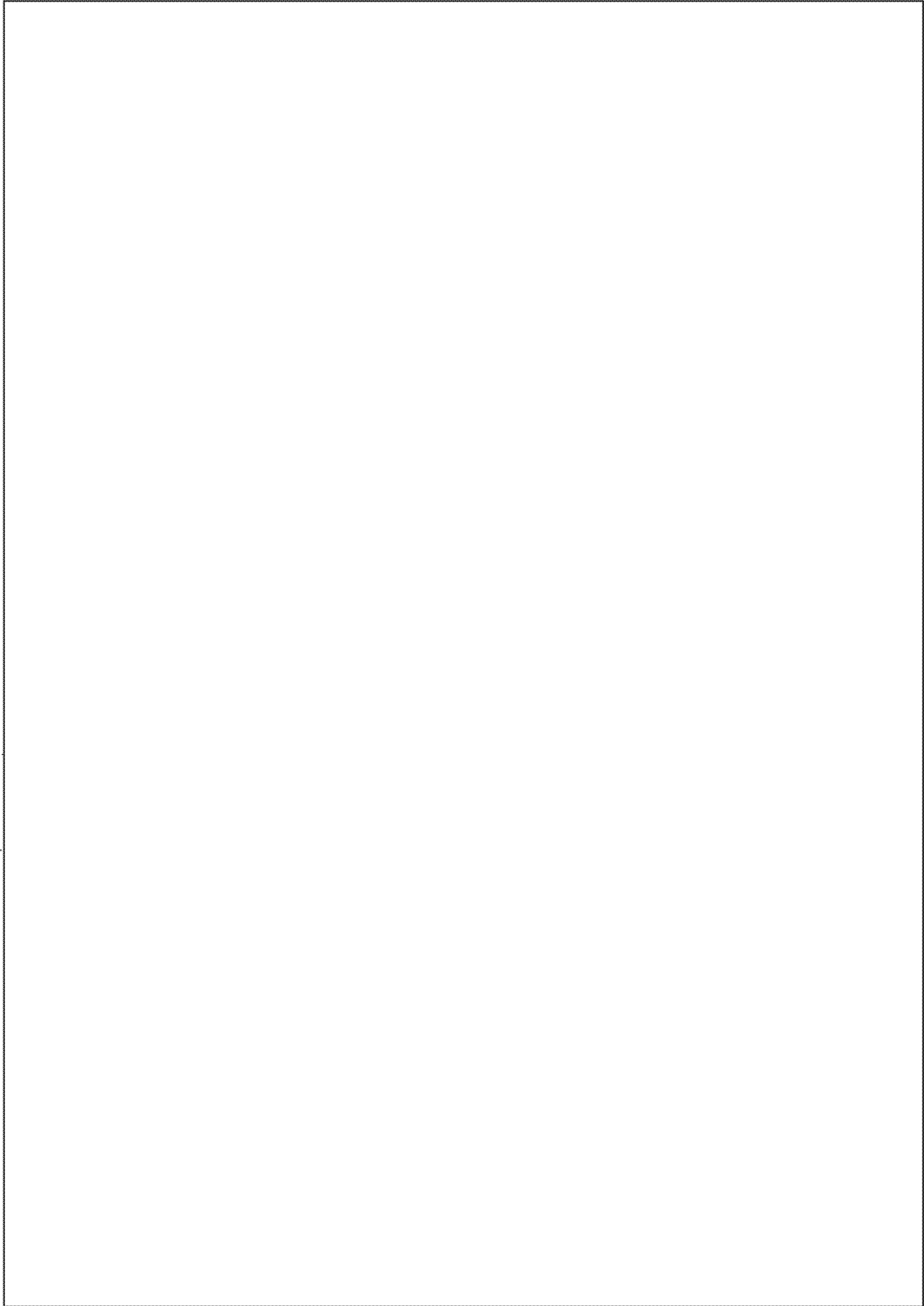
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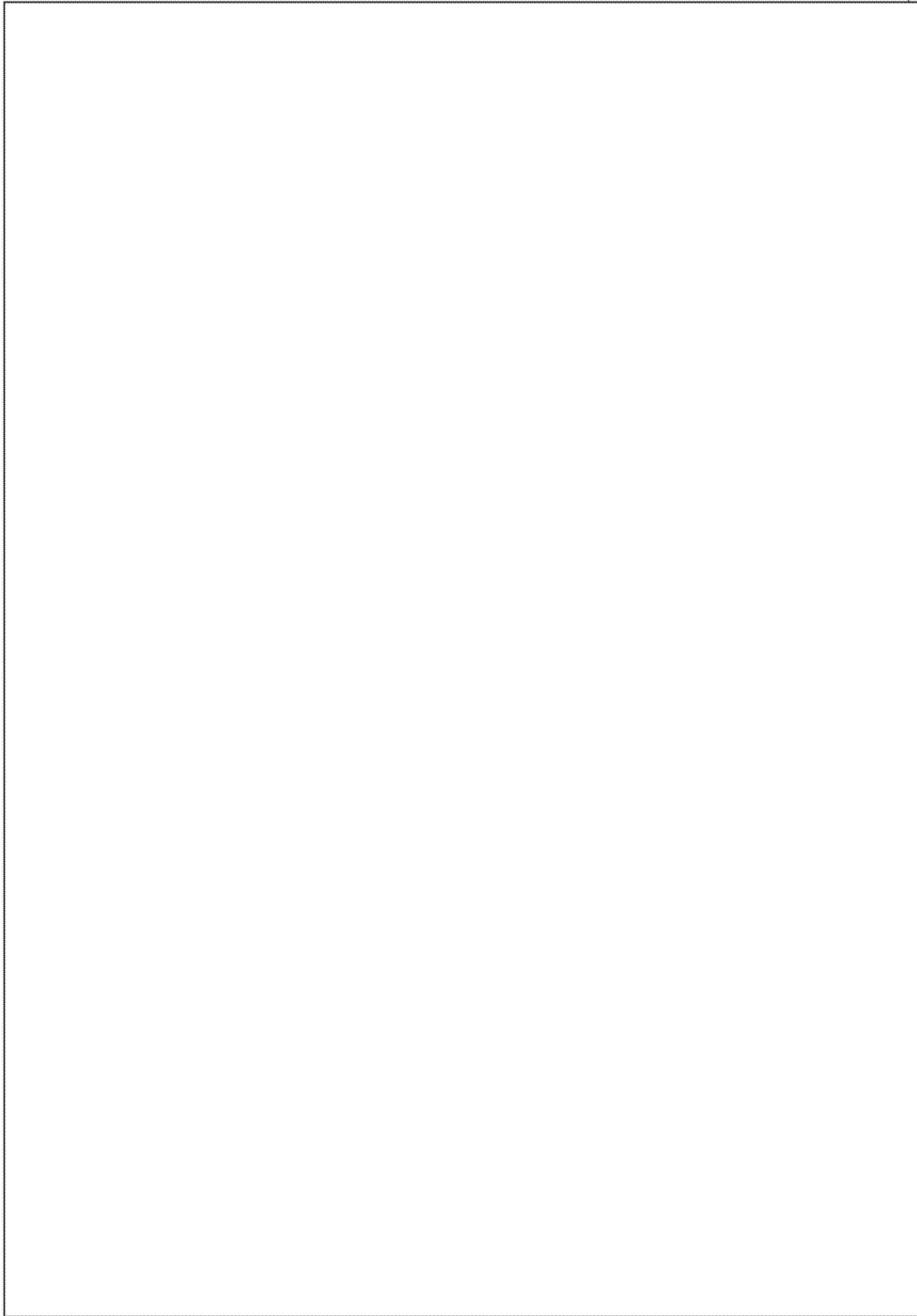
SECRET

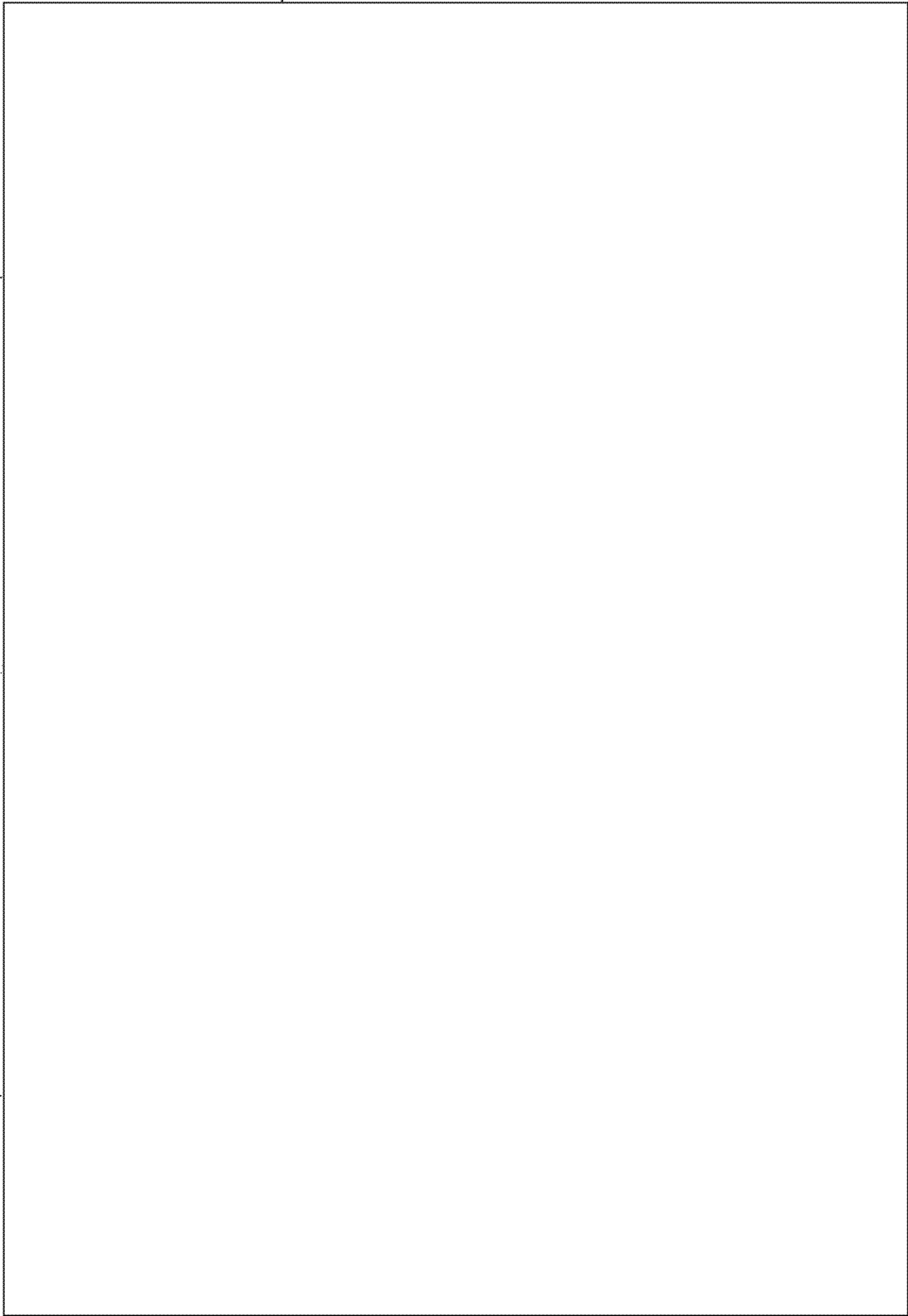
AUTHENTICATING OFFICER

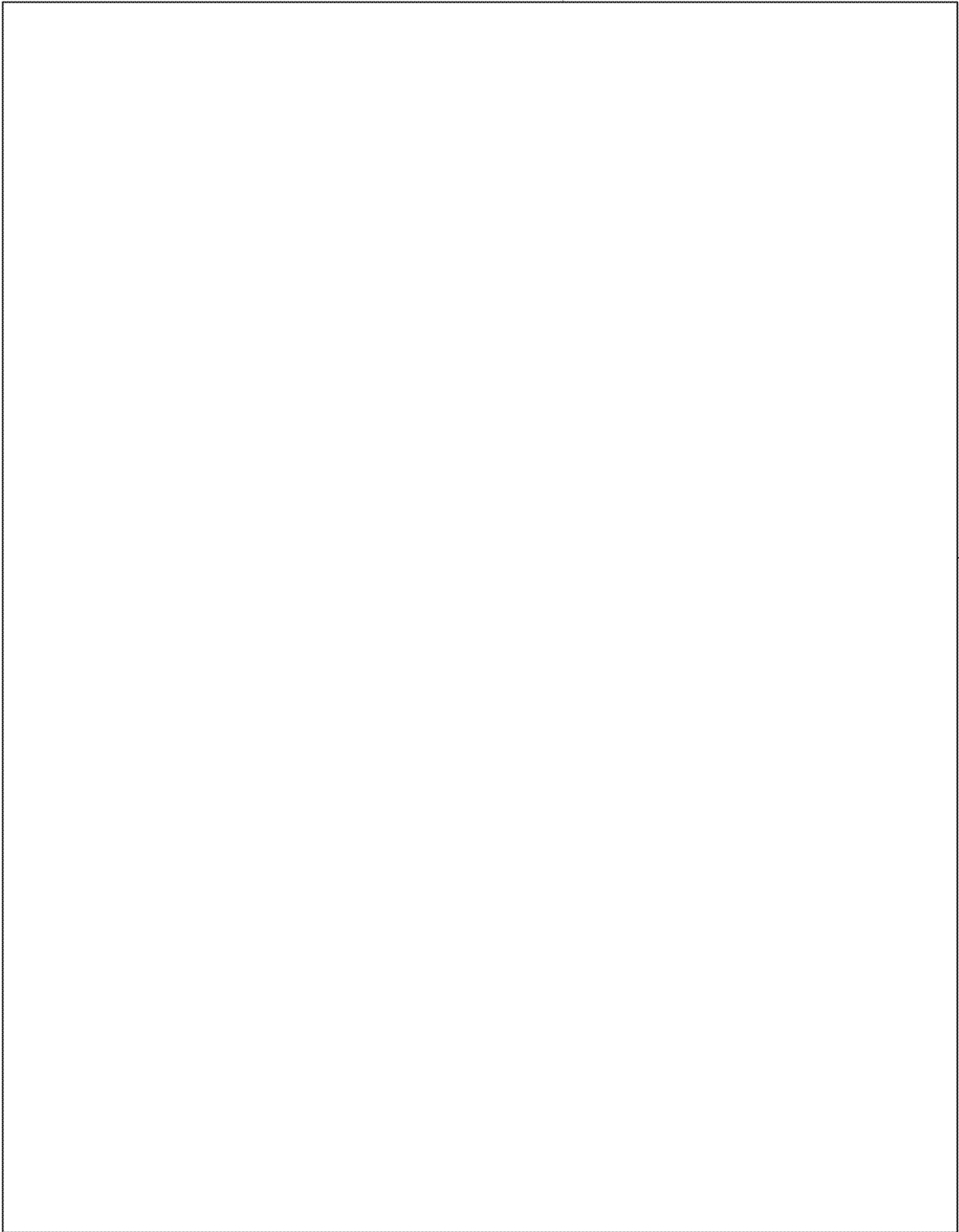
REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

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CONTRACT INFORMATION AND CHECK LIST		CLASSIFICATION	
INTER-OFFICE COPIES: <input type="checkbox"/> ORIGINAL AND ONE COPY FOR EACH ORIGINAL: <input type="checkbox"/> ORIGINAL AND ONE COPY FOR EACH		15 November 1960	
1. NAME: <input checked="" type="checkbox"/> KN <input type="checkbox"/> ANON		25. PROJECT:	3. ALLIANCE NO.:
2. PREVIOUS CIA PSEUDONYM OR ALIAS: None		26. PERMANENT POSITION:	4. AID NO.:
7. SECURITY CLEARANCE (Type and date): CSC - requested 10 Nov 1960		8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E. "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		10. PROPOSED CATEGORY (Contract agent, contract employee, etc.): Career Agent	
SECTION III PERSONAL DATA			
11. CITIZENSHIP: USA	12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	13. AGE: 45	14. DATE OF BIRTH (Month, Day, Year):
15. LEGAL RESIDENCE (City and state or country):		16. CURRENT RESIDENCE (City and state or country): Mexico City, Mexico	
17. MARITAL STATUS (Check as appropriate): <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> SEPARATED <input type="checkbox"/> WIDOWED			
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE:		19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP:	
SECTION IIII U.S. MILITARY SERVICE			
20. RESERVE: NO	21. VETERAN: YES	22. IF SERVING, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
23. BRANCH OF SERVICE: US Army	24. RANK OR GRADE: 1st Lt.	25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
SECTION IV COMPENSATION			
27. BASIC SALARY: \$13,730 GS-11	28. POST DIFFERENTIAL:	29. COVER (Breakdown, if any): None	30. TAXES TO BE WITHHELD BY: <input type="checkbox"/> COVER <input checked="" type="checkbox"/> CIA <input type="checkbox"/> NOT WITHHELD
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)			
31. QUARTERS: Yes	32. POST:	33. OTHER: <i>Cost - per LWA, 10% Staff and Motivation for Staff Agents</i>	
34. COVER (Breakdown, if any): Education Allowance			
SECTION VI TRAVEL			
35. TYPE: <input type="checkbox"/> DOMESTIC OPERATIONAL <input checked="" type="checkbox"/> FOREIGN OPERATIONAL			36. WITH DEPENDENTS: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
37. HOUSEHOLD EFFECTS TO BE SHIPPED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	38. PERSONAL VEHICLE TO BE SHIPPED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH:			
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH: <input checked="" type="checkbox"/> U.S. REGULATIONS <input type="checkbox"/> LOCAL POLICE AND REGULATIONS			
SECTION VII OPERATIONAL EXPENSES			
42. PAYMENT OF INFORMATION: Yes	43. INTERESTMENT: Yes	44. OTHER:	
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH: <input checked="" type="checkbox"/> U.S. REGULATIONS <input type="checkbox"/> LOCAL POLICE AND REGULATIONS			

All those normally given a Career Agent including retirement. For more details please refer to IN 38284 dated 5 November 1960

SECTION I - EMPLOYER'S ACTIVITY

47. STATUS	PROPOSED	48. TYPE (Specify)	COMMERCIAL	49. RENEWABLE	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	<input checked="" type="checkbox"/> CONTRACT		MILITARY			

50. IF OTHER PAYMENTS ARE CONTINGENT, THEY WILL BE SPECIFIED ON REIMBURSEMENT BASIS

YES NO COMPLETE PARTIAL

SECTION II - SOURCE OF INCOME

51. SOURCE OF INCOME AND OTHER EMPLOYMENTS DERIVED FROM COVER ACTIVITIES (If less than total, specify in separate memo attached hereto.)

YES PARTIAL NO - No income from cover

SECTION III - TERM

52. DURATION

180 - INFINITE

30 OCTOBER 1960

53. RENEWABLE

YES NO

54. TERMINATION NOTICE (Number of days)

30

55. EXTENT OF RETURN TRAVEL FOR DESIGNATION PRIOR TO CONTRACT TERMINATION

YES NO

SECTION IV - FUNCTION

56. PRIMARY FUNCTION (PI, PP, other)

PI/CE

SECTION V - DUTIES

57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED

[Empty box]

SECTION VI - QUALIFICATIONS

58. EXPERIENCE

20 years employment with FBI

59. EDUCATION

(Check Highest Level Attained)	GRADE SCHOOL	COLLEGE SCHOOL GRADUATE	TRADE SCHOOL GRADUATE
	ALL-DEGREE SCHOOL GRADUATE	COMMERCIAL SCHOOL GRADUATE	

60. LANGUAGE COMPETENCY

(Check Appropriate Degree Competency)	LANGUAGE	SPEAK				WRITE				READ				61. INDIVIDUAL'S COUNTRY OF ORIGIN
		FLUENT	INTERMEDIATE	POOR	FLUENT	INTERMEDIATE	POOR	FLUENT	INTERMEDIATE	POOR	FLUENT	INTERMEDIATE	POOR	
		X			X				X				USA	

62. AREA KNOWLEDGE

Latin America

SECTION VII - PRIOR EMPLOYMENT

63. JOB AND SALARY PRIOR TO SERVICE FOR CIA

FBI - GS-14, \$13,000

Secretary, US/CS Account Panel

SECTION VIII - ADDITIONAL INFORMATION

64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS, OR EXPLANATIONS (Use other side if necessary)

NOTE: This is hard stuff, and as far as I can tell, it's not in general training. [Signature]

65. DATE

15 November 1960

66. TYPED NAME & SIGNATURE OF REQUESTING OPERATOR

[Signature]

67. DATE

[Blank]

68. TYPED NAME & SIGNATURE OF CONTRACT APPROVING OFFICER

[Signature]

CLASSIFIED MESSAGE

DATE : 27 60

SECRET

ROUTINE	
4	
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TO : DIRECTOR

INFO : [Redacted]

ACTION : C/WH 2

INFO : COP, C/CCO 2, C/CI, CC/S, SSA, D/OP, S/CS 2, S/C 2

NOV 5 0709Z 60

ROUTINE

33231

DIR CITE [Redacted] 6677

RYBAT

REF DIR 60217 (cont. 87757)

1. SUBJ WISHES CAREER AGENDA RELATED WITH FOLLOWING:

- A. KUBARK RETIREMENT WITH THE LEGAL ADJUSTMENTS FOR FUTURE;
- B. TERMINAL LEAVE ENDED 20 OCT EXCEPT FOR "ACCUMULATED LY-OVER" OF 633 HOURS. SUBJ WISHES CIVIL SERVICE APPROVED FOR THIS TO KUBARK AND HAVE THIS 633 CARRIED OVER.
- C. REQUEST BEGIN TO RET. PAYROLL ON 1 NOV. AS KNOWN TO [Redacted] SUBJ HAS BEEN WORKING FOR CIVIL SERVICE FOR KUBARK EMPLOYER PAY.

[Redacted]

E. FORWARDING COPIES OF LETTER FROM LOCAL COUNTY CONGRATULATING SUBJ ON COMPLETION OF HIS YEARS OF SERVICE, LOCAL LEVEL OF RESIGNATION AND LETTER OF ACCEPTANCE, LOCAL CIVIL SERVICE ADVISORY BOARD THAT SUBJ WAS IN GOOD STANDING AND SHOULD BE RECD OF RESIGNATION.

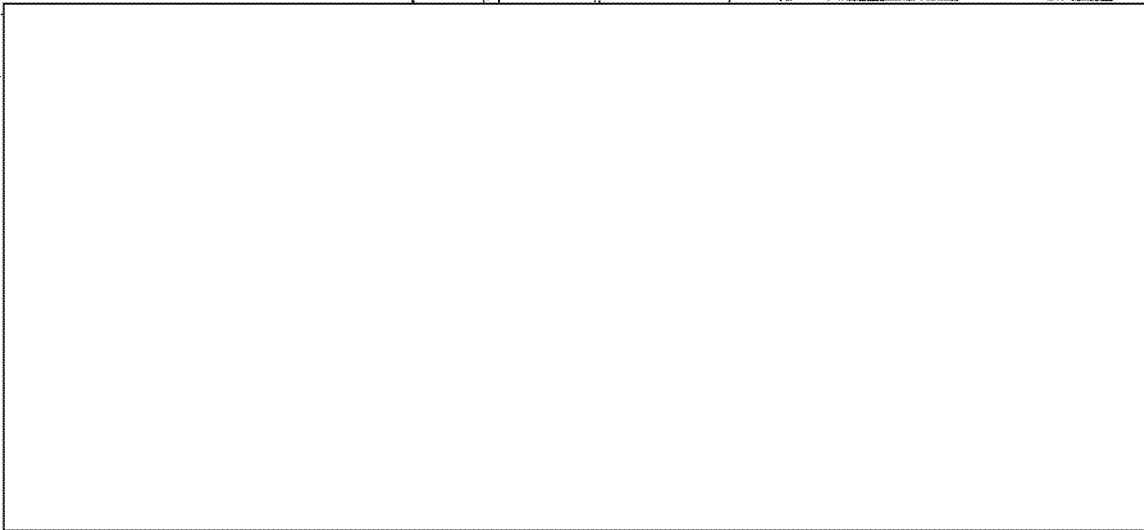
[Redacted]

CLASSIFIED MESSAGE

SECRET

1977

PAGE 2



END OF MESSAGE

C/S COMMENT: *SUGGESTED STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS, IF STILL PREFERRED STAFF AGENT STATUS, SUBMIT DETAILED JUSTIFICATION CHOICE.

SECRET

UNCLASSIFIED BY 25 03 2013 14:00:00 FOR OFFICIAL USE ONLY

CLASSIFIED MESSAGE

SECRET

ORIG: [redacted]
UNIT: WH/3 [redacted] 538
EXT: 2555
DATE: 31 OCTOBER 1960

ROUTING	
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100	[initials]

TO: [redacted]

FROM: DIRECTOR

CONF: C/WH 2

INFO: COP, C/CCD 2, C/CI, D/OP, D/OS 2, S/C 2, DO/S, SSA

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DEFERRED	INITIALS
ROUTINE	INITIALS
PRIORITY	INITIALS
OPERATIONAL IMMEDIATE	INITIALS

87521

TO: [redacted] INFO

CITE DIR 68017

RYBAT

REF: HMMT 1610 #

1. CHOICE STAFF AGENT STATUS RATHER THAN CAREER OR CONTRACT AGENT STATUS FOR SUBJ MUST BE JUSTIFIED IN DETAIL TO KUDOVE AGENT PANEL WHICH IN PAST KNOWN TO FAVOR CAREER AGENT STATUS FOR THIS TYPE INDIVIDUAL. IF PANEL APPROVES STAFF STATUS THEY SUBMIT CASE TO CHIEF KUDOVE WHO MUST APPROVE EXCEPTION TO KUDOVE POLICY OF NO HIRING OF STAFF TYPE PROFESSIONAL EMPLOYEES AT HIGH GRADES.

2. SUGGEST STATION RECONSIDER AND USE CAREER OR CONTRACT STATUS. IF STILL PREFER STAFF AGENT STATUS SUBMIT DETAILED JUSTIFICATION CHOICE.

3. DOES SUBJ WANT KUBARK RETIREMENT BENEFITS? UNDER CAREER/STATUS AGENT MAY HAVE RETIREMENT OR SOCIAL SECURITY.

4. UNDER STAFF OR CAREER/STATUS CANNOT PICK UP SUBJ UNTIL END OF PAID TERMINAL LEAVE PERIOD HOWEVER SUBJ MAY ATTEST TO ANNUAL AND SICK LEAVE ACCRUED AS OF END EMPLOYMENT DENY AND REIMBURSE KUBARK FOR ALL UNUSED ANNUAL LEAVE WHICH CAN BE CREDITED TO HIM UNDER KUBARK. ADVISE DATES TERMINAL LEAVE PERIOD AND CHOICE.

COORDINATING OFFICERS

RELEASING OFFICERS

SECRET

AUTHENTICATING OFFICERS

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No.

CLASSIFIED MESSAGE

SECRET

ORIG:
UNIT:
EXT:
DATE:

ROUTING			
1		4	
2		5	
3		6	

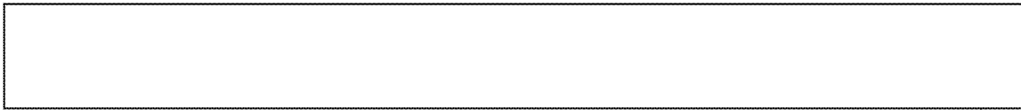
TO:
FROM: DIRECTOR
CONF:
INFO:

PAGE 2

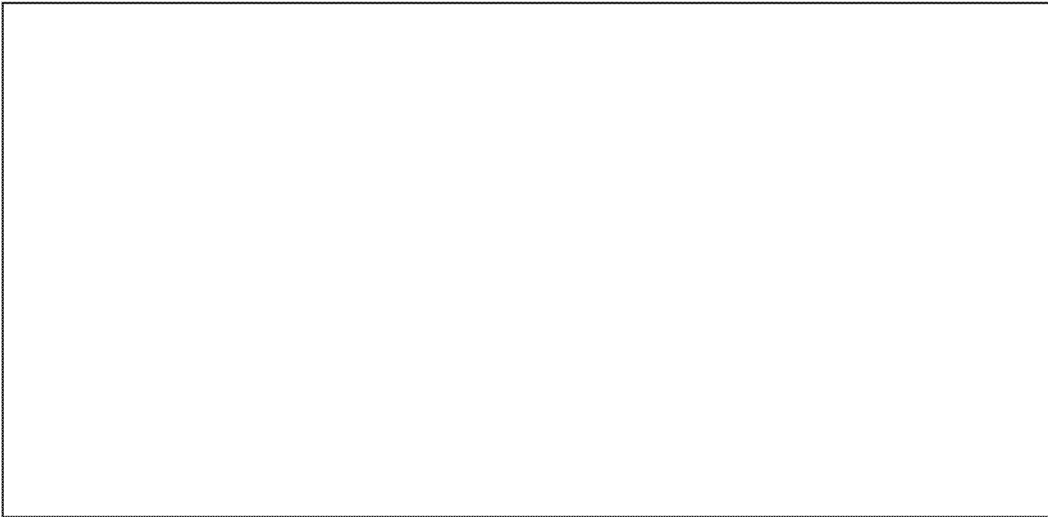
P R E C E D E N C E	DEFERRED	
	ROUTINE	
	PRIORITY	INITIALS
	OPERATIONAL IMMEDIATE	INITIALS

CUT 87521 DIR 09217

TO INFO CITE DIR



6. FORWARD HQS COPY ODENVY RESIGNATION ACTION SUBJ AND REASONS SUBJS RESIGNATION.



*All Comments Subject is George Munro

WII/Pers/ [redacted]
CPD/ [redacted]
Agent Panel/ [redacted]
D/IB/CS/ [redacted]
CI/OPS/ [redacted]

END OF MESSAGE

[redacted]

ISSUING OFFICER

SECRET

[redacted]

AUTHENTICATING OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

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